

STATE OF ARIZONA

Arizona Department of Revenue



September 1, 2016

Douglas A. Ducey
Governor

David Briant
Director

The Honorable Douglas A. Ducey
Governor, State of Arizona
1700 West Washington Street
Phoenix, Arizona 85007

Dear Governor Ducey:

Enclosed are one original and one copy of the Arizona Department of Revenue's (ADOR) Executive Budget Request for Fiscal Year 2018, submitted in accordance with A.R.S. § 35-113. The enclosed continuation budget request and the issues identified in this cover letter are those we consider essential to support ADOR's mission and the following strategic goals:

- Accelerate processing of taxpayer returns
- Maximize taxpayer education and compliance
- Optimize taxpayer services
- Support and champion ADOR's mission of serving taxpayers

The following is a summary of ADOR's Executive Budget Request for your consideration:

#1 Critical Need for Technology Infrastructure

Absent intervention, a catastrophic failure resulting in significant disruption to ADOR collection and distribution of tax revenues to state and local governments is inevitable.

After an assessment by the new ADOR technology team in partnership with the Arizona Department of Administration (ADOA), it is clear that more than a decade's worth of neglect has resulted in degraded performance of ADOR's technology infrastructure and data management, including its disaster recovery systems.

Continued neglect means there is a high risk and probability that the department will experience a catastrophic, irreversible system failure, permanent taxpayer data loss and/or security breach in the near future.

In addition, there is high risk and probability that safety and system performance degradation will continue due to inadequate data center facilities and aging computers. More than half of the department's IT equipment is or will be no longer supported in FY 2017 and we have zero growth capacity. An antiquated data back-up system and lack of asset management heightens risk and probability of irreversible data loss.

Failure to invest adequately now to modernize ADOR's deteriorating IT infrastructure will inhibit the department's ability to serve taxpayers and meet the growing demands placed on information technology systems, security and back-up solutions.

Our recommended industry best practice solution is to deploy a single ADOR data center with an off-site disaster recovery site. The proposed data center will reside in a co-located, multi-tenant facility operating at 100 percent uptime and offering round-the-clock support with multiple layers of access control and security. Moreover, we propose to modernize our core IT infrastructure through procurement of new servers, storage equipment, security tools and services supporting the migration to the co-located data center. We plan a phased approach with estimated completion by the end of FY 2018 pending completion of a detailed project plan in partnership with the ADOA.

#2 Tobacco Tax Administration and Enforcement

ADOR is requesting additional funding needed to administer and enforce Arizona's tobacco tax laws and protect over \$400 million in tobacco tax revenue and settlement payments. The requested amount is less than one percent of the total annual tobacco taxes and settlement payments Arizona receives and uses to support several public health programs, including the Arizona Health Care Cost Containment System, that depend on this revenue to provide much needed services to Arizona's most vulnerable citizens.

A similar funding request failed last year despite the support of the Governor's Office and the Attorney General's Office. ADOR has taken measures to administer the tobacco program within its FY 2017 budget. The department's share accounts for approximately half of the funding needed to administer the program, but further support is needed to sustain program operations into FY 2018. Due to efficiencies gained in restructuring ADOR's overall operations, this year's request for additional funding seeks less than a third of our requested amount last year.

ADOR proposes hiring additional staff, into existing FTE positions, who will be dedicated to performing duties necessary to support the state's efforts to meet its obligations under the tobacco settlement agreement and to acquire additional resources to maintain, improve and update the electronic filing system implemented in 2015.

Conclusion

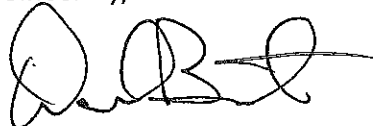
When you appointed me director of ADOR in October 2015, you made clear your primary expectation was for me to lead the department's transformation to a model state agency for innovation, customer service and continuous improvement. To honor your expectation, I have worked with my leadership team to align our operating programs with the department's budget and overhaul key support functions, including a major management shift in our Information Technology program.

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I am proud to say that despite significant challenges, as highlighted in our first priority funding request above, ADOR delivered this year on its commitment to reform the state's Transaction Privilege Tax (TPT) system as required by law, a reform that had been stalled for years prior to my appointment. Within seven months of introducing changes, ADOR landed the first phase of TPT reform to enable taxpayers in 77 cities to register, file returns and make TPT payments via a central online portal with prompt and accurate tax distribution and reporting to appropriate municipalities. The 14 remaining self-collecting cities will participate in the program in FY 2017.

I reaffirm my commitment to be relentless in our pursuit to modernize and develop technical and operational excellence at ADOR so that we operate at the speed of business as you intend. We are fully engaged in radically transforming the way ADOR thinks and does business, aligned with your vision for the state. ADOR appreciates your support of this Executive Budget Request and our mission of serving taxpayers.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Briant', with a long horizontal flourish extending to the right.

David Briant
Director

Enclosures

cc: Lorenzo Romero, Director, OSPB
Glenn Farley, Economist, OSPB
Richard Stavneak, Director, JLBC
Jeremy Gunderson, Analyst, JLBC



State of Arizona Budget Request

State Agency

Department of Revenue

A.R.S. Citation: A.R.S Titles 42 and 43

Appropriated Funds

	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total Budget
Total Amount Requested:	78,233.2	11,537.2	89,770.4
General Fund	29,998.3	13,537.2	43,535.5
Tobacco Tax and Health Care Fund	678.3	0.0	678.3
Veterans' Income Tax Settlement Fund	2,000.0	(2,000.0)	0.0
Department of Revenue Administrative Fund	45,158.7	0.0	45,158.7
DOR Liability Setoff Fund	397.9	0.0	397.9

Governor DUCEY:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2018.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **David Briant**

Title: **Director**

(signature)

Phone: **(602) 716-6124**

Prepared By: **Joie Estrada**

Email Address: **Jestrada@azdor.gov**

Date Prepared: **Thursday, August 25, 2016**

Non-Appropriated Funds

	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total Budget
Total Amount Planned:	588.0	0.0	588.0
Revenue Publication Revolving Fund	0.0	0.0	0.0
Statewide Employee Recognition Gifts/Donations Fund	2.0	0.0	2.0
IGA and ISA Fund	586.0	0.0	586.0

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 1032 1% Increased Sales Tax Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4111	TRANSACTION PRIVILEGE TAX	489.8	400.0	300.0
Fund Total:		489.8	400.0	300.0

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 1306 Tobacco Tax and Health Care Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4191	LUXURY TAX	645.2	678.3	678.3
4901	OPERATING TRANSFERS IN	(1,424.4)	0.0	0.0
Fund Total:		(779.2)	678.3	678.3

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 1306 Tobacco Tax and Health Care Fund

Justification: See Attached

Revenue Schedule

Agency: RVA Department of Revenue
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Fund: 1520 DOR Unclaimed Property Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4199	OTHER MISCELLANEOUS TAXES	(187.7)	0.0	0.0
4631	TREASURERS INTEREST INCOME	(1.0)	0.0	0.0
4699	MISCELLANEOUS RECEIPTS	24,500.0	24,500.0	24,500.0
4901	OPERATING TRANSFERS IN	(24,500.0)	(24,500.0)	(24,500.0)
Fund Total:		(188.7)	0.0	0.0

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 1520 DOR Unclaimed Property Fund

Justification:

Receipts for unclaimed property are liabilities owed or due to the owners of the unclaimed property with no expiration date or statute of limitations. Since receipts from sale of properties are not true revenues, the activity of the fund does not exist in AFIS. Due to this issue, the transfer to RVA DOR Administrative Fund causes a negative fund balance. For this purpose, the fund reflects a revenue receipt to offset the transfer.

For a distribution list of how the disbursements are distributed, see A.R.S. § 44-313.

The following is the breakout of the "Non-Appropriated Disbursements" category for FY 2016:

Refunds to Owners of Unclaimed Property: \$54,884.2

SMI Housing Trust Fund \$2,000.0

Housing Trust Fund \$2,511.1

Transfer to RVA DOR Administrative Fund \$24,500.0

Transfer to General Fund \$65,996.2

Transfer to various other funds \$1,007.8

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 1601 Veterans' Income Tax Settlement Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4901	OPERATING TRANSFERS IN	0.0	2,000.0	0.0
Fund Total:		0.0	2,000.0	0.0

Revenue Schedule

Agency:	RVA	Department of Revenue
Fund:	1601	Veterans' Income Tax Settlement Fund

Justification: See Attached

Revenue Schedule

Agency: RVA Department of Revenue
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Fund: 1993 Department of Revenue Administrative Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4449	OTHER FEES	20,755.8	20,755.8	20,755.8
4825	CREDIT CARD INCENTIVE REV - CURRENT YR	4.7	0.0	0.0
4901	OPERATING TRANSFERS IN	25,325.0	24,500.0	24,500.0
Fund Total:		46,085.5	45,255.8	45,255.8

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 1993 Department of Revenue Administrative Fund

Justification: See Attached

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 2088 Corrections Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4191	LUXURY TAX	32,812.7	0.0	0.0
Fund Total:		32,812.7	0.0	0.0

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 2088 Corrections Fund

Justification: No revenue projection

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 2166 Revenue Publication Revolving Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4699	MISCELLANEOUS RECEIPTS	20.8	20.8	20.8
Fund Total:		20.8	20.8	20.8

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 2179 DOR Liability Setoff Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4699	MISCELLANEOUS RECEIPTS	1,066.6	1,100.0	1,100.0
Fund Total:		1,066.6	1,100.0	1,100.0

Revenue Schedule

Agency:	RVA	Department of Revenue
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Fund:	2179	DOR Liability Setoff Fund
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Justification: See Attached

Revenue Schedule

Agency: RVA Department of Revenue

Fund: 2449 Statewide Employee Recognition Gifts/Donations Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4699	MISCELLANEOUS RECEIPTS	4.3	0.0	0.0
Fund Total:		4.3	0.0	0.0

Revenue Schedule

Agency: RVA Department of Revenue
Fund: 2500 IGA and ISA Fund

AFIS Code	Category of Receipt and Description	FY 2016	FY 2017	FY 2018
4449	OTHER FEES	2,788.2	0.0	0.0
4901	OPERATING TRANSFERS IN	1,902.6	586.0	586.0
Fund Total:		4,690.8	586.0	586.0

Revenue Schedule

Agency:	RVA	Department of Revenue
Fund:	2500	IGA and ISA Fund

Justification: See Attached

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	1031 I Didn't Pay Enough Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: The fund is established consisting of monies received pursuant to section A.R.S. § 43-621.

Fund Description

Source: Taxpayers may designate an amount of their refund as a voluntary contribution (A.R.S. § 43-621). There are timing issues with AFIS as to when cash is cleared. This fund is a clearing account.

Use: The department of revenue shall use the monies in the fund for the administrative costs of this section, except that administrative costs may not exceed ten per cent of the monies in the fund. Any unexpended monies revert to the state general fund at the close of the fiscal year (A.R.S. § 43-211).

OSP:

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	1032	1% Increased Sales Tax Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	1,449.4	1,939.2	2,339.2
Revenue (From Revenue Schedule)	489.8	400.0	300.0
Total Available	1,939.2	2,339.2	2,639.2
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	1,939.2	2,339.2	2,639.2

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification:

Fund Description

Source: Beginning on June 1, 2010 and shall continue for thirty-six consecutive calendar months, after which the temporary tax is repealed:

A temporary tax is levied for the purpose of raising state revenues for primary and secondary education, health and human services and public safety. The rate of the temporary tax is one per cent of the tax base for each transaction privilege classification that is subject to a rate of five per cent or more and one per cent of the tax base for the use tax.

Arizona Constitution, Article 9, Section 12.1

Use: This fund will be used to fund various state programs.

OSPB: This fund was established to collect revenues from the fiscal year 2010 voter approved 1% transaction privilege tax increase. Two-thirds of revenues are to be used for public primary and secondary education, and one-third of revenues are to be used for health and human services and public safety purposes.

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	1306 Tobacco Tax and Health Care Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	1,424.4	14.6	14.6
Revenue (From Revenue Schedule)	(779.2)	678.3	678.3
Total Available	645.2	692.9	692.9
Total Appropriated Disbursements	630.5	678.3	678.3
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	14.6	14.6	14.6

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	137.0	130.0	130.0
Employee Related Expenses	68.6	55.9	55.9
Prof. And Outside Services	14.7	21.4	21.4
Travel - In State	9.4	33.0	33.0
Travel - Out of State	0.6	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	400.2	438.0	438.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	630.5	678.3	678.3
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	630.5	678.3	678.3
Appropriated FTE:	7.0	7.0	7.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: This fund is used for the distribution of tobacco luxury tax revenues to various health agencies as described in ARS 36-770 and ARS 36-772 through 36-775.

Fund Description

Source: Tax on tobacco products.

Use: These funds are transferred to various Health agencies.

OSP: The Tobacco Tax and Health Care Fund consists of taxes levied on various tobacco products and interest earned on these funds. Funds are used for medical program costs in various state agencies.

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	1510	DOR Excise and Privilege Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification:

Fund Description

Source: This is a holding fund for the Transaction Privilege Tax. There are timing issues with AFIS as to when cash is cleared. This fund is a clearing account.

Use: This fund is distributed to the state, counties, and cities (for revenue sharing) and program cities for sales tax. For the most part, all funds deposited to this account are distributed by the fiscal year end.

OSP: This fund receives revenues from collected monies associated with excise and transportation privilege (sales) tax.

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	1520	DOR Unclaimed Property Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	1,143,594.8	1,143,406.2	1,143,406.2
Revenue (From Revenue Schedule)	(188.7)	0.0	0.0
Total Available	1,143,406.2	1,143,406.2	1,143,406.2
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	1,143,406.2	1,143,406.2	1,143,406.2

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: "Receipts" for Unclaimed Property are actually liabilities owed or due to owners of the unclaimed property with no expiration date or statute of limitations.

Fund Description

Source: Unclaimed Property Collections consist of assets previously held by an entity which lost contact with the owner for a period of time. Arizona law requires the entities to remit the unclaimed funds to the Department. Receipts for Unclaimed Property are actually owed or due to owners of the unclaimed property with no expiration date or statute of limitations.

Use: For a distribution list of how the disbursements are distributed, see A.R.S. § 44-313.

The following is the breakout of the "Non-Appropriated Disbursements" category for FY 2016:

Refunds to Owners of Unclaimed Property: \$54,884.2

SMI Housing Trust Fund \$2,000.0

Housing Trust Fund \$2,511.1

Transfer to RVA Administrative Fund \$24,500.0

Transfer to General Fund \$65,996.2

Transfer to various other funds \$1,007.8

OSPB: This fund holds monies received from the sale of abandoned property. Monies are distributed to various agencies outlined in ARS § 44-313 to fund various items; included in the distribution is \$24.5 million to the RVA Administrative Fund, which funds various Department programs, including much of the RVA Unclaimed Property Division.

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	1601 Veterans' Income Tax Settlement Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Revenue (From Revenue Schedule)	0.0	2,000.0	0.0
Total Available	0.0	2,000.0	0.0
Total Appropriated Disbursements	0.0	2,000.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	100.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	1,900.0	0.0
Expenditure Categories Total:	0.0	2,000.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	2,000.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 125, Section 21, established the Veteran's Income Tax Settlement Fund.

This fund will receive funding from the General Fund to support the granting of settlement payments to refund incorrectly withheld income taxes. Any monies remaining in the fund on June 30, 2019 will revert to the General Fund.

Fund Description

Source: Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 125, Section 21, established the Veteran's Income Tax Settlement Fund consisting of monies appropriated by the legislature from the state general fund and other monies donated or accruing to the fund. Unexpended and unencumbered monies remaining in the fund on June 30, 2019 revert to the general fund.

Use: Monies in the Veteran's Income Tax Settlement Fund are continuously appropriated to the Department of Revenue for the purpose of distributing settlement payments to certain Native American veterans seeking to recover state income taxes erroneously withheld from their military pay on or before September 1, 1993 and before January 1, 2006. Five percent of the monies in the fund at the beginning of each fiscal year are appropriated separately to both the Department of Revenue and the Department of Veteran's Services for administrative costs of the program.

OSPB:

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	1993 Department of Revenue Administrative Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	2,969.6	4,245.1	4,342.2
Revenue (From Revenue Schedule)	46,085.5	45,255.8	45,255.8
Total Available	49,055.1	49,500.9	49,598.0
Total Appropriated Disbursements	44,810.1	45,158.7	45,158.7
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	4,245.1	4,342.2	4,439.3

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	17,072.6	18,568.8	18,568.8
Employee Related Expenses	6,942.0	7,984.5	7,984.5
Prof. And Outside Services	9,718.5	10,035.4	10,035.4
Travel - In State	39.5	208.8	208.8
Travel - Out of State	29.1	59.1	59.1
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	9,173.6	6,323.8	6,323.8
Equipment	1,818.4	1,978.3	1,978.3
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	44,793.6	45,158.7	45,158.7
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	16.4	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	44,810.1	45,158.7	45,158.7
Appropriated FTE:	442.8	473.8	473.8

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: The administrative fund is established for the Department of Revenue operations (A.R.S. § 44-313).

Fund Description

Source: Each fiscal year, twenty-four million five hundred thousand dollars of the monies received pursuant to the Revised Arizona Unclaimed Property Act, including the proceeds from the sale of abandoned property pursuant to section A.R.S. §44-312, shall be transferred to the department of revenue administrative fund (A.R.S. § 44-313.A.3).

The Department shall assess and collect fees from cities, towns, counties, councils of governments and regional transportation authorities as determined by the Director and as provided by this section to recover a portion of administrative, program and other operating costs incurred in providing administrative and collection services to local governments (A.R.S. § 42-5041.A. From and after June 30, 2015) NTE \$20,755,835.

Use: To fund operations within the Department of Revenue.

OSPB: Revenues are received from the Unclaimed Property fund in an annual transfer of \$24.5 million. This fund is used to support general operations at the Department of Revenue.

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	2069	Revenue Income Tax Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification:

Fund Description

Source:	The funding source is from payments received for income tax liabilities. There are timing issues with AFIS as to when cash is cleared. This fund is a clearing account.
Use:	This fund is established for the purpose of issuing refunds. Residual revenue is cleared to the general fund at fiscal year end.
OSPB:	Revenues in the fund are transfers in from the State General Fund and are used to provide income tax refunds.

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	2088	Corrections Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	3,704.6	36,517.3	36,517.3
Revenue (From Revenue Schedule)	32,812.7	0.0	0.0
Total Available	36,517.3	36,517.3	36,517.3
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	36,517.3	36,517.3	36,517.3

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: The Corrections Fund is established A.R.S. § 41-1641. Luxury Tax rates (A.R.S. § 42-3052) generate revenue based on percentages of monies collected from liquor and tobacco (A.R.S. § 42-3104).

Fund Description

Source: Luxury Tax rates (A.R.S. § 42-3052) generate revenue based on percentages of monies collected from liquor and tobacco (A.R.S. § 42-3104).

Use: This fund is not used by the Department of Revenue, but transferred out to the Department of Corrections.

A.R.S. § 41-1641. Corrections fund; uses; prior approval; exemption; transfer

A. The corrections fund is established and consists of monies received from the distribution provided pursuant to section § 42-3104. The state department of corrections shall administer the fund. Monies in the fund are subject to legislative appropriation.

B. Monies in the corrections fund may be expended by:

1. The director of the department of administration for major maintenance, construction, lease, purchase, renovation or conversion of corrections or state operated juvenile facilities subject to the prior approval of the joint committee on capital review and the legislature.

2. The director of the state department of corrections for costs incurred in the minor maintenance and the operations of corrections facilities subject to the prior approval of the legislature.

3. The director of the department of juvenile corrections for costs incurred in the minor maintenance and the operations of state operated juvenile facilities subject to the prior approval of the legislature.

C. Notwithstanding any law to the contrary and except as provided in subsection B of this section:

1. The director of the state department of corrections shall enter into an agreement with the director of the department of administration for the expenditure of monies for the maintenance of corrections facilities.

2. The director of the department of juvenile corrections shall enter into an agreement with the director of the department of administration for the expenditure of monies for the maintenance of state operated juvenile facilities.

D. Monies in the fund are exempt from the provisions of section § 35-190 relating to lapsing of appropriations.

E. The director of the state department of corrections shall transfer two million five hundred thousand dollars from the corrections fund annually to the department of corrections building renewal fund established by section § 41-797.

OSPB: Revenue from alcohol and tobacco taxes is used for the construction, maintenance, and operation of state prisons and juvenile corrections facilities.

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	2166 Revenue Publication Revolving Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	12.4	28.7	49.5
Revenue (From Revenue Schedule)	20.8	20.8	20.8
Total Available	33.2	49.5	70.3
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	4.5	0.0	0.0
Balance Forward to Next Year	28.7	49.5	70.3

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	4.5	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	4.5	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	4.5	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: The source of revenue for this fund is proceeds from sale of various tax publications. It is used to fund production of these publications.

Fund Description

Source: This fund consists of receipts from the Tax Practitioners' Workshops, Tax Newsletter, and forms distributions.

Use: Meet publication and distribution expenses.
Are exempt from the provisions of section A.R.S. § 35-190 relating to lapsing of appropriations.

OSP: This fund receives revenues from receipts from the sale of Department tax-related publications, and fee registrations collected from tax practitioner workshops. Monies in the fund are used to offset costs of publishing and distributing tax-related publications and costs associated with presentation of workshops to educate and inform tax preparers of the latest changes to Arizona taxation regulations.

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	2168 Special Collections Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification:

Fund Description

Source: A special collections account is established by A.R.S. § 42-1004.F in the state general fund. All monies collected pursuant to contracts authorized is deposited in the special collections account. The department shall pay from the account all fees and court costs provided for in the contracts authorized. Revenues are cleared to the state general fund.

There are timing issues with AFIS as to when cash is cleared. This fund is a clearing account.

Use: The department shall pay from the account all fees and court costs provided for in the contracts authorized under subsection B, paragraph 3 of this section. The department shall allocate the remainder of the amounts collected under subsection B, paragraph 3 of this section to the state or the political subdivision in the proportion that the monies would have been distributed pursuant to chapter 5 of this title or section 43-206, respectively.

OSP:

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	2179	DOR Liability Setoff Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	2,261.0	3,060.6	2,762.7
Revenue (From Revenue Schedule)	1,066.6	1,100.0	1,100.0
Total Available	3,327.6	4,160.6	3,862.7
Total Appropriated Disbursements	266.9	1,397.9	397.9
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	3,060.6	2,762.7	3,464.8

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	180.5	219.1	219.1
Employee Related Expenses	85.2	94.3	94.3
Prof. And Outside Services	0.5	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.7	79.5	79.5
Equipment	0.0	5.0	5.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	266.9	397.9	397.9
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	1,000.0	0.0
Appropriated Expenditure Total:	266.9	1,397.9	397.9
Appropriated FTE:	6.0	11.0	11.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: A revolving fund is established to recover and pay the cost of operating the setoff program (A.R.S. § 42-1122.L).

Fund Description

Source: The current fee charged to user agencies (except for DES child support which is exempt) is \$9 per refund setoff.

Use: These funds are used to fund the administrative costs of the operating the setoff program.

OSPB: Revenue consists of funds collected from taxpayers owing certain debts, such as delinquent child support payments, and the funds are used to cover the Department of Revenue's costs of withholding to cover these debts.

Sources and Uses of Funds

Agency:	RVA Department of Revenue
Fund:	2449 Statewide Employee Recognition Gifts/Donations Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.2	4.5	2.5
Revenue (From Revenue Schedule)	4.3	0.0	0.0
Total Available	4.5	4.5	2.5
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	2.0	2.0
Balance Forward to Next Year	4.5	2.5	0.5

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	2.0	2.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	2.0	2.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	2.0	2.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: The receipts from this fund are derived from donations from fund raising activities and are to be used for employee recognition.

Fund Description

Source: This fund consists of receipts from donations derived from fund-raising activities, contributions, or services from employees.

Use: This fund is used exclusively for department wide employee recognition in the Department of Revenue.

OSPB: Receipts in the fund consist of donations derived from fund-raising activities, contributions, or services from employees. This fund is used exclusively for employee recognition activities in the Department of Revenue.

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	2500	IGA and ISA Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	727.5	543.5	543.5
Revenue (From Revenue Schedule)	4,690.8	586.0	586.0
Total Available	5,418.3	1,129.5	1,129.5
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	4,874.7	586.0	586.0
Balance Forward to Next Year	543.5	543.5	543.5

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	435.6	388.4	388.4
Employee Related Expenses	244.9	167.0	167.0
Prof. And Outside Services	3,632.8	0.0	0.0
Travel - In State	14.5	16.5	16.5
Travel - Out of State	1.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	390.0	14.1	14.1
Equipment	155.9	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	4,874.7	586.0	586.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	4,874.7	586.0	586.0
Non-Appropriated FTE:	12.2	12.2	12.2

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification: This fund is used to account for the money the Department receives for IGA's and ISA's.

Fund Description

Source: Transfer of funds through an IGA or an ISA.

Use: To comply with the intent of the IGA or ISA.

OSP:

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	3745	Escheated Estates Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification:

Fund Description

Source: These receipts are not revenues, but liabilities "Due to Others," similar to the Estate and Unclaimed Property Fund number 1520. There are timing issues with AFIS of when receipts are cleared. All receipts in a given fiscal year are allocated back to claimants and the permanent school land fund.

Use: The prior year's receipts are deposited the following year to the Permanent School Fund.

OSP: This fund consists of monies from the sale of escheated estates. Property escheats or reverts to the state, after 5 years when there is no will to transmit the property and there are no legal heirs to inherit it. The Fund is used as repository for proceeds from the sale of escheated property and hold them in the fund for 12 months, from which payment of claims may be made, before being transferred to the Permanent State School Fund.

Sources and Uses of Funds

Agency:	RVA	Department of Revenue
Fund:	9510	DOR Collections Fund

Cash Flow Summary	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	0.0	0.0	0.0
Capital Projects (Land, Buildings, Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
Appropriated Expenditure Total:	0.0	0.0	0.0
Appropriated FTE:	0.0	0.0	0.0

Non-Appropriated Expenditure	Actual FY 2016	Estimate FY 2017	Estimate FY 2018
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	0.0	0.0	0.0
Travel - In State	0.0	0.0	0.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0
Equipment	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	0.0	0.0	0.0
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	0.0	0.0	0.0
Non-Appropriated FTE:	0.0	0.0	0.0

Sources and Uses of Funds

Agency: RVA Department of Revenue

Fund Justification

Justification:

Fund Description

Source:

Use:

OSPB:

Funding Issues List

Agency: RVA Department of Revenue
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FY 2018

Priority	Funding Issue Title	Category	Total FTE	Total Amount	General Fund	Other Funds	Non-App Funds
1	Critical Need for Technology Infrastructure	Decision Pack	0.0	12,997.8	12,997.8	0.0	0.0
2	Tobacco Tax Administration and Enforcement	Decision Pack	0.0	539.4	539.4	0.0	0.0
3	Eliminate Veterans' Income Tax Settlement Funding	Decision Pack	0.0	(2,000.0)	0.0	(2,000.0)	0.0
Total:			0.0	11,537.2	13,537.2	(2,000.0)	0.0
Decision Package Total:			0.0	11,537.2	13,537.2	(2,000.0)	0.0

Funding Issue Detail

Agency: RVA Department of Revenue

Issue: 1 Critical Need for Technology Infrastructure **Issue Category:** Decision Package

Justification: See Attached

Program: 4-2 Information Services
Fund: 1000-A General Fund (Appropriated)

Calculated ERE: \$0.00
Uniform Allowance: \$0.00

Justification:

Expenditure Categories	FY 2018
FTE	0.0
Personal Services	0.0
Employee Related Expenses	0.0
Subtotal Personal Services and ERE:	0.0
Professional & Outside Services	1,038.1
Travel In-State	0.0
Travel Out-of-State	17.5
Food (Library for Universities)	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	4,270.7
Equipment	7,671.5
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
Program / Fund Total:	12,997.8

Issue: 2 Tobacco Tax Administration and Enforcement **Issue Category:** Decision Package

Justification: See Attached

Program: 3-4 Enforcement
Fund: 1000-A General Fund (Appropriated)

Calculated ERE: \$77.50
Uniform Allowance: \$0.00

Justification:

Expenditure Categories	FY 2018
FTE	0.0
Personal Services	358.4
Employee Related Expenses	154.1
Subtotal Personal Services and ERE:	512.5
Professional & Outside Services	0.0
Travel In-State	12.0
Travel Out-of-State	0.0
Food (Library for Universities)	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	14.9
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
Program / Fund Total:	539.4

Funding Issue Detail

Agency: RVA Department of Revenue

Issue: 3 Eliminate Veterans' Income Tax Settlement Funding **Issue Category:** Decision Package

Justification: See Attached

Program: 1-1 Inquires and Requests
Fund: 1601-A Veterans' Income Tax Settlement Fund (Appropriated)

Calculated ERE: \$0.00
Uniform Allowance: \$0.00

Justification:

Expenditure Categories	FY 2018
FTE	0.0
Personal Services	0.0
Employee Related Expenses	<u>0.0</u>
Subtotal Personal Services and ERE:	0.0
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food (Library for Universities)	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	(100.0)
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	<u>(1,900.0)</u>
Program / Fund Total:	(2,000.0)

Summary of Expenditure and Budget Request for All Funds

Agency: RVA Department of Revenue

Appropriated

		FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:					
1	Service	12,502.5	15,828.4	(2,000.0)	13,828.4
2	Processing	6,215.1	8,386.8	0.0	8,386.8
3	Education and Compliance	23,034.9	21,315.4	539.4	21,854.8
4	Agency Support	32,332.3	32,702.6	12,997.8	45,700.4
		<u>74,084.8</u>	<u>78,233.2</u>	<u>11,537.2</u>	<u>89,770.4</u>
Expenditure Categories					
	FTE	880.8	880.8	0.0	880.8
	Personal Services	34,211.2	30,234.4	358.4	30,592.8
	Employee Related Expenses	14,393.0	13,000.2	154.1	13,154.3
	Professional and Outside Services	10,603.3	13,171.1	1,038.1	14,209.2
	Travel In-State	142.8	246.8	12.0	258.8
	Travel Out of State	74.9	59.1	17.5	76.6
	Food (Library for Universities)	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	12,184.7	15,053.5	4,185.6	19,239.1
	Equipment	2,474.8	4,568.1	7,671.5	12,239.6
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	1,900.0	(1,900.0)	0.0
Expenditure Categories Total:		<u>74,084.8</u>	<u>78,233.2</u>	<u>11,537.2</u>	<u>89,770.4</u>

Summary of Expenditure and Budget Request for All Funds

Agency: RVA Department of Revenue

Non-Appropriated

		FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:					
1	Service	744.9	432.3	0.0	432.3
2	Processing	0.0	0.0	0.0	0.0
3	Education and Compliance	60.7	153.7	0.0	153.7
4	Agency Support	4,073.6	2.0	0.0	2.0
		4,879.2	588.0	0.0	588.0
Expenditure Categories					
	FTE	12.2	12.2	0.0	12.2
	Personal Services	435.6	388.4	0.0	388.4
	Employee Related Expenses	244.9	167.0	0.0	167.0
	Professional and Outside Services	3,632.8	0.0	0.0	0.0
	Travel In-State	14.5	16.5	0.0	16.5
	Travel Out of State	1.0	0.0	0.0	0.0
	Food (Library for Universities)	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	394.5	16.1	0.0	16.1
	Equipment	155.9	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:		4,879.2	588.0	0.0	588.0

Summary of Expenditure and Budget Request for All Funds

Agency: **RVA Department of Revenue**

Agency Total for All Funds:	<u>78,964.0</u>	<u>78,821.2</u>	<u>11,537.2</u>	<u>90,358.4</u>	<u> </u>	<u> </u>	<u> </u>
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Summary of Expenditure and Budget Request for Selected Funds

Agency: RVA Department of Revenue
Fund: 1000 General Fund (Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:				
1 Service	125.4	0.0	0.0	0.0
2 Processing	0.0	168.8	0.0	168.8
3 Education and Compliance	20,706.2	17,297.0	539.4	17,836.4
4 Agency Support	7,562.1	12,532.5	12,997.8	25,530.3
	28,393.7	29,998.3	13,537.2	43,535.5
Expenditure Categories				
FTE	425.0	389.0	0.0	389.0
Personal Services	16,821.1	11,316.5	358.4	11,674.9
Employee Related Expenses	7,297.2	4,865.5	154.1	5,019.6
Professional and Outside Services	869.6	3,114.3	1,038.1	4,152.4
Travel In-State	94.0	5.0	12.0	17.0
Travel Out of State	45.2	0.0	17.5	17.5
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	2,610.2	8,112.2	4,285.6	12,397.8
Equipment	656.4	2,584.8	7,671.5	10,256.3
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	28,393.7	29,998.3	13,537.2	43,535.5
Fund Total:	28,393.7	29,998.3	13,537.2	43,535.5

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	1306	Tobacco Tax and Health Care Fund (Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:				
1 Service	449.6	549.7	0.0	549.7
3 Education and Compliance	181.0	128.6	0.0	128.6
	630.5	678.3	0.0	678.3
Expenditure Categories				
FTE	7.0	7.0	0.0	7.0
Personal Services	137.0	130.0	0.0	130.0
Employee Related Expenses	68.6	55.9	0.0	55.9
Professional and Outside Services	14.7	21.4	0.0	21.4
Travel In-State	9.4	33.0	0.0	33.0
Travel Out of State	0.6	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	400.2	438.0	0.0	438.0
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	630.5	678.3	0.0	678.3
Fund Total:	630.5	678.3	0.0	678.3

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	1601	Veterans' Income Tax Settlement Fund (Appropriated)

		FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:					
1	Service	0.0	2,000.0	(2,000.0)	0.0
		0.0	2,000.0	(2,000.0)	0.0
Expenditure Categories					
	FTE	0.0	0.0	0.0	0.0
	Personal Services	0.0	0.0	0.0	0.0
	Employee Related Expenses	0.0	0.0	0.0	0.0
	Professional and Outside Services	0.0	0.0	0.0	0.0
	Travel In-State	0.0	0.0	0.0	0.0
	Travel Out of State	0.0	0.0	0.0	0.0
	Food (Library for Universities)	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	0.0	100.0	(100.0)	0.0
	Equipment	0.0	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	1,900.0	(1,900.0)	0.0
	Expenditure Categories Total:	0.0	2,000.0	(2,000.0)	0.0
	Fund Total:	0.0	2,000.0	(2,000.0)	0.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	1993	Department of Revenue Administrative Fund (Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:				
1 Service	11,927.5	13,278.7	0.0	13,278.7
2 Processing	6,215.1	8,218.0	0.0	8,218.0
3 Education and Compliance	1,880.8	3,491.9	0.0	3,491.9
4 Agency Support	24,770.2	20,170.1	0.0	20,170.1
	44,793.6	45,158.7	0.0	45,158.7
Expenditure Categories				
FTE	442.8	473.8	0.0	473.8
Personal Services	17,072.6	18,568.8	0.0	18,568.8
Employee Related Expenses	6,942.0	7,984.5	0.0	7,984.5
Professional and Outside Services	9,718.5	10,035.4	0.0	10,035.4
Travel In-State	39.5	208.8	0.0	208.8
Travel Out of State	29.1	59.1	0.0	59.1
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	9,173.6	6,323.8	0.0	6,323.8
Equipment	1,818.4	1,978.3	0.0	1,978.3
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
	44,793.6	45,158.7	0.0	45,158.7
Expenditure Categories Total:				
Fund Total:	44,793.6	45,158.7	0.0	45,158.7

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	2166	Revenue Publication Revolving (Non-Appropriated)

		FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:					
1	Service	4.5	0.0	0.0	0.0
		4.5	0.0	0.0	0.0
Expenditure Categories					
	Personal Services	0.0	0.0	0.0	0.0
	Employee Related Expenses	0.0	0.0	0.0	0.0
	Professional and Outside Services	0.0	0.0	0.0	0.0
	Travel In-State	0.0	0.0	0.0	0.0
	Travel Out of State	0.0	0.0	0.0	0.0
	Food (Library for Universities)	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	4.5	0.0	0.0	0.0
	Equipment	0.0	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
	Expenditure Categories Total:	4.5	0.0	0.0	0.0
	Fund Total:	4.5	0.0	0.0	0.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	2179	DOR Liability Setoff Fund (Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:				
3 Education and Compliance	266.9	397.9	0.0	397.9
	266.9	397.9	0.0	397.9
Expenditure Categories				
FTE	6.0	11.0	0.0	11.0
Personal Services	180.5	219.1	0.0	219.1
Employee Related Expenses	85.2	94.3	0.0	94.3
Professional and Outside Services	0.5	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.7	79.5	0.0	79.5
Equipment	0.0	5.0	0.0	5.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	266.9	397.9	0.0	397.9
Fund Total:	266.9	397.9	0.0	397.9

Summary of Expenditure and Budget Request for Selected Funds

Agency: RVA Department of Revenue
Fund: 2449 Statewide Employee Recognition Gifts/Donations (Non-Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:				
4 Agency Support	0.0	2.0	0.0	2.0
	0.0	2.0	0.0	2.0
Expenditure Categories				
Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.0	2.0	0.0	2.0
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	0.0	2.0	0.0	2.0
Fund Total:	0.0	2.0	0.0	2.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	2500	IGA and ISA Fund (Non-Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Cost Center/Program:				
1 Service	740.4	432.3	0.0	432.3
2 Processing	0.0	0.0	0.0	0.0
3 Education and Compliance	60.7	153.7	0.0	153.7
4 Agency Support	4,073.6	0.0	0.0	0.0
	4,874.7	586.0	0.0	586.0
Expenditure Categories				
FTE	12.2	12.2	0.0	12.2
Personal Services	435.6	388.4	0.0	388.4
Employee Related Expenses	244.9	167.0	0.0	167.0
Professional and Outside Services	3,632.8	0.0	0.0	0.0
Travel In-State	14.5	16.5	0.0	16.5
Travel Out of State	1.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	390.0	14.1	0.0	14.1
Equipment	155.9	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
	4,874.7	586.0	0.0	586.0
Expenditure Categories Total:				
Fund Total:	4,874.7	586.0	0.0	586.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Fund:	2500	IGA and ISA Fund (Non-Appropriated)

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Agency Total for Selected Funds	78,964.0	78,821.2	11,537.2	90,358.4

Program Summary of Expenditures and Budget Request

Agency:	RVA	Department of Revenue
Program:	1	Service

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Program Summary				
1-1	5,227.9	5,742.8	(2,000.0)	3,742.8
1-2	3,238.6	2,888.8	0.0	2,888.8
1-3	4,780.9	5,629.1	0.0	5,629.1
1-4	0.0	2,000.0	0.0	2,000.0
Program Summary Total:	13,247.4	16,260.7	(2,000.0)	14,260.7
Expenditure Categories				
0000	210.0	197.5	0.0	197.5
6000	7,457.2	7,136.8	0.0	7,136.8
6100	3,192.5	3,068.1	0.0	3,068.1
6200	1,972.3	2,753.9	0.0	2,753.9
6500	19.4	82.8	0.0	82.8
6600	20.6	0.0	0.0	0.0
6700	0.0	0.0	0.0	0.0
6800	0.0	0.0	0.0	0.0
7000	575.6	1,305.5	(100.0)	1,205.5
8000	9.7	13.6	0.0	13.6
8100	0.0	0.0	0.0	0.0
8600	0.0	0.0	0.0	0.0
9000	0.0	0.0	0.0	0.0
9100	0.0	1,900.0	(1,900.0)	0.0
Expenditure Categories Total:	13,247.4	16,260.7	(2,000.0)	14,260.7
Fund Source				
Appropriated Funds				
1000-A	125.4	0.0	0.0	0.0
1306-A	449.6	549.7	0.0	549.7
1601-A	0.0	2,000.0	(2,000.0)	0.0
1993-A	11,927.5	13,278.7	0.0	13,278.7
	12,502.5	15,828.4	(2,000.0)	13,828.4
Non-Appropriated Funds				
2166-N	4.5	0.0	0.0	0.0
2500-N	740.4	432.3	0.0	432.3
	744.9	432.3	0.0	432.3
Fund Source Total:	13,247.4	16,260.7	(2,000.0)	14,260.7

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	1	Service

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1000-A	General Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

1-1	Inquires and Requests	44.6	0.0	0.0	0.0
1-2	Local Jurisdictions	30.8	0.0	0.0	0.0
1-3	Taxpayer, Executive, and Legislative Issues	50.0	0.0	0.0	0.0
Total		125.4	0.0	0.0	0.0

Appropriated Funding

Expenditure Categories

Personal Services	87.1	0.0	0.0	0.0
Employee Related Expenses	38.3	0.0	0.0	0.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0	0.0
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	125.4	0.0	0.0	0.0
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Fund 1000-A Total:	125.4	0.0	0.0	0.0
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Program 1 Total:	125.4	0.0	0.0	0.0
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	1	Service

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1306-A	Tobacco Tax and Health Care Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

1-3	Taxpayer, Executive, and Legislative Issues	449.6	549.7	0.0	549.7
	Total	449.6	549.7	0.0	549.7

Appropriated Funding

Expenditure Categories

FTE Positions	7.0	2.0	0.0	2.0
Personal Services	31.4	45.2	0.0	45.2
Employee Related Expenses	19.0	19.4	0.0	19.4
Professional and Outside Services	0.0	21.4	0.0	21.4
Travel In-State	2.3	28.0	0.0	28.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	396.9	435.7	0.0	435.7
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	449.6	549.7	0.0	549.7
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Fund 1306-A Total:	449.6	549.7	0.0	549.7
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Program 1 Total:	449.6	549.7	0.0	549.7
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	1	Service

		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Fund: 1601-A Veterans' Income Tax Settlement Fund (Appropriated)					
Program Expenditures					
COST CENTER/PROGRAM BUDGET UNIT					
1-1	Inquires and Requests	0.0	0.0	(2,000.0)	(2,000.0)
1-4	SLI Veterans Income Tax Settlements	0.0	2,000.0	0.0	2,000.0
Total		0.0	2,000.0	(2,000.0)	0.0
Appropriated Funding					
Expenditure Categories					
FTE Positions		0.0	0.0	0.0	0.0
Personal Services		0.0	0.0	0.0	0.0
Employee Related Expenses		0.0	0.0	0.0	0.0
Professional and Outside Services		0.0	0.0	0.0	0.0
Travel In-State		0.0	0.0	0.0	0.0
Travel Out of State		0.0	0.0	0.0	0.0
Food (Library for Universities)		0.0	0.0	0.0	0.0
Aid to Organizations and Individuals		0.0	0.0	0.0	0.0
Other Operating Expenses		0.0	100.0	(100.0)	0.0
Equipment		0.0	0.0	0.0	0.0
Capital Outlay		0.0	0.0	0.0	0.0
Debt Service		0.0	0.0	0.0	0.0
Cost Allocation		0.0	0.0	0.0	0.0
Transfers		0.0	1,900.0	(1,900.0)	0.0
Expenditure Categories Total:		0.0	2,000.0	(2,000.0)	0.0
Fund 1601-A Total:		0.0	2,000.0	(2,000.0)	0.0
Program 1 Total:		0.0	2,000.0	(2,000.0)	0.0

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	1	Service

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1993-A	Department of Revenue Administrative Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

1-1	Inquires and Requests	5,178.9	5,742.8	0.0	5,742.8
1-2	Local Jurisdictions	3,207.8	2,888.8	0.0	2,888.8
1-3	Taxpayer, Executive, and Legislative Issues	3,540.9	4,647.1	0.0	4,647.1
	Total	11,927.5	13,278.7	0.0	13,278.7

Appropriated Funding

Expenditure Categories

FTE Positions	193.8	188.8	0.0	188.8
Personal Services	6,927.8	6,793.9	0.0	6,793.9
Employee Related Expenses	2,911.3	2,920.7	0.0	2,920.7
Professional and Outside Services	1,868.5	2,732.5	0.0	2,732.5
Travel In-State	16.9	54.8	0.0	54.8
Travel Out of State	19.6	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	173.7	763.2	0.0	763.2
Equipment	9.7	13.6	0.0	13.6
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	11,927.5	13,278.7	0.0	13,278.7
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Fund 1993-A Total:	11,927.5	13,278.7	0.0	13,278.7
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Program 1 Total:	11,927.5	13,278.7	0.0	13,278.7
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	1	Service

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	2166-N	Revenue Publication Revolving (Non-Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

1-1	Inquires and Requests	4.5	0.0	0.0	0.0
	Total	4.5	0.0	0.0	0.0

Non-Appropriated Funding

Expenditure Categories

Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	4.5	0.0	0.0	0.0
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	4.5	0.0	0.0	0.0
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Fund 2166-N Total:	4.5	0.0	0.0	0.0
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Program 1 Total:	4.5	0.0	0.0	0.0
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	1	Service

		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Fund: 2500-N IGA and ISA Fund (Non-Appropriated)					
Program Expenditures					
COST CENTER/PROGRAM BUDGET UNIT					
1-2	Local Jurisdictions	0.0	0.0	0.0	0.0
1-3	Taxpayer, Executive, and Legislative Issues	740.4	432.3	0.0	432.3
	Total	740.4	432.3	0.0	432.3
Non-Appropriated Funding					
Expenditure Categories					
	FTE Positions	9.2	6.7	0.0	6.7
	Personal Services	410.9	297.7	0.0	297.7
	Employee Related Expenses	224.0	128.0	0.0	128.0
	Professional and Outside Services	103.8	0.0	0.0	0.0
	Travel In-State	0.2	0.0	0.0	0.0
	Travel Out of State	1.0	0.0	0.0	0.0
	Food (Library for Universities)	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	0.4	6.6	0.0	6.6
	Equipment	0.0	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:		740.4	432.3	0.0	432.3
Fund 2500-N Total:		740.4	432.3	0.0	432.3
Program 1 Total:		740.4	432.3	0.0	432.3

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	88.0	85.0	0.0	85.0
6000 Personal Services	2,874.6	2,382.8	0.0	2,382.8
6100 Employee Related Expenses	1,273.1	1,024.6	0.0	1,024.6
6200 Professional and Outside Services	966.8	1,902.9	0.0	1,902.9
6500 Travel In-State	3.1	7.5	0.0	7.5
6600 Travel Out of State	1.8	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	99.8	411.4	(100.0)	311.4
8000 Equipment	8.7	13.6	0.0	13.6
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	(1,900.0)	(1,900.0)
Expenditure Categories Total:	5,227.9	5,742.8	(2,000.0)	3,742.8
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	44.6	0.0	0.0	0.0
1601-A Veterans' Income Tax Settlement Fund (Appropriated)	0.0	0.0	(2,000.0)	(2,000.0)
1993-A Department of Revenue Administrative Fund (Appropriated)	5,178.9	5,742.8	0.0	5,742.8
	5,223.4	5,742.8	(2,000.0)	3,742.8
Non-Appropriated Funds				
2166-N Revenue Publication Revolving (Non-Appropriated)	4.5	0.0	0.0	0.0
	4.5	0.0	0.0	0.0
Fund Source Total:	5,227.9	5,742.8	(2,000.0)	3,742.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 15%; text-align: center;">FY 2016</th> <th style="width: 15%; text-align: center;">FY 2017</th> <th style="width: 15%; text-align: center;">FY 2018</th> <th style="width: 15%; text-align: center;">FY 2018</th> <th style="width: 10%;"></th> </tr> <tr> <td></td> <th style="text-align: center;">Actual</th> <th style="text-align: center;">Expd. Plan</th> <th style="text-align: center;">Fund. Issue</th> <th style="text-align: center;">Total</th> <td></td> </tr> </thead> </table>							FY 2016	FY 2017	FY 2018	FY 2018			Actual	Expd. Plan	Fund. Issue	Total	
	FY 2016	FY 2017	FY 2018	FY 2018													
	Actual	Expd. Plan	Fund. Issue	Total													
Program: 1-1 Inquires and Requests																	
Fund: 1000-A General Fund																	
Appropriated																	
6000	Personal Services	31.2	0.0	0.0	0.0												
6100	Employee Related Expenses	13.4	0.0	0.0	0.0												
6200	Professional and Outside Services	0.0	0.0	0.0	0.0												
6500	Travel In-State	0.0	0.0	0.0	0.0												
6600	Travel Out of State	0.0	0.0	0.0	0.0												
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0												
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0												
7000	Other Operating Expenses	0.0	0.0	0.0	0.0												
8000	Equipment	0.0	0.0	0.0	0.0												
8100	Capital Outlay	0.0	0.0	0.0	0.0												
8600	Debt Service	0.0	0.0	0.0	0.0												
9000	Cost Allocation	0.0	0.0	0.0	0.0												
9100	Transfers	0.0	0.0	0.0	0.0												
Appropriated Total:		44.6	0.0	0.0	0.0												
Fund Total:		44.6	0.0	0.0	0.0												
Program Total For Selected Funds:		44.6	0.0	0.0	0.0												

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"></td> <td style="width: 16.5%; text-align: center;">FY 2016</td> <td style="width: 16.5%; text-align: center;">FY 2017</td> <td style="width: 16.5%; text-align: center;">FY 2018</td> <td style="width: 16.5%; text-align: center;">FY 2018</td> <td style="width: 16.5%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">Actual</td> <td style="text-align: center;">Expd. Plan</td> <td style="text-align: center;">Fund. Issue</td> <td style="text-align: center;">Total</td> <td></td> </tr> </table>							FY 2016	FY 2017	FY 2018	FY 2018			Actual	Expd. Plan	Fund. Issue	Total	
	FY 2016	FY 2017	FY 2018	FY 2018													
	Actual	Expd. Plan	Fund. Issue	Total													
Program: 1-1 Inquires and Requests																	
Fund: 1601-A Veterans' Income Tax Settlement Fund																	
Appropriated																	
0000	FTE	0.0	0.0	0.0	0.0												
6000	Personal Services	0.0	0.0	0.0	0.0												
6100	Employee Related Expenses	0.0	0.0	0.0	0.0												
6200	Professional and Outside Services	0.0	0.0	0.0	0.0												
6500	Travel In-State	0.0	0.0	0.0	0.0												
6600	Travel Out of State	0.0	0.0	0.0	0.0												
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0												
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0												
7000	Other Operating Expenses	0.0	0.0	(100.0)	(100.0)												
8000	Equipment	0.0	0.0	0.0	0.0												
8100	Capital Outlay	0.0	0.0	0.0	0.0												
8600	Debt Service	0.0	0.0	0.0	0.0												
9000	Cost Allocation	0.0	0.0	0.0	0.0												
9100	Transfers	0.0	0.0	(1,900.0)	(1,900.0)												
Appropriated Total:		0.0	0.0	(2,000.0)	(2,000.0)												
Fund Total:		0.0	0.0	(2,000.0)	(2,000.0)												
Program Total For Selected Funds:		0.0	0.0	(2,000.0)	(2,000.0)												

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-1 Inquires and Requests					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	88.0	85.0	0.0	85.0
6000	Personal Services	2,843.5	2,382.8	0.0	2,382.8
6100	Employee Related Expenses	1,259.7	1,024.6	0.0	1,024.6
6200	Professional and Outside Services	966.8	1,902.9	0.0	1,902.9
6500	Travel In-State	3.1	7.5	0.0	7.5
6600	Travel Out of State	1.8	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	95.3	411.4	0.0	411.4
8000	Equipment	8.7	13.6	0.0	13.6
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		5,178.9	5,742.8	0.0	5,742.8
Fund Total:		5,178.9	5,742.8	0.0	5,742.8
Program Total For Selected Funds:		5,178.9	5,742.8	0.0	5,742.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA Department of Revenue				
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program:	1-1 Inquires and Requests				
Fund:	2166-N Revenue Publication Revolving Fund				
	Non-Appropriated				
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	4.5	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Non-Appropriated Total:	4.5	0.0	0.0	0.0
	Fund Total:	4.5	0.0	0.0	0.0
	Program Total For Selected Funds:	4.5	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	88.0	85.0
Expenditure Category Total	88.0	85.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	88.0	85.0
Fund Source Total	88.0	85.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	2,874.6	2,382.8
Boards and Commissions	0.0	0.0
Expenditure Category Total	2,874.6	2,382.8
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	31.2	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	2,843.5	2,382.8
Fund Source Total	2,874.6	2,382.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	1,273.1	1,024.6
Expenditure Category Total	1,273.1	1,024.6
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	13.4	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	1,259.7	1,024.6
Fund Source Total	1,273.1	1,024.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.3
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	558.9	1,428.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	407.8	474.6
Expenditure Category Total	966.8	1,902.9
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	966.8	1,902.9
Fund Source Total	966.8	1,902.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	3.1	7.5
Expenditure Category Total	3.1	7.5
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	3.1	7.5
Fund Source Total	3.1	7.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	1.8	0.0
Expenditure Category Total	1.8	0.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1.8	0.0
Fund Source Total	1.8	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	2.1	85.3
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	18.5
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	18.9	0.2
Software Support and Maintenance	0.0	89.5
Operating Supplies	14.7	19.3
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	5.6	0.0
Advertising	29.9	40.0
Printing & Photography	23.5	21.6
Postage & Delivery	0.3	134.7
Miscellaneous Operating	4.7	2.3
Depreciation Expense	0.0	0.0
Expenditure Category Total	99.8	411.4

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	95.3	411.4
	95.3	411.4
Non-Appropriated		
2166-N Revenue Publication Revolving (Non-Appropriated)	4.5	0.0
	4.5	0.0
Fund Source Total	99.8	411.4

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	1.7
EDP Equipment - Mainframe - Non-Capital	0.0	0.5
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	4.6	0.0
Purchased Or Licensed Software/Website	4.1	11.4
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	8.7	13.6

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	8.7	13.6
Fund Source Total	8.7	13.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing			
Class Code	Title	Grade	Total FTE
AUN04	ACCOUNTANT 1	19	6.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

AUN05	ADMV APPEALS CHO	25	1.0
AUN04	ADMV SVCS OFFCR 3	22	3.0
AUN07	ASST OMBUDSMAN	21	1.0
S1000	BUSINESS ANALYST	24	1.0
AUN09	CUST CARE & OUTRCH ADMR	25	2.0
AUN04	CUST SVC REP 1	13	1.0
AUN04	CUST SVC REP 3	16	11.0
AUN02	EXEC STAFF ASST	20	1.0
ACV31	EXMNR TECH 2	13	1.0
AUN03	LGL ASST 2	17	1.0
AUN03	LICG ADMR	22	3.0
AUN03	LICG COORD	17	1.0
AUN05	LICG DIV MGR	21	1.0
AUN04	LICG SPCT	19	8.0
AUN07	MGT ANALYST 3	20	1.0
AUN08	MVD CUST SVC REP	15	3.0
AUN05	PROBLEM RESLTN OFFCR	23	1.0
AUN04	PROG PROJ SPCT 2	19	1.0
S1000	PROGRAMMER ANALYST	24	2.0
ACV33	REVENUE AUDITOR 2	18	1.0
AUN08	REVENUE AUDITOR 2	18	11.0
AUN08	REVENUE AUDITOR 3	19	3.0
AUN03	RV REVENUE FIELD AUDIT SPV	22	1.0
AUN03	SR LICG TECH	14	3.0
S1000	SR/LEAD APPS DEVELOPER	27	1.0
AUN08	TAXPAYER SVC TECH 2	13	1.0
ACV33	TAXPAYER SVC TECH 2	13	1.0
AUN04	TRNG OFFCR 3	21	1.0
AUN08	UNCLAIMED PRPTY SPCT 1	15	1.0
ACV13	UNCLAIMED PRPTY SPCT 1	15	2.0
AUN08	UNCLAIMED PRPTY SPCT 2	17	2.0
ACV13	UNCLAIMED PRPTY SPCT 2	17	2.0
AUN03	UNCLAIMED PRPTY SPCT 3	19	5.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Personal

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-1	Inquires and Requests

Retirement System	FTE	Services	Fund#
State Retirement System	84.0	2,295.4	1993-A
ASRS – return to work	1.0	87.4	1993-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	1-2	Local Jurisdictions

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	48.0	39.0	0.0	39.0
6000 Personal Services	1,953.9	1,580.9	0.0	1,580.9
6100 Employee Related Expenses	818.0	679.8	0.0	679.8
6200 Professional and Outside Services	420.1	530.6	0.0	530.6
6500 Travel In-State	10.4	37.4	0.0	37.4
6600 Travel Out of State	11.9	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	24.2	60.1	0.0	60.1
8000 Equipment	0.1	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	3,238.6	2,888.8	0.0	2,888.8
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	30.8	0.0	0.0	0.0
1993-A Department of Revenue Administrative Fund (Appr	3,207.8	2,888.8	0.0	2,888.8
	3,238.6	2,888.8	0.0	2,888.8
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0
Fund Source Total:	3,238.6	2,888.8	0.0	2,888.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue										
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 15%;">FY 2016</th> <th style="width: 15%;">FY 2017</th> <th style="width: 15%;">FY 2018</th> <th style="width: 15%;">FY 2018</th> </tr> <tr> <th></th> <th style="text-align: center;">Actual</th> <th style="text-align: center;">Expd. Plan</th> <th style="text-align: center;">Fund. Issue</th> <th style="text-align: center;">Total</th> </tr> </thead> </table>				FY 2016	FY 2017	FY 2018	FY 2018		Actual	Expd. Plan	Fund. Issue	Total
	FY 2016	FY 2017	FY 2018	FY 2018								
	Actual	Expd. Plan	Fund. Issue	Total								
Program:	1-2	Local Jurisdictions										
Fund:	1000-A	General Fund										
Appropriated												
6000	Personal Services	21.0	0.0	0.0	0.0							
6100	Employee Related Expenses	9.8	0.0	0.0	0.0							
6200	Professional and Outside Services	0.0	0.0	0.0	0.0							
6500	Travel In-State	0.0	0.0	0.0	0.0							
6600	Travel Out of State	0.0	0.0	0.0	0.0							
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0							
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0							
7000	Other Operating Expenses	0.0	0.0	0.0	0.0							
8000	Equipment	0.0	0.0	0.0	0.0							
8100	Capital Outlay	0.0	0.0	0.0	0.0							
8600	Debt Service	0.0	0.0	0.0	0.0							
9000	Cost Allocation	0.0	0.0	0.0	0.0							
9100	Transfers	0.0	0.0	0.0	0.0							
Appropriated Total:		30.8	0.0	0.0	0.0							
Fund Total:		30.8	0.0	0.0	0.0							
Program Total For Selected Funds:		30.8	0.0	0.0	0.0							

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-2 Local Jurisdictions					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	47.8	38.8	0.0	38.8
6000	Personal Services	1,932.9	1,580.9	0.0	1,580.9
6100	Employee Related Expenses	808.1	679.8	0.0	679.8
6200	Professional and Outside Services	420.1	530.6	0.0	530.6
6500	Travel In-State	10.4	37.4	0.0	37.4
6600	Travel Out of State	11.9	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	24.2	60.1	0.0	60.1
8000	Equipment	0.1	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		3,207.8	2,888.8	0.0	2,888.8
Fund Total:		3,207.8	2,888.8	0.0	2,888.8
Program Total For Selected Funds:		3,207.8	2,888.8	0.0	2,888.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-2 Local Jurisdictions					
Fund: 2500-N IGA and ISA Fund					
Non-Appropriated					
0000	FTE	0.2	0.2	0.0	0.2
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Non-Appropriated Total:		0.0	0.0	0.0	0.0
Fund Total:		0.0	0.0	0.0	0.0
Program Total For Selected Funds:		0.0	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-2	Local Jurisdictions

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	48.0	39.0
Expenditure Category Total	48.0	39.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	47.8	38.8
	47.8	38.8
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.2	0.2
	0.2	0.2
Fund Source Total	48.0	39.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	1,953.9	1,580.9
Boards and Commissions	0.0	0.0
Expenditure Category Total	1,953.9	1,580.9
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	21.0	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	1,932.9	1,580.9
	1,953.9	1,580.9
Fund Source Total	1,953.9	1,580.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	818.0	679.8
Expenditure Category Total	818.0	679.8
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	9.8	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	808.1	679.8
	818.0	679.8
Fund Source Total	818.0	679.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	358.8	415.6
External Legal Services	40.8	115.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-2	Local Jurisdictions

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	20.5	0.0
Expenditure Category Total	420.1	530.6

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	420.1	530.6
Fund Source Total	420.1	530.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	10.4	37.4
Expenditure Category Total	10.4	37.4

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	10.4	37.4
Fund Source Total	10.4	37.4

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	11.9	0.0
Expenditure Category Total	11.9	0.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	11.9	0.0
Fund Source Total	11.9	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-2	Local Jurisdictions

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.5	0.8
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	1.8	0.0
Software Support and Maintenance	0.0	34.9
Operating Supplies	3.4	5.5
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	9.6	11.4
Advertising	0.0	0.0
Printing & Photography	0.0	0.9
Postage & Delivery	0.0	0.0
Miscellaneous Operating	8.9	6.6
Depreciation Expense	0.0	0.0
Expenditure Category Total	24.2	60.1

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	24.2	60.1
Fund Source Total	24.2	60.1

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-2	Local Jurisdictions

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.1	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.1	0.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.1	0.0
Fund Source Total	0.1	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing			
Class Code	Title	Grade	Total FTE

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-2	Local Jurisdictions

AUN05	ADMV SVCS OFFCR 5	24	3.0
AUN04	CAMA SPCT 1	20	1.0
AUN03	CAMA SPCT 2	22	2.0
AUN07	DCS DPTY ASST DIR	26	1.0
AUN02	EXEC STAFF ASST	20	1.0
AUN07	PROG PROJ SPCT 1	18	1.0
AUN01	PROG PROJ SPCT 1	18	1.0
AUN04	PROG PROJ SPCT 2	19	2.0
S1000	PROGRAMMER ANALYST	24	4.0
AUN08	PRPTY APPRAISR 1	18	2.0
AUN08	PRPTY APPRAISR 2	20	1.0
AUN03	PRPTY APPRAISR 3	21	10.0
AUN03	PRPTY APPRAISR 4	22	6.0
AUN06	PRPTY INFO SPV	22	1.0
AUN07	RV DEPUTY ASSISTANT DIRECTOR	29	1.0
S1003	SR GIS ANALYST	24	1.0
XXX99	VACANT		0.0
AUN06	VALUATION PROJ COORD	22	1.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	39.0	1,580.9	1993-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
1.0	120.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	74.0	73.5	0.0	73.5
6000 Personal Services	2,628.7	3,173.1	0.0	3,173.1
6100 Employee Related Expenses	1,101.5	1,363.7	0.0	1,363.7
6200 Professional and Outside Services	585.5	320.4	0.0	320.4
6500 Travel In-State	5.9	37.9	0.0	37.9
6600 Travel Out of State	6.8	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	451.6	734.0	0.0	734.0
8000 Equipment	0.9	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	4,780.9	5,629.1	0.0	5,629.1
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	50.0	0.0	0.0	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	449.6	549.7	0.0	549.7
1993-A Department of Revenue Administrative Fund (Appr	3,540.9	4,647.1	0.0	4,647.1
	4,040.5	5,196.8	0.0	5,196.8
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	740.4	432.3	0.0	432.3
	740.4	432.3	0.0	432.3
Fund Source Total:	4,780.9	5,629.1	0.0	5,629.1

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA Department of Revenue				
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program:	1-3 Taxpayer, Executive, and Legislative Issues				
Fund:	1000-A General Fund				
	Appropriated				
6000	Personal Services	35.0	0.0	0.0	0.0
6100	Employee Related Expenses	15.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Appropriated Total:	50.0	0.0	0.0	0.0
	Fund Total:	50.0	0.0	0.0	0.0
	Program Total For Selected Funds:	50.0	0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-3 Taxpayer, Executive, and Legislative Issues					
Fund: 1306-A Tobacco Tax and Health Care Fund					
Appropriated					
0000	FTE	7.0	2.0	0.0	2.0
6000	Personal Services	31.4	45.2	0.0	45.2
6100	Employee Related Expenses	19.0	19.4	0.0	19.4
6200	Professional and Outside Services	0.0	21.4	0.0	21.4
6500	Travel In-State	2.3	28.0	0.0	28.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	396.9	435.7	0.0	435.7
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		449.6	549.7	0.0	549.7
Fund Total:		449.6	549.7	0.0	549.7
Program Total For Selected Funds:		449.6	549.7	0.0	549.7

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-3 Taxpayer, Executive, and Legislative Issues					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	58.0	65.0	0.0	65.0
6000	Personal Services	2,151.3	2,830.2	0.0	2,830.2
6100	Employee Related Expenses	843.5	1,216.3	0.0	1,216.3
6200	Professional and Outside Services	481.7	299.0	0.0	299.0
6500	Travel In-State	3.4	9.9	0.0	9.9
6600	Travel Out of State	5.8	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	54.3	291.7	0.0	291.7
8000	Equipment	0.9	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		3,540.9	4,647.1	0.0	4,647.1
Fund Total:		3,540.9	4,647.1	0.0	4,647.1
Program Total For Selected Funds:		3,540.9	4,647.1	0.0	4,647.1

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-3 Taxpayer, Executive, and Legislative Issues					
Fund: 2500-N IGA and ISA Fund					
Non-Appropriated					
0000	FTE	9.0	6.5	0.0	6.5
6000	Personal Services	410.9	297.7	0.0	297.7
6100	Employee Related Expenses	224.0	128.0	0.0	128.0
6200	Professional and Outside Services	103.8	0.0	0.0	0.0
6500	Travel In-State	0.2	0.0	0.0	0.0
6600	Travel Out of State	1.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.4	6.6	0.0	6.6
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Non-Appropriated Total:		740.4	432.3	0.0	432.3
Fund Total:		740.4	432.3	0.0	432.3
Program Total For Selected Funds:		740.4	432.3	0.0	432.3

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	74.0	73.5
Expenditure Category Total	74.0	73.5
Fund Source		
Appropriated		
1306-A Tobacco Tax and Health Care Fund (Appropriated)	7.0	2.0
1993-A Department of Revenue Administrative Fund (Appropriated)	58.0	65.0
	65.0	67.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	9.0	6.5
	9.0	6.5
Fund Source Total	74.0	73.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	2,627.5	3,173.1
Boards and Commissions	1.1	0.0
Expenditure Category Total	2,628.7	3,173.1
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	35.0	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	31.4	45.2
1993-A Department of Revenue Administrative Fund (Appropriated)	2,151.3	2,830.2
	2,217.7	2,875.4
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	410.9	297.7
	410.9	297.7
Fund Source Total	2,628.7	3,173.1

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	1,101.5	1,363.7
Expenditure Category Total	1,101.5	1,363.7
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	15.0	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	19.0	19.4
1993-A Department of Revenue Administrative Fund (Appropriated)	843.5	1,216.3
	877.5	1,235.7
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	224.0	128.0
	224.0	128.0
Fund Source Total	1,101.5	1,363.7

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	145.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	585.5	175.4
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	0.0	0.0
Expenditure Category Total	585.5	320.4
Fund Source		
Appropriated		
1306-A Tobacco Tax and Health Care Fund (Appropriated)	0.0	21.4
1993-A Department of Revenue Administrative Fund (Appropriated)	481.7	299.0
	481.7	320.4
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	103.8	0.0
	103.8	0.0
Fund Source Total	585.5	320.4

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	5.9	37.9
Expenditure Category Total	5.9	37.9
Fund Source		
Appropriated		
1306-A Tobacco Tax and Health Care Fund (Appropriated)	2.3	28.0
1993-A Department of Revenue Administrative Fund (Appropriated)	3.4	9.9
	5.7	37.9
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.2	0.0
	0.2	0.0
Fund Source Total	5.9	37.9

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	6.8	0.0
Expenditure Category Total	6.8	0.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	5.8	0.0
	5.8	0.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	1.0	0.0
	1.0	0.0
Fund Source Total	6.8	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	2.6	516.5
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	370.1	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	3.7	9.7
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	3.2	7.1
Advertising	0.0	0.0
Printing & Photography	0.0	124.5
Postage & Delivery	0.0	4.0
Miscellaneous Operating	72.1	72.2
Depreciation Expense	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Expenditure Category Total	451.6	734.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	396.9	435.7
1993-A Department of Revenue Administrative Fund (Appropriated)	54.3	291.7
	451.1	727.4
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.4	6.6
	0.4	6.6
Fund Source Total	451.6	734.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.9	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.9	0.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.9	0.0
	0.9	0.0
Fund Source Total	0.9	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Debt Services		
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Total FTE</u>
AUN06	ADMV ASST 2	15	1.0
ACV73	ADMV ASST 2	15	0.5
AUN02	ADMV SECRETARY 3	14	1.0
AUN06	ADMV SVCS OFFCR 1	19	1.0
AUN07	ASSISTANT DIRECTOR	E5	1.0
AUN02	ATTY 3	22	11.0
AUN05	ATTY 4	03	1.0
AUN07	AUDIT MGR	23	2.0
AUN09	CHF LEGIS LIAISON	28	1.0
AUN03	CRMNL CIVIL INVGNS ADMR	24	1.0
AUN06	DPTY ADMR	23	1.0
AUN02	ECNOMST 1	18	1.0
AUN07	ECNOMST 2	20	1.0
AUN03	ECNOMST 3	22	3.0
AUN02	EXEC STAFF ASST	20	1.0
AUN03	MGR CORPORATE AUDIT APPEALS	23	1.0
AUN09	PLCY & RESRCH ADMR	26	2.0
AUN06	PRINCIPAL TAX ANALYST	23	2.0
AUN08	REVENUE AUDITOR 3	19	1.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-3	Taxpayer, Executive, and Legislative Issues

AUN02	REVENUE FIELD AUDITOR 3	21	4.0
AUN05	RV ASST DIR TXPR & EXTNL SVCS	E4	1.0
AUN07	RV ASST DIR/TAX POLICY	E4	1.0
AUN07	RV DEPUTY ASSISTANT DIRECTOR	29	2.0
AUN06	RV DPTY DIR	E5	1.0
AUN02	RV SR ECNOMST	23	4.0
AUN04	RV TAX PLCY EXEC	28	1.0
AUN02	TAX ANALYST 2	22	23.0
AUN03	TAX ANALYST 3	23	2.0
AUN05	TAX EFCMT PROTEST ADMR	25	1.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	2.0	45.2	1306-A
State Retirement System	64.0	2,765.2	1993-A
State Retirement System	6.5	297.7	2500-N
Non-Participating	1.0	65.0	1993-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
2.0	270.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	1-4	SLI Veterans Income Tax Settlements

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	0.0	0.0	0.0	0.0
6000 Personal Services	0.0	0.0	0.0	0.0
6100 Employee Related Expenses	0.0	0.0	0.0	0.0
6200 Professional and Outside Services	0.0	0.0	0.0	0.0
6500 Travel In-State	0.0	0.0	0.0	0.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	0.0	100.0	0.0	100.0
8000 Equipment	0.0	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	1,900.0	0.0	1,900.0
Expenditure Categories Total:	0.0	2,000.0	0.0	2,000.0
Fund Source				
Appropriated Funds				
1601-A Veterans' Income Tax Settlement Fund (Appropriat	0.0	2,000.0	0.0	2,000.0
	0.0	2,000.0	0.0	2,000.0
Fund Source Total:	0.0	2,000.0	0.0	2,000.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 1-4 SLI Veterans Income Tax Settlements					
Fund: 1601-A Veterans' Income Tax Settlement Fund					
Appropriated					
0000	FTE	0.0	0.0	0.0	0.0
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	100.0	0.0	100.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	1,900.0	0.0	1,900.0
Appropriated Total:		0.0	2,000.0	0.0	2,000.0
Fund Total:		0.0	2,000.0	0.0	2,000.0
Program Total For Selected Funds:		0.0	2,000.0	0.0	2,000.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-4	SLI Veterans Income Tax Settlements

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	0.0	0.0
Expenditure Category Total	0.0	0.0

Fund Source	FY 2016 Actual	FY 2017 Expd. Plan
Appropriated		
1601-A Veterans' Income Tax Settlement Fund (Appropriated)	0.0	0.0
Fund Source Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	0.0	0.0
Boards and Commissions	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-4	SLI Veterans Income Tax Settlements

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.0	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	0.0	0.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-4	SLI Veterans Income Tax Settlements

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	0.0	100.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	0.0	100.0

Fund Source	FY 2016 Actual	FY 2017 Expd. Plan
Appropriated		
1601-A Veterans' Income Tax Settlement Fund (Appropriated)	0.0	100.0
Fund Source Total	0.0	100.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	1-4	SLI Veterans Income Tax Settlements

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	1,900.0
Expenditure Category Total	0.0	1,900.0

Fund Source	FY 2016 Actual	FY 2017 Expd. Plan
Appropriated		
1601-A Veterans' Income Tax Settlement Fund (Appropriated)	0.0	1,900.0
Fund Source Total	0.0	1,900.0

Program Summary of Expenditures and Budget Request

Agency:	RVA	Department of Revenue
Program:	2	Processing

		FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Program Summary					
2-1	Processing	6,215.1	8,386.8	0.0	8,386.8
Program Summary Total:		6,215.1	8,386.8	0.0	8,386.8
Expenditure Categories					
0000	FTE Positions	107.0	108.0	0.0	108.0
6000	Personal Services	2,580.5	2,332.6	0.0	2,332.6
6100	Employee Related Expenses	1,269.6	1,003.0	0.0	1,003.0
6200	Professional and Outside Services	2,256.9	3,480.2	0.0	3,480.2
6500	Travel In-State	9.4	12.0	0.0	12.0
6600	Travel Out of State	1.2	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	97.5	1,558.0	0.0	1,558.0
8000	Equipment	0.0	1.0	0.0	1.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:		6,215.1	8,386.8	0.0	8,386.8
Fund Source					
Appropriated Funds					
1000-A	General Fund (Appropriated)	0.0	168.8	0.0	168.8
1993-A	Department of Revenue Administrative Fund (Appr	6,215.1	8,218.0	0.0	8,218.0
		6,215.1	8,386.8	0.0	8,386.8
Non-Appropriated Funds					
2500-N	IGA and ISA Fund (Non-Appropriated)	0.0	0.0	0.0	0.0
		0.0	0.0	0.0	0.0
Fund Source Total:		6,215.1	8,386.8	0.0	8,386.8

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	2	Processing

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1000-A	General Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

2-1	Processing	0.0	168.8	0.0	168.8
	Total	0.0	168.8	0.0	168.8

Appropriated Funding

Expenditure Categories

Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.0	168.8	0.0	168.8
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	0.0	168.8	0.0	168.8
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Fund 1000-A Total:	0.0	168.8	0.0	168.8
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Program 2 Total:	0.0	168.8	0.0	168.8
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	2	Processing

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1993-A	Department of Revenue Administrative Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

2-1	Processing	6,215.1	8,218.0	0.0	8,218.0
	Total	6,215.1	8,218.0	0.0	8,218.0

Appropriated Funding

Expenditure Categories

FTE Positions	104.0	107.0	0.0	107.0
Personal Services	2,580.5	2,332.6	0.0	2,332.6
Employee Related Expenses	1,269.6	1,003.0	0.0	1,003.0
Professional and Outside Services	2,256.9	3,480.2	0.0	3,480.2
Travel In-State	9.4	12.0	0.0	12.0
Travel Out of State	1.2	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	97.5	1,389.2	0.0	1,389.2
Equipment	0.0	1.0	0.0	1.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	6,215.1	8,218.0	0.0	8,218.0
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Fund 1993-A Total:	6,215.1	8,218.0	0.0	8,218.0
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Program 2 Total:	6,215.1	8,218.0	0.0	8,218.0
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	2	Processing

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	2500-N	IGA and ISA Fund (Non-Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

2-1	Processing		0.0	0.0	0.0	0.0
	Total		0.0	0.0	0.0	0.0

Non-Appropriated Funding

Expenditure Categories

FTE Positions	3.0	1.0	0.0	1.0
Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.0	0.0	0.0	0.0
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	0.0	0.0	0.0	0.0
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Fund 2500-N Total:	0.0	0.0	0.0	0.0
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Program 2 Total:	0.0	0.0	0.0	0.0
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Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	2-1	Processing

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	107.0	108.0	0.0	108.0
6000 Personal Services	2,580.5	2,332.6	0.0	2,332.6
6100 Employee Related Expenses	1,269.6	1,003.0	0.0	1,003.0
6200 Professional and Outside Services	2,256.9	3,480.2	0.0	3,480.2
6500 Travel In-State	9.4	12.0	0.0	12.0
6600 Travel Out of State	1.2	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	97.5	1,558.0	0.0	1,558.0
8000 Equipment	0.0	1.0	0.0	1.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	6,215.1	8,386.8	0.0	8,386.8
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	0.0	168.8	0.0	168.8
1993-A Department of Revenue Administrative Fund (Appr	6,215.1	8,218.0	0.0	8,218.0
	6,215.1	8,386.8	0.0	8,386.8
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0
Fund Source Total:	6,215.1	8,386.8	0.0	8,386.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 2-1 Processing					
Fund: 1000-A General Fund					
Appropriated					
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	168.8	0.0	168.8
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	168.8	0.0	168.8
Fund Total:		0.0	168.8	0.0	168.8
Program Total For Selected Funds:		0.0	168.8	0.0	168.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 2-1 Processing					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	104.0	107.0	0.0	107.0
6000	Personal Services	2,580.5	2,332.6	0.0	2,332.6
6100	Employee Related Expenses	1,269.6	1,003.0	0.0	1,003.0
6200	Professional and Outside Services	2,256.9	3,480.2	0.0	3,480.2
6500	Travel In-State	9.4	12.0	0.0	12.0
6600	Travel Out of State	1.2	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	97.5	1,389.2	0.0	1,389.2
8000	Equipment	0.0	1.0	0.0	1.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		6,215.1	8,218.0	0.0	8,218.0
Fund Total:		6,215.1	8,218.0	0.0	8,218.0
Program Total For Selected Funds:		6,215.1	8,218.0	0.0	8,218.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 2-1 Processing					
Fund: 2500-N IGA and ISA Fund					
Non-Appropriated					
0000	FTE	3.0	1.0	0.0	1.0
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Non-Appropriated Total:		0.0	0.0	0.0	0.0
Fund Total:		0.0	0.0	0.0	0.0
Program Total For Selected Funds:		0.0	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	2-1	Processing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	107.0	108.0
Expenditure Category Total	107.0	108.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	104.0	107.0
	104.0	107.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	3.0	1.0
	3.0	1.0
Fund Source Total	107.0	108.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	2,580.5	2,332.6
Boards and Commissions	0.0	0.0
Expenditure Category Total	2,580.5	2,332.6
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	2,580.5	2,332.6
	2,580.5	2,332.6
Fund Source Total	2,580.5	2,332.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	1,269.6	1,003.0
Expenditure Category Total	1,269.6	1,003.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1,269.6	1,003.0
	1,269.6	1,003.0
Fund Source Total	1,269.6	1,003.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	2,051.1	2,722.0
Hospital Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	2-1	Processing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	205.8	758.2
Expenditure Category Total	2,256.9	3,480.2

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	2,256.9	3,480.2
Fund Source Total	2,256.9	3,480.2

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	9.4	12.0
Expenditure Category Total	9.4	12.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	9.4	12.0
Fund Source Total	9.4	12.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	1.2	0.0
Expenditure Category Total	1.2	0.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1.2	0.0
Fund Source Total	1.2	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	2-1	Processing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.7	0.5
Utilities	0.0	36.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	675.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	140.0
Repair & Maintenance	1.3	31.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	38.1	54.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.7	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	115.0
Postage & Delivery	0.0	505.5
Miscellaneous Operating	56.7	1.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	97.5	1,558.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	168.8
1993-A Department of Revenue Administrative Fund (Appropriated)	97.5	1,389.2
Fund Source Total	97.5	1,558.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	2-1	Processing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Furniture - Non-Capital	0.0	1.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	1.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	1.0
Fund Source Total	0.0	1.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

Class Code	Title	Grade	Total FTE
AUN03	ADMV ASST 1	13	5.0
ACV73	ADMV ASST 1	13	1.0
AUN06	ADMV ASST 2	15	4.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	2-1	Processing

ACV73	ADMV ASST 3	17	1.0
AUN01	ADMV ASST 3	17	4.0
AUN07	ADMV SVCS OFFCR 1	19	3.0
AUN06	ADMV SVCS OFFCR 1	19	1.0
AUN09	ADMV SVCS OFFCR 2	21	5.0
AUN05	ADMV SVCS OFFCR 5	24	3.0
AUN03	CLERK TYPIST 3	11	1.0
AUN08	DATA ENTRY OPER 4	11	5.0
AUN02	EXEC STAFF ASST	20	1.0
ACV31	EXMNR TECH 2	13	2.0
AUN09	EXMNR TECH 2	13	14.0
AUN03	FISC SVCS SPCT 1	15	2.0
AUN08	FISC SVCS TECH	14	2.0
AUN06	FISC SVCS UNIT MGR	21	1.0
AUN08	REVENUE AUDITOR 1	16	27.0
ACV33	REVENUE AUDITOR 1	16	8.0
AUN08	REVENUE AUDITOR 2	18	3.0
AUN08	REVENUE CTRL FISC SVC TECH 2	13	8.0
ACV33	REVENUE CTRL FISC SVC TECH 2	13	2.0
AUN04	RV ASST DIR PROCESS ADMN	E4	1.0
AUN07	RV DEPUTY ASSISTANT DIRECTOR	29	1.0
AUN03	RV FISC SVCS MGR	23	1.0
AUN03	STOREKEEPER	15	2.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	107.0	2,332.6	1993-A
State Retirement System	1.0	0.0	2500-N

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
1.0	120.0	0.0

Program Summary of Expenditures and Budget Request

Agency:	RVA	Department of Revenue
Program:	3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Program Summary				
3-1 Education and Outreach	0.0	2,417.0	0.0	2,417.0
3-2 Audit and Assessing	10,733.8	8,223.3	0.0	8,223.3
3-3 Collections	9,006.7	5,066.8	0.0	5,066.8
3-4 Enforcement	499.3	423.1	539.4	962.5
3-7 SLI Unclaimed Property Administration and Audit	1,880.8	1,218.5	0.0	1,218.5
3-8 SLI Income tax fraud prevention	0.0	3,150.0	0.0	3,150.0
3-9 SLI TPT Simplification	974.9	970.4	0.0	970.4
Program Summary Total:	23,095.6	21,469.1	539.4	22,008.5
Expenditure Categories				
0000 FTE Positions	386.0	397.5	0.0	397.5
6000 Personal Services	13,923.6	10,819.1	358.4	11,177.5
6100 Employee Related Expenses	6,326.5	4,652.4	154.1	4,806.5
6200 Professional and Outside Services	2,423.8	4,385.0	0.0	4,385.0
6500 Travel In-State	111.9	124.5	12.0	136.5
6600 Travel Out of State	45.7	57.5	0.0	57.5
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	240.7	1,367.0	14.9	1,381.9
8000 Equipment	23.4	63.6	0.0	63.6
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	23,095.6	21,469.1	539.4	22,008.5
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	20,706.2	17,297.0	539.4	17,836.4
1306-A Tobacco Tax and Health Care Fund (Appropriated)	181.0	128.6	0.0	128.6
1993-A Department of Revenue Administrative Fund (Appr	1,880.8	3,491.9	0.0	3,491.9
2179-A DOR Liability Setoff Fund (Appropriated)	266.9	397.9	0.0	397.9
	23,034.9	21,315.4	539.4	21,854.8
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	60.7	153.7	0.0	153.7
	60.7	153.7	0.0	153.7

Program Summary of Expenditures and Budget Request

Agency: RVA	Department of Revenue
Program: 3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Fund Source Total:	23,095.6	21,469.1	539.4	22,008.5

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Fund: 1000-A General Fund (Appropriated)				
Program Expenditures				
COST CENTER/PROGRAM BUDGET UNIT				
3-1 Education and Outreach	0.0	1,958.8	0.0	1,958.8
3-2 Audit and Assessing	10,659.2	7,435.3	0.0	7,435.3
3-3 Collections	8,739.8	3,782.5	0.0	3,782.5
3-4 Enforcement	332.3	0.0	539.4	539.4
3-8 SLI Income tax fraud prevention	0.0	3,150.0	0.0	3,150.0
3-9 SLI TPT Simplification	974.9	970.4	0.0	970.4
Total	20,706.2	17,297.0	539.4	17,836.4

Appropriated Funding

Expenditure Categories

FTE Positions	380.0	366.0	0.0	366.0
Personal Services	13,612.9	10,019.3	358.4	10,377.7
Employee Related Expenses	6,170.8	4,307.7	154.1	4,461.8
Professional and Outside Services	527.8	2,888.2	0.0	2,888.2
Travel In-State	90.5	5.0	12.0	17.0
Travel Out of State	45.1	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	235.8	75.0	14.9	89.9
Equipment	23.4	1.8	0.0	1.8
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	20,706.2	17,297.0	539.4	17,836.4
Fund 1000-A Total:	20,706.2	17,297.0	539.4	17,836.4
Program 3 Total:	20,706.2	17,297.0	539.4	17,836.4

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1306-A	Tobacco Tax and Health Care Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

3-2	Audit and Assessing	13.9	0.0	0.0	0.0
3-4	Enforcement	167.1	128.6	0.0	128.6
	Total	181.0	128.6	0.0	128.6

Appropriated Funding

Expenditure Categories

FTE Positions	0.0	5.0	0.0	5.0
Personal Services	105.6	84.8	0.0	84.8
Employee Related Expenses	49.6	36.5	0.0	36.5
Professional and Outside Services	14.7	0.0	0.0	0.0
Travel In-State	7.0	5.0	0.0	5.0
Travel Out of State	0.6	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	3.4	2.3	0.0	2.3
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	181.0	128.6	0.0	128.6
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Fund 1306-A Total:	181.0	128.6	0.0	128.6
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Program 3 Total:	181.0	128.6	0.0	128.6
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1993-A	Department of Revenue Administrative Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

3-1	Education and Outreach	0.0	458.2	0.0	458.2
3-2	Audit and Assessing	0.0	710.6	0.0	710.6
3-3	Collections	0.0	963.8	0.0	963.8
3-4	Enforcement	0.0	140.8	0.0	140.8
3-7	SLI Unclaimed Property Administration and Audit	1,880.8	1,218.5	0.0	1,218.5
Total		1,880.8	3,491.9	0.0	3,491.9

Appropriated Funding

Expenditure Categories

FTE Positions	0.0	11.0	0.0	11.0
Personal Services	0.0	405.2	0.0	405.2
Employee Related Expenses	0.0	174.9	0.0	174.9
Professional and Outside Services	1,880.8	1,496.8	0.0	1,496.8
Travel In-State	0.0	98.0	0.0	98.0
Travel Out of State	0.0	57.5	0.0	57.5
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.0	1,202.7	0.0	1,202.7
Equipment	0.0	56.8	0.0	56.8
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	1,880.8	3,491.9	0.0	3,491.9
Fund 1993-A Total:	1,880.8	3,491.9	0.0	3,491.9
Program 3 Total:	1,880.8	3,491.9	0.0	3,491.9

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	2179-A	DOR Liability Setoff Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

3-2	Audit and Assessing	0.0	77.4	0.0	77.4
3-3	Collections	266.9	320.5	0.0	320.5
	Total	266.9	397.9	0.0	397.9

Appropriated Funding

Expenditure Categories

FTE Positions	6.0	11.0	0.0	11.0
Personal Services	180.5	219.1	0.0	219.1
Employee Related Expenses	85.2	94.3	0.0	94.3
Professional and Outside Services	0.5	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.7	79.5	0.0	79.5
Equipment	0.0	5.0	0.0	5.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	266.9	397.9	0.0	397.9
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Fund 2179-A Total:	266.9	397.9	0.0	397.9
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Program 3 Total:	266.9	397.9	0.0	397.9
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	3	Education and Compliance

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	2500-N	IGA and ISA Fund (Non-Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

3-2	Audit and Assessing	60.8	0.0	0.0	0.0
3-4	Enforcement	(0.1)	153.7	0.0	153.7
	Total	60.7	153.7	0.0	153.7

Non-Appropriated Funding

Expenditure Categories

FTE Positions	0.0	4.5	0.0	4.5
Personal Services	24.6	90.7	0.0	90.7
Employee Related Expenses	20.9	39.0	0.0	39.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	14.4	16.5	0.0	16.5
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.8	7.5	0.0	7.5
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	60.7	153.7	0.0	153.7
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Fund 2500-N Total:	60.7	153.7	0.0	153.7
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Program 3 Total:	60.7	153.7	0.0	153.7
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Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-1	Education and Outreach

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	0.0	64.0	0.0	64.0
6000 Personal Services	0.0	1,409.8	0.0	1,409.8
6100 Employee Related Expenses	0.0	606.2	0.0	606.2
6200 Professional and Outside Services	0.0	0.0	0.0	0.0
6500 Travel In-State	0.0	32.5	0.0	32.5
6600 Travel Out of State	0.0	2.5	0.0	2.5
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	0.0	364.3	0.0	364.3
8000 Equipment	0.0	1.7	0.0	1.7
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	0.0	2,417.0	0.0	2,417.0

Fund Source	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Appropriated Funds				
1000-A General Fund (Appropriated)	0.0	1,958.8	0.0	1,958.8
1993-A Department of Revenue Administrative Fund (Appr	0.0	458.2	0.0	458.2
Fund Source Total:	0.0	2,417.0	0.0	2,417.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-1 Education and Outreach					
Fund: 1000-A General Fund					
Appropriated					
0000	FTE	0.0	63.0	0.0	63.0
6000	Personal Services	0.0	1,369.8	0.0	1,369.8
6100	Employee Related Expenses	0.0	589.0	0.0	589.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	1,958.8	0.0	1,958.8
Fund Total:		0.0	1,958.8	0.0	1,958.8
Program Total For Selected Funds:		0.0	1,958.8	0.0	1,958.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-1 Education and Outreach					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	0.0	1.0	0.0	1.0
6000	Personal Services	0.0	40.0	0.0	40.0
6100	Employee Related Expenses	0.0	17.2	0.0	17.2
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	32.5	0.0	32.5
6600	Travel Out of State	0.0	2.5	0.0	2.5
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	364.3	0.0	364.3
8000	Equipment	0.0	1.7	0.0	1.7
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	458.2	0.0	458.2
Fund Total:		0.0	458.2	0.0	458.2
Program Total For Selected Funds:		0.0	458.2	0.0	458.2

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-1	Education and Outreach

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	0.0	64.0
Expenditure Category Total	0.0	64.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	63.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	1.0
Fund Source Total	0.0	64.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	0.0	1,409.8
Boards and Commissions	0.0	0.0
Expenditure Category Total	0.0	1,409.8
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	1,369.8
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	40.0
Fund Source Total	0.0	1,409.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	0.0	606.2
Expenditure Category Total	0.0	606.2
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	589.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	17.2
Fund Source Total	0.0	606.2

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-1	Education and Outreach

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	32.5
Expenditure Category Total	0.0	32.5

Fund Source	FY 2016 Actual	FY 2017 Expd. Plan
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	32.5
Fund Source Total	0.0	32.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	2.5
Expenditure Category Total	0.0	2.5

Fund Source	FY 2016 Actual	FY 2017 Expd. Plan
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	2.5
Fund Source Total	0.0	2.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-1	Education and Outreach

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.0	26.6
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	0.0	4.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.0	2.4
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	296.7
Miscellaneous Operating	0.0	34.6
Depreciation Expense	0.0	0.0
Expenditure Category Total	0.0	364.3
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	364.3
Fund Source Total	0.0	364.3

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	1.7
Internally Generated Software/Website	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-1	Education and Outreach

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Equipment		
Expenditure Category Total	0.0	1.7
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	1.7
Fund Source Total	0.0	1.7

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Total FTE</u>
			0.0
ACV32	ACCOUNTANT 4	21	0.0
AUN04	BUS ANALYST	21	1.0
AUN09	COLLCN SPV 3	21	2.0
AUN09	COLLECTIONS MANAGER	22	6.0
AUN07	COLLECTOR 3	18	18.0
ACV33	COLLECTOR 3	18	1.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-1	Education and Outreach

AUN07	DPTY ADMR	25		1.0
AUN09	FIELD COLLECTOR	19		33.0
AUN07	OPS ADMR	23		1.0
AUN08	REVENUE AUDITOR 1	16		1.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	63.0	1,369.8	1000-A
State Retirement System	1.0	40.0	1993-A

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	199.0	183.9	0.0	183.9
6000 Personal Services	7,119.8	5,263.9	0.0	5,263.9
6100 Employee Related Expenses	3,147.6	2,263.5	0.0	2,263.5
6200 Professional and Outside Services	243.3	127.0	0.0	127.0
6500 Travel In-State	55.8	37.5	0.0	37.5
6600 Travel Out of State	44.3	55.0	0.0	55.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	118.8	434.4	0.0	434.4
8000 Equipment	4.2	42.0	0.0	42.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	10,733.8	8,223.3	0.0	8,223.3
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	10,659.2	7,435.3	0.0	7,435.3
1306-A Tobacco Tax and Health Care Fund (Appropriated)	13.9	0.0	0.0	0.0
1993-A Department of Revenue Administrative Fund (Appr	0.0	710.6	0.0	710.6
2179-A DOR Liability Setoff Fund (Appropriated)	0.0	77.4	0.0	77.4
	10,673.1	8,223.3	0.0	8,223.3
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	60.8	0.0	0.0	0.0
	60.8	0.0	0.0	0.0
Fund Source Total:	10,733.8	8,223.3	0.0	8,223.3

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-2 Audit and Assessing					
Fund: 1000-A General Fund					
Appropriated					
0000	FTE	199.0	179.9	0.0	179.9
6000	Personal Services	7,095.2	5,199.6	0.0	5,199.6
6100	Employee Related Expenses	3,126.7	2,235.7	0.0	2,235.7
6200	Professional and Outside Services	229.3	0.0	0.0	0.0
6500	Travel In-State	41.4	0.0	0.0	0.0
6600	Travel Out of State	44.3	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	118.0	0.0	0.0	0.0
8000	Equipment	4.2	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		10,659.2	7,435.3	0.0	7,435.3
Fund Total:		10,659.2	7,435.3	0.0	7,435.3
Program Total For Selected Funds:		10,659.2	7,435.3	0.0	7,435.3

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA Department of Revenue				
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program:	3-2 Audit and Assessing				
Fund:	1306-A Tobacco Tax and Health Care Fund				
	Appropriated				
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	13.9	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Appropriated Total:	13.9	0.0	0.0	0.0
	Fund Total:	13.9	0.0	0.0	0.0
	Program Total For Selected Funds:	13.9	0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-2 Audit and Assessing					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	0.0	1.0	0.0	1.0
6000	Personal Services	0.0	10.2	0.0	10.2
6100	Employee Related Expenses	0.0	4.5	0.0	4.5
6200	Professional and Outside Services	0.0	127.0	0.0	127.0
6500	Travel In-State	0.0	37.5	0.0	37.5
6600	Travel Out of State	0.0	55.0	0.0	55.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	434.4	0.0	434.4
8000	Equipment	0.0	42.0	0.0	42.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	710.6	0.0	710.6
Fund Total:		0.0	710.6	0.0	710.6
Program Total For Selected Funds:		0.0	710.6	0.0	710.6

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-2 Audit and Assessing					
Fund: 2179-A DOR Liability Setoff Fund					
Appropriated					
0000	FTE	0.0	1.0	0.0	1.0
6000	Personal Services	0.0	54.1	0.0	54.1
6100	Employee Related Expenses	0.0	23.3	0.0	23.3
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	77.4	0.0	77.4
Fund Total:		0.0	77.4	0.0	77.4
Program Total For Selected Funds:		0.0	77.4	0.0	77.4

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-2 Audit and Assessing					
Fund: 2500-N IGA and ISA Fund					
Non-Appropriated					
0000	FTE	0.0	2.0	0.0	2.0
6000	Personal Services	24.6	0.0	0.0	0.0
6100	Employee Related Expenses	20.9	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	14.4	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.9	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Non-Appropriated Total:		60.8	0.0	0.0	0.0
Fund Total:		60.8	0.0	0.0	0.0
Program Total For Selected Funds:		60.8	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	199.0	183.9
Expenditure Category Total	199.0	183.9
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	199.0	179.9
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	1.0
2179-A DOR Liability Setoff Fund (Appropriated)	0.0	1.0
	199.0	181.9
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	2.0
	0.0	2.0
Fund Source Total	199.0	183.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	7,119.8	5,263.9
Boards and Commissions	0.0	0.0
Expenditure Category Total	7,119.8	5,263.9
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	7,095.2	5,199.6
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	10.2
2179-A DOR Liability Setoff Fund (Appropriated)	0.0	54.1
	7,095.2	5,263.9
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	24.6	0.0
	24.6	0.0
Fund Source Total	7,119.8	5,263.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	3,147.6	2,263.5
Expenditure Category Total	3,147.6	2,263.5
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	3,126.7	2,235.7
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	4.5
2179-A DOR Liability Setoff Fund (Appropriated)	0.0	23.3
	3,126.7	2,263.5
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	20.9	0.0
	20.9	0.0
Fund Source Total	3,147.6	2,263.5

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	158.9	80.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	84.4	47.0
Expenditure Category Total	243.3	127.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	229.3	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	13.9	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	127.0
	243.2	127.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	0.0
	0.0	0.0
Fund Source Total	243.3	127.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	55.8	37.5

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Expenditure Category Total	55.8	37.5
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	41.4	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	37.5
	41.4	37.5
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	14.4	0.0
	14.4	0.0
Fund Source Total	55.8	37.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	44.3	55.0
Expenditure Category Total	44.3	55.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	44.3	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	55.0
	44.3	55.0
Fund Source Total	44.3	55.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	7.4	7.1
Utilities	0.0	0.0
Non-Building or Land Rent	1.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	21.9	0.0
Operating Supplies	35.9	17.3
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	3.6	11.5
Advertising	0.0	0.0
Printing & Photography	0.0	5.0
Postage & Delivery	0.0	378.0
Miscellaneous Operating	49.2	15.5
Depreciation Expense	0.0	0.0
Expenditure Category Total	118.8	434.4
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	118.0	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	434.4
	118.0	434.4
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.9	0.0
	0.9	0.0
Fund Source Total	118.8	434.4

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	40.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	3.7	0.0
Purchased Or Licensed Software/Website	0.5	2.0
Internally Generated Software/Website	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Equipment		
Expenditure Category Total	4.2	42.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	4.2	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	42.0
Fund Source Total	4.2	42.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Total FTE</u>
AUN03	ADMV ASST 1	13	1.0
AUN01	ADMV ASST 3	17	6.0
AUN06	ADMV SVCS OFFCR 1	19	3.0
AUN09	ADMV SVCS OFFCR 2	21	2.0
S1000	APPS DEVELOPER	26	2.0
AUN07	ASSISTANT DIRECTOR	E5	1.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-2	Audit and Assessing

AUN02	AUDIT ADMR	25	7.0
AUN07	AUDIT MGR	23	13.2
AUN09	BUS PROCESS ANALYST	23	1.0
AUN03	CMTY RLTN LIAISON	22	1.0
AUN02	DIR EXEC OFFCR	24	1.0
AUN02	EXEC STAFF ASST	20	1.0
AUN09	EXMNR TECH 2	13	9.0
AUN04	FINANCE INVGNS AUDITOR 2	21	1.0
AUN07	INTERN--UNDERGRAD	01	0.0
AUN04	LICG SPCT	19	6.0
AUN01	PROG PROJ SPCT 1	18	1.0
AUN04	PROG PROJ SPCT 2	19	2.0
S1000	PROGRAMMER ANALYST	24	6.0
AUN08	REVENUE AUDITOR 3	19	48.7
AUN02	REVENUE FIELD AUDITOR 3	21	46.0
AUN04	RV CMLPNC MGR	22	1.0
AUN07	RV DEPUTY ASSISTANT DIRECTOR	29	1.0
AUN03	RV REVENUE FIELD AUDIT SPV	22	2.0
AUN02	TAX ANALYST 2	22	20.0
ACV33	TAXPAYER SVC TECH 2	13	1.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	178.9	5,143.4	1000-A
ASRS – return to work	1.0	56.2	1000-A
State Retirement System	1.0	10.2	1993-A
State Retirement System	1.0	54.1	2179-A
State Retirement System	2.0	0.0	2500-N

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
1.0	140.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-3	Collections

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	176.0	111.0	0.0	111.0
6000 Personal Services	5,986.6	2,951.3	0.0	2,951.3
6100 Employee Related Expenses	2,803.3	1,269.1	0.0	1,269.1
6200 Professional and Outside Services	33.1	346.9	0.0	346.9
6500 Travel In-State	49.1	0.0	0.0	0.0
6600 Travel Out of State	0.8	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	114.6	481.4	0.0	481.4
8000 Equipment	19.2	18.1	0.0	18.1
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	9,006.7	5,066.8	0.0	5,066.8
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	8,739.8	3,782.5	0.0	3,782.5
1993-A Department of Revenue Administrative Fund (Appr	0.0	963.8	0.0	963.8
2179-A DOR Liability Setoff Fund (Appropriated)	266.9	320.5	0.0	320.5
Fund Source Total:	9,006.7	5,066.8	0.0	5,066.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-3 Collections					
Fund: 1000-A General Fund					
Appropriated					
0000	FTE	170.0	97.0	0.0	97.0
6000	Personal Services	5,806.2	2,645.5	0.0	2,645.5
6100	Employee Related Expenses	2,718.1	1,137.0	0.0	1,137.0
6200	Professional and Outside Services	32.6	0.0	0.0	0.0
6500	Travel In-State	49.1	0.0	0.0	0.0
6600	Travel Out of State	0.8	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	113.9	0.0	0.0	0.0
8000	Equipment	19.2	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		8,739.8	3,782.5	0.0	3,782.5
Fund Total:		8,739.8	3,782.5	0.0	3,782.5
Program Total For Selected Funds:		8,739.8	3,782.5	0.0	3,782.5

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-3 Collections					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	0.0	4.0	0.0	4.0
6000	Personal Services	0.0	140.8	0.0	140.8
6100	Employee Related Expenses	0.0	61.1	0.0	61.1
6200	Professional and Outside Services	0.0	346.9	0.0	346.9
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	401.9	0.0	401.9
8000	Equipment	0.0	13.1	0.0	13.1
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	963.8	0.0	963.8
Fund Total:		0.0	963.8	0.0	963.8
Program Total For Selected Funds:		0.0	963.8	0.0	963.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-3 Collections					
Fund: 2179-A DOR Liability Setoff Fund					
Appropriated					
0000	FTE	6.0	10.0	0.0	10.0
6000	Personal Services	180.5	165.0	0.0	165.0
6100	Employee Related Expenses	85.2	71.0	0.0	71.0
6200	Professional and Outside Services	0.5	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.7	79.5	0.0	79.5
8000	Equipment	0.0	5.0	0.0	5.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		266.9	320.5	0.0	320.5
Fund Total:		266.9	320.5	0.0	320.5
Program Total For Selected Funds:		266.9	320.5	0.0	320.5

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-3	Collections

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	176.0	111.0
Expenditure Category Total	176.0	111.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	170.0	97.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	4.0
2179-A DOR Liability Setoff Fund (Appropriated)	6.0	10.0
Fund Source Total	176.0	111.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	5,986.6	2,951.3
Boards and Commissions	0.0	0.0
Expenditure Category Total	5,986.6	2,951.3
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	5,806.2	2,645.5
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	140.8
2179-A DOR Liability Setoff Fund (Appropriated)	180.5	165.0
Fund Source Total	5,986.6	2,951.3

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	2,803.3	1,269.1
Expenditure Category Total	2,803.3	1,269.1
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	2,718.1	1,137.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	61.1
2179-A DOR Liability Setoff Fund (Appropriated)	85.2	71.0
Fund Source Total	2,803.3	1,269.1

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.1	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-3	Collections

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Temporary Agency Services	32.3	104.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	0.7	242.9
Expenditure Category Total	33.1	346.9

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	32.6	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	346.9
2179-A DOR Liability Setoff Fund (Appropriated)	0.5	0.0
	33.1	346.9
Fund Source Total	33.1	346.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	49.1	0.0
Expenditure Category Total	49.1	0.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	49.1	0.0
	49.1	0.0
Fund Source Total	49.1	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.8	0.0
Expenditure Category Total	0.8	0.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.8	0.0
	0.8	0.0
Fund Source Total	0.8	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-3	Collections

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	26.9	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	26.2	10.1
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.4	4.8
Advertising	0.0	0.0
Printing & Photography	0.0	22.8
Postage & Delivery	0.0	366.2
Miscellaneous Operating	61.1	77.5
Depreciation Expense	0.0	0.0
Expenditure Category Total	114.6	481.4

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	113.9	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	401.9
2179-A DOR Liability Setoff Fund (Appropriated)	0.7	79.5
	114.6	481.4
Fund Source Total	114.6	481.4

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-3	Collections

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	8.5	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	4.0
Telecommunication Equipment - Non Capital	0.0	5.8
Other Equipment - Non-Capital	10.0	0.0
Purchased Or Licensed Software/Website	0.6	8.3
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	19.2	18.1

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	19.2	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	13.1
2179-A DOR Liability Setoff Fund (Appropriated)	0.0	5.0
Fund Source Total	19.2	18.1

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-3	Collections

Class Code	Title	Grade	Total FTE
AUN01	ADMV ASST 3	17	5.0
AUN09	ADMV SVCS OFFCR 2	21	3.0
AUN04	ADMV SVCS OFFCR 3	22	1.0
AUN04	BUS ANALYST	21	1.0
S1000	BUSINESS ANALYST	24	5.0
AUN09	COLLCN SPV 2	20	4.0
AUN09	COLLCN SPV 3	21	5.0
AUN06	COLLCNS OPERATIONS ADMR	23	3.0
AUN09	COLLECTOR 2	17	38.0
ACV33	COLLECTOR 2	17	2.0
ACV33	COLLECTOR 3	18	2.0
AUN07	COLLECTOR 3	18	18.0
AUN02	EXEC STAFF ASST	20	1.0
AUN09	EXMNR TECH 2	13	5.0
AUN04	PROG PROJ SPCT 2	19	1.0
S1000	PROGRAMMER ANALYST	24	1.0
S1007	QA TESTER (IT)	21	1.0
ACV33	REVENUE AUDITOR 1	16	1.0
AUN08	REVENUE AUDITOR 1	16	5.0
ACV33	REVENUE AUDITOR 2	18	2.0
AUN08	REVENUE AUDITOR 2	18	6.0
AUN07	RV DEPUTY ASSISTANT DIRECTOR	29	1.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	97.0	2,645.5	1000-A
State Retirement System	4.0	140.8	1993-A
State Retirement System	10.0	165.0	2179-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-4	Enforcement

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	11.0	10.5	0.0	10.5
6000 Personal Services	151.3	252.9	358.4	611.3
6100 Employee Related Expenses	66.5	108.8	154.1	262.9
6200 Professional and Outside Services	266.6	0.0	0.0	0.0
6500 Travel In-State	7.0	49.5	12.0	61.5
6600 Travel Out of State	0.6	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	7.2	11.9	14.9	26.8
8000 Equipment	0.0	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	499.3	423.1	539.4	962.5
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	332.3	0.0	539.4	539.4
1306-A Tobacco Tax and Health Care Fund (Appropriated)	167.1	128.6	0.0	128.6
1993-A Department of Revenue Administrative Fund (Appr	0.0	140.8	0.0	140.8
	499.4	269.4	539.4	808.8
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	(0.1)	153.7	0.0	153.7
	(0.1)	153.7	0.0	153.7
Fund Source Total:	499.3	423.1	539.4	962.5

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-4 Enforcement					
Fund: 1000-A General Fund					
Appropriated					
0000	FTE	11.0	0.0	0.0	0.0
6000	Personal Services	45.7	0.0	358.4	358.4
6100	Employee Related Expenses	16.9	0.0	154.1	154.1
6200	Professional and Outside Services	265.8	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	12.0	12.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	3.9	0.0	14.9	14.9
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		332.3	0.0	539.4	539.4
Fund Total:		332.3	0.0	539.4	539.4
Program Total For Selected Funds:		332.3	0.0	539.4	539.4

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-4 Enforcement					
Fund: 1306-A Tobacco Tax and Health Care Fund					
Appropriated					
0000	FTE	0.0	5.0	0.0	5.0
6000	Personal Services	105.6	84.8	0.0	84.8
6100	Employee Related Expenses	49.6	36.5	0.0	36.5
6200	Professional and Outside Services	0.8	0.0	0.0	0.0
6500	Travel In-State	7.0	5.0	0.0	5.0
6600	Travel Out of State	0.6	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	3.4	2.3	0.0	2.3
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		167.1	128.6	0.0	128.6
Fund Total:		167.1	128.6	0.0	128.6
Program Total For Selected Funds:		167.1	128.6	0.0	128.6

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-4 Enforcement					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	0.0	3.0	0.0	3.0
6000	Personal Services	0.0	77.4	0.0	77.4
6100	Employee Related Expenses	0.0	33.3	0.0	33.3
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	28.0	0.0	28.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	2.1	0.0	2.1
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	140.8	0.0	140.8
Fund Total:		0.0	140.8	0.0	140.8
Program Total For Selected Funds:		0.0	140.8	0.0	140.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-4 Enforcement					
Fund: 2500-N IGA and ISA Fund					
Non-Appropriated					
0000	FTE	0.0	2.5	0.0	2.5
6000	Personal Services	0.0	90.7	0.0	90.7
6100	Employee Related Expenses	0.0	39.0	0.0	39.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	16.5	0.0	16.5
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	(0.1)	7.5	0.0	7.5
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Non-Appropriated Total:		(0.1)	153.7	0.0	153.7
Fund Total:		(0.1)	153.7	0.0	153.7
Program Total For Selected Funds:		(0.1)	153.7	0.0	153.7

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-4	Enforcement

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	11.0	10.5
Expenditure Category Total	11.0	10.5
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	11.0	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	0.0	5.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	3.0
	11.0	8.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	2.5
	0.0	2.5
Fund Source Total	11.0	10.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	151.3	252.9
Boards and Commissions	0.0	0.0
Expenditure Category Total	151.3	252.9
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	45.7	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	105.6	84.8
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	77.4
	151.3	162.2
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	90.7
	0.0	90.7
Fund Source Total	151.3	252.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	66.5	108.8
Expenditure Category Total	66.5	108.8
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	16.9	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	49.6	36.5
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	33.3
	66.5	69.8
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	39.0
	0.0	39.0
Fund Source Total	66.5	108.8

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-4	Enforcement

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.2	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	143.8	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	53.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	69.7	0.0
Expenditure Category Total	266.6	0.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	265.8	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	0.8	0.0
Fund Source Total	266.6	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	7.0	49.5
Expenditure Category Total	7.0	49.5
Fund Source		
Appropriated		
1306-A Tobacco Tax and Health Care Fund (Appropriated)	7.0	5.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	28.0
Fund Source Total	7.0	33.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	0.0	16.5
Fund Source Total	0.0	16.5
Fund Source Total	7.0	49.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.6	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-4	Enforcement

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Expenditure Category Total	0.6	0.0
Fund Source		
Appropriated		
1306-A Tobacco Tax and Health Care Fund (Appropriated)	0.6	0.0
Fund Source Total	0.6	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	2.0	2.7
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.4	0.0
Software Support and Maintenance	3.9	0.0
Operating Supplies	0.2	9.2
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.4	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	0.3	0.0
Depreciation Expense	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-4	Enforcement

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Expenditure Category Total	7.2	11.9
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	3.9	0.0
1306-A Tobacco Tax and Health Care Fund (Appropriated)	3.4	2.3
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	2.1
	7.3	4.4
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	(0.1)	7.5
	(0.1)	7.5
Fund Source Total	7.2	11.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-4	Enforcement

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing			
Class Code	Title	Grade	Total FTE
ACV73	ADMV ASST 2	15	0.5
ACV39	INVGTR 3	18	1.0
AUN07	SPCL INVGNS LT	22	1.0
AUN04	SPCL INVGNS SGT	21	1.0
AUN03	SPCL INVGTR	20	6.0
ACV39	SPCL INVGTR	20	1.0

Employee Retirement Coverage			
Retirement System	FTE	Personal Services	Fund#
State Retirement System	5.0	84.8	1306-A
State Retirement System	3.0	77.4	1993-A
State Retirement System	2.5	90.7	2500-N

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-7	SLI Unclaimed Property Administration and Audit

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	0.0	2.0	0.0	2.0
6000 Personal Services	0.0	136.8	0.0	136.8
6100 Employee Related Expenses	0.0	58.8	0.0	58.8
6200 Professional and Outside Services	1,880.8	1,022.9	0.0	1,022.9
6500 Travel In-State	0.0	0.0	0.0	0.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	0.0	0.0	0.0	0.0
8000 Equipment	0.0	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	1,880.8	1,218.5	0.0	1,218.5
Fund Source				
Appropriated Funds				
1993-A Department of Revenue Administrative Fund (Appr	1,880.8	1,218.5	0.0	1,218.5
	1,880.8	1,218.5	0.0	1,218.5
Fund Source Total:	1,880.8	1,218.5	0.0	1,218.5

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-7 SLI Unclaimed Property Administration and Audit					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	0.0	2.0	0.0	2.0
6000	Personal Services	0.0	136.8	0.0	136.8
6100	Employee Related Expenses	0.0	58.8	0.0	58.8
6200	Professional and Outside Services	1,880.8	1,022.9	0.0	1,022.9
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		1,880.8	1,218.5	0.0	1,218.5
Fund Total:		1,880.8	1,218.5	0.0	1,218.5
Program Total For Selected Funds:		1,880.8	1,218.5	0.0	1,218.5

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-7	SLI Unclaimed Property Administration and Audit

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	0.0	2.0
Expenditure Category Total	0.0	2.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	2.0
Fund Source Total	0.0	2.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	0.0	136.8
Boards and Commissions	0.0	0.0
Expenditure Category Total	0.0	136.8
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	136.8
Fund Source Total	0.0	136.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	0.0	58.8
Expenditure Category Total	0.0	58.8
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	58.8
Fund Source Total	0.0	58.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	1,022.9
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-7	SLI Unclaimed Property Administration and Audit

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	1,880.8	0.0
Expenditure Category Total	1,880.8	1,022.9

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1,880.8	1,022.9
Fund Source Total	1,880.8	1,022.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.0	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-7	SLI Unclaimed Property Administration and Audit

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	0.0	0.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.0	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	0.0	0.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-7	SLI Unclaimed Property Administration and Audit

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing			
Class Code	Title	Grade	Total FTE
AUN04	UNCLAIMED PRPTY ADMR	24	1.0
AUN03	UNCLAIMED PRPTY MGR	21	1.0

Employee Retirement Coverage			
Retirement System	FTE	Personal Services	Fund#
State Retirement System	2.0	136.8	1993-A

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-8	SLI Income tax fraud prevention

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	0.0	7.1	0.0	7.1
6000 Personal Services	0.0	314.6	0.0	314.6
6100 Employee Related Expenses	0.0	135.4	0.0	135.4
6200 Professional and Outside Services	0.0	2,700.0	0.0	2,700.0
6500 Travel In-State	0.0	0.0	0.0	0.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	0.0	0.0	0.0	0.0
8000 Equipment	0.0	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	0.0	3,150.0	0.0	3,150.0
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	0.0	3,150.0	0.0	3,150.0
Fund Source Total:	0.0	3,150.0	0.0	3,150.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-8 SLI Income tax fraud prevention					
Fund: 1000-A General Fund					
Appropriated					
0000	FTE	0.0	7.1	0.0	7.1
6000	Personal Services	0.0	314.6	0.0	314.6
6100	Employee Related Expenses	0.0	135.4	0.0	135.4
6200	Professional and Outside Services	0.0	2,700.0	0.0	2,700.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		0.0	3,150.0	0.0	3,150.0
Fund Total:		0.0	3,150.0	0.0	3,150.0
Program Total For Selected Funds:		0.0	3,150.0	0.0	3,150.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-8	SLI Income tax fraud prevention

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	0.0	7.1
Expenditure Category Total	0.0	7.1
Fund Source		
Appropriated		
1000-A - General Fund (Appropriated)	0.0	7.1
Fund Source Total	0.0	7.1

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	0.0	314.6
Boards and Commissions	0.0	0.0
Expenditure Category Total	0.0	314.6
Fund Source		
Appropriated		
1000-A - General Fund (Appropriated)	0.0	314.6
Fund Source Total	0.0	314.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	0.0	135.4
Expenditure Category Total	0.0	135.4
Fund Source		
Appropriated		
1000-A - General Fund (Appropriated)	0.0	135.4
Fund Source Total	0.0	135.4

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	1,119.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	350.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	60.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	50.0
Vendor Travel	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-8	SLI Income tax fraud prevention

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	0.0	1,121.0
Expenditure Category Total	0.0	2,700.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	2,700.0
Fund Source Total	0.0	2,700.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.0	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-8	SLI Income tax fraud prevention

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	0.0	0.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.0	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	0.0	0.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-8	SLI Income tax fraud prevention

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing			
Class Code	Title	Grade	Total FTE
AUN07	AUDIT MGR	23	0.8
AUN04	FINL INVGNG AUDITOR 2	21	1.0
AUN09	FINL INVGT AUDITOR MGR	22	1.0
AUN08	REVENUE AUDITOR 3	19	4.3
XXX99	VACANT		0.0

Employee Retirement Coverage			
Retirement System	FTE	Personal Services	Fund#
State Retirement System	7.1	314.6	1000-A

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	3-9	SLI TPT Simplification

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	0.0	19.0	0.0	19.0
6000 Personal Services	665.8	489.8	0.0	489.8
6100 Employee Related Expenses	309.1	210.6	0.0	210.6
6200 Professional and Outside Services	0.0	188.2	0.0	188.2
6500 Travel In-State	0.0	5.0	0.0	5.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	0.0	75.0	0.0	75.0
8000 Equipment	0.0	1.8	0.0	1.8
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	974.9	970.4	0.0	970.4
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	974.9	970.4	0.0	970.4
Fund Source Total:	974.9	970.4	0.0	970.4

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 3-9 SLI TPT Simplification					
Fund: 1000-A General Fund					
Appropriated					
0000	FTE	0.0	19.0	0.0	19.0
6000	Personal Services	665.8	489.8	0.0	489.8
6100	Employee Related Expenses	309.1	210.6	0.0	210.6
6200	Professional and Outside Services	0.0	188.2	0.0	188.2
6500	Travel In-State	0.0	5.0	0.0	5.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	75.0	0.0	75.0
8000	Equipment	0.0	1.8	0.0	1.8
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		974.9	970.4	0.0	970.4
Fund Total:		974.9	970.4	0.0	970.4
Program Total For Selected Funds:		974.9	970.4	0.0	970.4

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-9	SLI TPT Simplification

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	0.0	19.0
Expenditure Category Total	0.0	19.0
Fund Source		
Appropriated		
1000-A - General Fund (Appropriated)	0.0	19.0
Fund Source Total	0.0	19.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	665.8	489.8
Boards and Commissions	0.0	0.0
Expenditure Category Total	665.8	489.8
Fund Source		
Appropriated		
1000-A - General Fund (Appropriated)	665.8	489.8
Fund Source Total	665.8	489.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	309.1	210.6
Expenditure Category Total	309.1	210.6
Fund Source		
Appropriated		
1000-A - General Fund (Appropriated)	309.1	210.6
Fund Source Total	309.1	210.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	188.2
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-9	SLI TPT Simplification

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	0.0	0.0
Expenditure Category Total	0.0	188.2

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	188.2
Fund Source Total	0.0	188.2

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	5.0
Expenditure Category Total	0.0	5.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	5.0
Fund Source Total	0.0	5.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-9	SLI TPT Simplification

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.0	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	0.0	10.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.0	10.0
Advertising	0.0	0.0
Printing & Photography	0.0	5.0
Postage & Delivery	0.0	20.0
Miscellaneous Operating	0.0	30.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	0.0	75.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	75.0
Fund Source Total	0.0	75.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	1.8
Internally Generated Software/Website	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-9	SLI TPT Simplification

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Equipment		
Expenditure Category Total	0.0	1.8
<u>Fund Source</u>		
Appropriated		
1000-A General Fund (Appropriated)	0.0	1.8
Fund Source Total	0.0	1.8

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Total FTE</u>
AUN06	ADMV ASST 2	15	7.0
AUN08	REVENUE AUDITOR 3	19	7.0
AUN02	REVENUE FIELD AUDITOR 3	21	3.0
AUN03	RV REVENUE FIELD AUDIT SPV	22	2.0

Employee Retirement Coverage

<u>Retirement System</u>	<u>FTE</u>	<u>Personal Services</u>	<u>Fund#</u>
State Retirement System	19.0	489.8	1000-A

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	3-9	SLI TPT Simplification

Program Summary of Expenditures and Budget Request

Agency:	RVA	Department of Revenue
Program:	4	Agency Support

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
Program Summary				
4-1 Human Resources	415.5	790.9	0.0	790.9
4-2 Information Services	15,592.1	15,296.5	12,997.8	28,294.3
4-3 Support Services	12,097.1	9,119.7	0.0	9,119.7
4-4 SLI BRITS Operational Support	7,150.8	7,497.5	0.0	7,497.5
4-5 SLI TPT Information Technology	1,150.4	0.0	0.0	0.0
Program Summary Total:	36,405.9	32,704.6	12,997.8	45,702.4
Expenditure Categories				
0000 FTE Positions	190.0	190.0	0.0	190.0
6000 Personal Services	10,685.4	10,334.3	0.0	10,334.3
6100 Employee Related Expenses	3,849.3	4,443.7	0.0	4,443.7
6200 Professional and Outside Services	7,583.0	2,552.0	1,038.1	3,590.1
6500 Travel In-State	16.6	44.0	0.0	44.0
6600 Travel Out of State	8.4	1.6	17.5	19.1
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	11,665.5	10,839.1	4,270.7	15,109.8
8000 Equipment	2,597.7	4,489.9	7,671.5	12,161.4
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	36,405.9	32,704.6	12,997.8	45,702.4
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	7,562.1	12,532.5	12,997.8	25,530.3
1993-A Department of Revenue Administrative Fund (Appr	24,770.2	20,170.1	0.0	20,170.1
	32,332.3	32,702.6	12,997.8	45,700.4
Non-Appropriated Funds				
2449-N Statewide Employee Recognition Gifts/Donations (0.0	2.0	0.0	2.0
2500-N IGA and ISA Fund (Non-Appropriated)	4,073.6	0.0	0.0	0.0
	4,073.6	2.0	0.0	2.0
Fund Source Total:	36,405.9	32,704.6	12,997.8	45,702.4

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	4	Agency Support

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1000-A	General Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

4-1	Human Resources	19.5	0.0	0.0	0.0
4-2	Information Services	384.4	7,586.0	12,997.8	20,583.8
4-3	Support Services	2,721.5	2,940.4	0.0	2,940.4
4-4	SLI BRITS Operational Support	4,436.8	2,006.1	0.0	2,006.1
Total		7,562.1	12,532.5	12,997.8	25,530.3

Appropriated Funding

Expenditure Categories

FTE Positions		45.0	23.0	0.0	23.0
	Personal Services	3,121.1	1,297.2	0.0	1,297.2
	Employee Related Expenses	1,088.1	557.8	0.0	557.8
	Professional and Outside Services	341.9	226.1	1,038.1	1,264.2
	Travel In-State	3.5	0.0	0.0	0.0
	Travel Out of State	0.1	0.0	17.5	17.5
	Food (Library for Universities)	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	2,374.4	7,868.4	4,270.7	12,139.1
	Equipment	633.0	2,583.0	7,671.5	10,254.5
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	7,562.1	12,532.5	12,997.8	25,530.3
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Fund 1000-A Total:	7,562.1	12,532.5	12,997.8	25,530.3
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Program 4 Total:	7,562.1	12,532.5	12,997.8	25,530.3
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	4	Agency Support

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	1993-A	Department of Revenue Administrative Fund (Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

4-1	Human Resources	396.1	788.9	0.0	788.9
4-2	Information Services	11,134.2	7,710.5	0.0	7,710.5
4-3	Support Services	9,375.5	6,179.3	0.0	6,179.3
4-4	SLI BRITS Operational Support	2,714.1	5,491.4	0.0	5,491.4
4-5	SLI TPT Information Technology	1,150.4	0.0	0.0	0.0
Total		24,770.2	20,170.1	0.0	20,170.1

Appropriated Funding

Expenditure Categories

FTE Positions	145.0	167.0	0.0	167.0
Personal Services	7,564.3	9,037.1	0.0	9,037.1
Employee Related Expenses	2,761.1	3,885.9	0.0	3,885.9
Professional and Outside Services	3,712.2	2,325.9	0.0	2,325.9
Travel In-State	13.2	44.0	0.0	44.0
Travel Out of State	8.3	1.6	0.0	1.6
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	8,902.4	2,968.7	0.0	2,968.7
Equipment	1,808.7	1,906.9	0.0	1,906.9
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	24,770.2	20,170.1	0.0	20,170.1
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Fund 1993-A Total:	24,770.2	20,170.1	0.0	20,170.1
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Program 4 Total:	24,770.2	20,170.1	0.0	20,170.1
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	4	Agency Support

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	2449-N	Statewide Employee Recognition Gifts/Donations (Non-Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

4-1	Human Resources	0.0	2.0	0.0	2.0
4-3	Support Services	0.0	0.0	0.0	0.0
	Total	0.0	2.0	0.0	2.0

Non-Appropriated Funding

Expenditure Categories

Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	0.0	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	0.0	2.0	0.0	2.0
Equipment	0.0	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	0.0	2.0	0.0	2.0
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Fund 2449-N Total:	0.0	2.0	0.0	2.0
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Program 4 Total:	0.0	2.0	0.0	2.0
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Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA	Department of Revenue
Program:	4	Agency Support

	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
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Fund:	2500-N	IGA and ISA Fund (Non-Appropriated)
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Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

4-2	Information Services	4,073.6	0.0	0.0	0.0
	Total	4,073.6	0.0	0.0	0.0

Non-Appropriated Funding

Expenditure Categories

Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	3,528.9	0.0	0.0	0.0
Travel In-State	0.0	0.0	0.0	0.0
Travel Out of State	0.0	0.0	0.0	0.0
Food (Library for Universities)	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	388.8	0.0	0.0	0.0
Equipment	155.9	0.0	0.0	0.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	4,073.6	0.0	0.0	0.0
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Fund 2500-N Total:	4,073.6	0.0	0.0	0.0
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Program 4 Total:	4,073.6	0.0	0.0	0.0
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Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	4-1	Human Resources

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	11.0	11.0	0.0	11.0
6000 Personal Services	266.7	457.7	0.0	457.7
6100 Employee Related Expenses	112.7	196.8	0.0	196.8
6200 Professional and Outside Services	13.4	17.0	0.0	17.0
6500 Travel In-State	1.1	6.0	0.0	6.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	21.6	77.7	0.0	77.7
8000 Equipment	0.0	35.7	0.0	35.7
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	415.5	790.9	0.0	790.9
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	19.5	0.0	0.0	0.0
1993-A Department of Revenue Administrative Fund (Appr	396.1	788.9	0.0	788.9
	415.5	788.9	0.0	788.9
Non-Appropriated Funds				
2449-N Statewide Employee Recognition Gifts/Donations (0.0	2.0	0.0	2.0
	0.0	2.0	0.0	2.0
Fund Source Total:	415.5	790.9	0.0	790.9

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-1 Human Resources					
Fund: 1000-A General Fund					
Appropriated					
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.6	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	18.9	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Appropriated Total:	19.5	0.0	0.0	0.0
	Fund Total:	19.5	0.0	0.0	0.0
	Program Total For Selected Funds:	19.5	0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-1 Human Resources					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	11.0	11.0	0.0	11.0
6000	Personal Services	266.7	457.7	0.0	457.7
6100	Employee Related Expenses	112.7	196.8	0.0	196.8
6200	Professional and Outside Services	13.4	17.0	0.0	17.0
6500	Travel In-State	0.5	6.0	0.0	6.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	2.8	75.7	0.0	75.7
8000	Equipment	0.0	35.7	0.0	35.7
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		396.1	788.9	0.0	788.9
Fund Total:		396.1	788.9	0.0	788.9
Program Total For Selected Funds:		396.1	788.9	0.0	788.9

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-1 Human Resources					
Fund: 2449-N Statewide Employee Recognition Gifts/Donations Fund					
Non-Appropriated					
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	2.0	0.0	2.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Non-Appropriated Total:		0.0	2.0	0.0	2.0
Fund Total:		0.0	2.0	0.0	2.0
Program Total For Selected Funds:		0.0	2.0	0.0	2.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-1	Human Resources

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	11.0	11.0
Expenditure Category Total	11.0	11.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	11.0	11.0
Fund Source Total	11.0	11.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	266.7	457.7
Boards and Commissions	0.0	0.0
Expenditure Category Total	266.7	457.7
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	266.7	457.7
Fund Source Total	266.7	457.7

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	112.7	196.8
Expenditure Category Total	112.7	196.8
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	112.7	196.8
Fund Source Total	112.7	196.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	17.0
Vendor Travel	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-1	Human Resources

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	13.4	0.0
Expenditure Category Total	13.4	17.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	13.4	17.0
Fund Source Total	13.4	17.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	1.1	6.0
Expenditure Category Total	1.1	6.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.6	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	0.5	6.0
Fund Source Total	1.1	6.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-1	Human Resources

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.5	1.3
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	1.9	5.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	12.3	9.5
Advertising	0.0	4.0
Printing & Photography	0.0	1.5
Postage & Delivery	0.0	0.0
Miscellaneous Operating	7.0	56.4
Depreciation Expense	0.0	0.0
Expenditure Category Total	21.6	77.7
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	18.9	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	2.8	75.7
	21.6	75.7
Non-Appropriated		
2449-N Statewide Employee Recognition Gifts/Donations (Non-Appro	0.0	2.0
	0.0	2.0
Fund Source Total	21.6	77.7

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	24.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	7.2
EDP Equipment - Mainframe - Non-Capital	0.0	0.7
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-1	Human Resources

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Equipment		
Purchased Or Licensed Software/Website	0.0	3.8
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	35.7

<u>Fund Source</u>		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	0.0	35.7
Fund Source Total	0.0	35.7

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Classification Listing</u>			
<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Total FTE</u>
AUN04	HR ADMV SPCL ASST	21	1.0
AUN06	HUMAN RSRCES MGR 3	23	1.0
AUN09	PERSONNEL ANALYST 2	19	2.0
AUN09	PERSONNEL ANALYST 3	20	2.0
AUN06	RECRUITMENT MGR	21	1.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-1	Human Resources

AUN06	TRNG MGR	22	1.0
AUN04	TRNG MGR 2	23	1.0
AUN04	TRNG OFFCR 2	20	1.0
AUN04	TRNG OFFCR 3	21	1.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	11.0	457.7	1993-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	76.0	76.0	0.0	76.0
6000 Personal Services	4,309.3	4,130.0	0.0	4,130.0
6100 Employee Related Expenses	1,493.2	1,775.9	0.0	1,775.9
6200 Professional and Outside Services	5,115.1	75.0	1,038.1	1,113.1
6500 Travel In-State	1.2	10.0	0.0	10.0
6600 Travel Out of State	5.5	0.0	17.5	17.5
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	3,920.3	6,722.6	4,270.7	10,993.3
8000 Equipment	747.6	2,583.0	7,671.5	10,254.5
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	15,592.1	15,296.5	12,997.8	28,294.3
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	384.4	7,586.0	12,997.8	20,583.8
1993-A Department of Revenue Administrative Fund (Appr	11,134.2	7,710.5	0.0	7,710.5
	11,518.5	15,296.5	12,997.8	28,294.3
Non-Appropriated Funds				
2500-N IGA and ISA Fund (Non-Appropriated)	4,073.6	0.0	0.0	0.0
	4,073.6	0.0	0.0	0.0
Fund Source Total:	15,592.1	15,296.5	12,997.8	28,294.3

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA		Department of Revenue			
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-2		Information Services			
Fund: 1000-A		General Fund			
Appropriated					
0000	FTE	0.0	0.0	0.0	0.0
6000	Personal Services	57.6	0.0	0.0	0.0
6100	Employee Related Expenses	23.8	0.0	0.0	0.0
6200	Professional and Outside Services	303.0	75.0	1,038.1	1,113.1
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	17.5	17.5
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	4,928.0	4,270.7	9,198.7
8000	Equipment	0.0	2,583.0	7,671.5	10,254.5
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		384.4	7,586.0	12,997.8	20,583.8
Fund Total:		384.4	7,586.0	12,997.8	20,583.8
Program Total For Selected Funds:		384.4	7,586.0	12,997.8	20,583.8

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-2 Information Services					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	76.0	76.0	0.0	76.0
6000	Personal Services	4,251.7	4,130.0	0.0	4,130.0
6100	Employee Related Expenses	1,469.4	1,775.9	0.0	1,775.9
6200	Professional and Outside Services	1,283.1	0.0	0.0	0.0
6500	Travel In-State	1.2	10.0	0.0	10.0
6600	Travel Out of State	5.5	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	3,531.6	1,794.6	0.0	1,794.6
8000	Equipment	591.7	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		11,134.2	7,710.5	0.0	7,710.5
Fund Total:		11,134.2	7,710.5	0.0	7,710.5
Program Total For Selected Funds:		11,134.2	7,710.5	0.0	7,710.5

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA Department of Revenue				
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program:	4-2 Information Services				
Fund:	2500-N IGA and ISA Fund				
	Non-Appropriated				
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	3,528.9	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	388.8	0.0	0.0	0.0
8000	Equipment	155.9	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Non-Appropriated Total:	4,073.6	0.0	0.0	0.0
	Fund Total:	4,073.6	0.0	0.0	0.0
	Program Total For Selected Funds:	4,073.6	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	76.0	76.0
Expenditure Category Total	76.0	76.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	76.0	76.0
Fund Source Total	76.0	76.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	4,309.3	4,130.0
Boards and Commissions	0.0	0.0
Expenditure Category Total	4,309.3	4,130.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	57.6	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	4,251.7	4,130.0
Fund Source Total	4,309.3	4,130.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	1,493.2	1,775.9
Expenditure Category Total	1,493.2	1,775.9
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	23.8	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	1,469.4	1,775.9
Fund Source Total	1,493.2	1,775.9

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	20.7	0.0
Hospital Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	5,094.3	75.0
Expenditure Category Total	5,115.1	75.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	303.0	75.0
1993-A Department of Revenue Administrative Fund (Appropriated)	1,283.1	0.0
	1,586.1	75.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	3,528.9	0.0
	3,528.9	0.0
Fund Source Total	5,115.1	75.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	1.2	10.0
Expenditure Category Total	1.2	10.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1.2	10.0
	1.2	10.0
Fund Source Total	1.2	10.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	5.5	0.0
Expenditure Category Total	5.5	0.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	5.5	0.0
	5.5	0.0
Fund Source Total	5.5	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	933.8	1,700.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	1,876.5	5,010.6
Software Support and Maintenance	0.0	0.0
Operating Supplies	7.3	12.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	338.6	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	764.1	0.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	3,920.3	6,722.6

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	4,928.0
1993-A Department of Revenue Administrative Fund (Appropriated)	3,531.6	1,794.6
	3,531.6	6,722.6
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	388.8	0.0
	388.8	0.0
Fund Source Total	3,920.3	6,722.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	109.8	1,630.9
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	17.5	600.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.9	0.0
EDP Equipment - Mainframe - Non-Capital	222.6	352.1
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	182.8	0.0
Purchased Or Licensed Software/Website	213.9	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	747.6	2,583.0

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.0	2,583.0
1993-A Department of Revenue Administrative Fund (Appropriated)	591.7	0.0
	591.7	2,583.0
Non-Appropriated		
2500-N IGA and ISA Fund (Non-Appropriated)	155.9	0.0
	155.9	0.0
Fund Source Total	747.6	2,583.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Expenditure Category Total	0.0	0.0

Classification Listing

Class Code	Title	Grade	Total FTE
			0.0
			0.0
S1000	APPS DEVELOPER	26	3.0
S1000	APPS DVMT SR MGR	30	2.0
AUN07	AUDIT MGR	23	1.0
S1000	BUSINESS ANALYST	24	2.0
S1002	DATABASE ADMR	25	1.0
S1003	DATABASE ARCHITECT	29	2.0
AUN02	EXEC STAFF ASST	20	1.0
S1005	INFO SECURITY ARCHITECT	29	1.0
S1004	INFO SECURITY ENGINEER	26	2.0
S1006	MAINFRAME MGR	27	1.0
S1005	MAINFRAME OPS ANALYST	21	3.0
AUN07	PROG PROJ SPCT 2	19	2.0
S1007	PROG/PROJ MGMT SR MGR (IT)	30	2.0
S1006	PROGRAM MGR (IT)	29	1.0
S1000	PROGRAMMER ANALYST	24	2.0
S1006	PROJECT MGR (IT)	25	1.0
S1007	QA ANALYST (IT)	23	4.0
S1007	QA SR MGR (IT)	30	1.0
S1007	QA TESTER (IT)	21	1.0
AUN05	RV DPTY DIR	E5	1.0
S1004	SERVICE DESK ANALYST	19	5.0
S1004	SERVICE DESK MGR	26	1.0
S1000	SR BUSINESS ANALYST	26	5.0
S1002	SR DATABASE ADMR	27	2.0
S1004	SR INFO SECURITY ANALYST	24	2.0
S1004	SR INFO SECURITY ENGINEER	28	1.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-2	Information Services

S1006	SR MAINFRAME OPS ADMR	25	1.0
S1006	SR PROJECT MGR (IT)	28	4.0
S1002	SR SYSTEMS ADMR	25	7.0
S1000	SR/LEAD APPS DEVELOPER	27	7.0
S1002	SYSTEMS/NETWORK ENGINEER	27	4.0
S1002	SYSTEMS/NETWORK SR MGR	30	3.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	75.0	4,054.6	1993-A
ASRS – return to work	1.0	75.4	1993-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
2.0	276.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	4-3	Support Services

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	52.0	52.0	0.0	52.0
6000 Personal Services	2,644.3	2,550.1	0.0	2,550.1
6100 Employee Related Expenses	1,027.7	1,096.5	0.0	1,096.5
6200 Professional and Outside Services	1,220.4	1,333.5	0.0	1,333.5
6500 Travel In-State	14.3	28.0	0.0	28.0
6600 Travel Out of State	2.9	1.6	0.0	1.6
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	6,576.6	4,038.8	0.0	4,038.8
8000 Equipment	610.8	71.2	0.0	71.2
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	12,097.1	9,119.7	0.0	9,119.7
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	2,721.5	2,940.4	0.0	2,940.4
1993-A Department of Revenue Administrative Fund (Appr	9,375.5	6,179.3	0.0	6,179.3
	12,097.0	9,119.7	0.0	9,119.7
Non-Appropriated Funds				
2449-N Statewide Employee Recognition Gifts/Donations (0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0
Fund Source Total:	12,097.1	9,119.7	0.0	9,119.7

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-3 Support Services					
Fund: 1000-A General Fund					
Appropriated					
6000	Personal Services	59.6	0.0	0.0	0.0
6100	Employee Related Expenses	25.8	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	2.9	0.0	0.0	0.0
6600	Travel Out of State	0.1	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	2,044.8	2,940.4	0.0	2,940.4
8000	Equipment	588.3	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		2,721.5	2,940.4	0.0	2,940.4
Fund Total:		2,721.5	2,940.4	0.0	2,940.4
Program Total For Selected Funds:		2,721.5	2,940.4	0.0	2,940.4

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA Department of Revenue					
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-3 Support Services					
Fund: 1993-A Department of Revenue Administrative Fund					
Appropriated					
0000	FTE	52.0	52.0	0.0	52.0
6000	Personal Services	2,584.7	2,550.1	0.0	2,550.1
6100	Employee Related Expenses	1,001.9	1,096.5	0.0	1,096.5
6200	Professional and Outside Services	1,220.4	1,333.5	0.0	1,333.5
6500	Travel In-State	11.4	28.0	0.0	28.0
6600	Travel Out of State	2.8	1.6	0.0	1.6
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	4,531.8	1,098.4	0.0	1,098.4
8000	Equipment	22.5	71.2	0.0	71.2
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		9,375.5	6,179.3	0.0	6,179.3
Fund Total:		9,375.5	6,179.3	0.0	6,179.3
Program Total For Selected Funds:		9,375.5	6,179.3	0.0	6,179.3

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA Department of Revenue				
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program:	4-3 Support Services				
Fund:	2449-N Statewide Employee Recognition Gifts/Donations Fund				
	Non-Appropriated				
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	0.0	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Non-Appropriated Total:	0.0	0.0	0.0	0.0
	Fund Total:	0.0	0.0	0.0	0.0
	Program Total For Selected Funds:	0.0	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-3	Support Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	52.0	52.0
Expenditure Category Total	52.0	52.0
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	52.0	52.0
Fund Source Total	52.0	52.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	2,644.3	2,550.1
Boards and Commissions	0.0	0.0
Expenditure Category Total	2,644.3	2,550.1
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	59.6	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	2,584.7	2,550.1
Fund Source Total	2,644.3	2,550.1

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	1,027.7	1,096.5
Expenditure Category Total	1,027.7	1,096.5
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	25.8	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	1,001.9	1,096.5
Fund Source Total	1,027.7	1,096.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	4.6	4.9
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	162.2	365.6
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-3	Support Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Institutional Care	0.0	0.0
Education And Training	0.0	565.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	1,053.6	398.0
Expenditure Category Total	1,220.4	1,333.5
Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1,220.4	1,333.5
Fund Source Total	1,220.4	1,333.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	14.3	28.0
Expenditure Category Total	14.3	28.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	2.9	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	11.4	28.0
Fund Source Total	14.3	28.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	2.9	1.6
Expenditure Category Total	2.9	1.6
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	0.1	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	2.8	1.6
Fund Source Total	2.9	1.6

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-3	Support Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	188.4	197.8
Information Technology Services	211.0	254.7
Utilities	33.8	0.0
Non-Building or Land Rent	27.5	0.0
Building Rent Charges to State Agencies	2,376.1	2,520.2
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	677.6	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	119.6	0.0
Repair & Maintenance	127.1	71.0
Software Support and Maintenance	142.8	0.0
Operating Supplies	272.4	87.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	45.4	12.2
Advertising	0.0	0.0
Printing & Photography	71.0	10.0
Postage & Delivery	2,259.4	200.0
Miscellaneous Operating	24.6	685.9
Depreciation Expense	0.0	0.0
Expenditure Category Total	6,576.6	4,038.8

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	2,044.8	2,940.4
1993-A Department of Revenue Administrative Fund (Appropriated)	4,531.8	1,098.4
	6,576.6	4,038.8
Non-Appropriated		
2449-N Statewide Employee Recognition Gifts/Donations (Non-Appro	0.0	0.0
	0.0	0.0
Fund Source Total	6,576.6	4,038.8

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	126.1	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-3	Support Services

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Other Equipment - Capital Leases	462.2	0.0
Capital Equipment Purchases	0.0	46.3
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.3	12.0
EDP Equipment - Mainframe - Non-Capital	6.4	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	13.6	0.8
Purchased Or Licensed Software/Website	2.3	12.1
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	610.8	71.2
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	588.3	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	22.5	71.2
Fund Source Total	610.8	71.2

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

Class Code	Title	Grade	Total FTE

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-3	Support Services

AUN04	ACCOUNTANT 1	19	1.0
AUN04	ACCOUNTANT 2	20	1.0
AUN06	ACCOUNTANT 3	22	3.0
AUN06	ADMV ASST 2	15	2.0
AUN09	ADMV SVCS OFFCR 2	21	3.0
AUN05	ADMV SVCS OFFCR 5	24	1.0
AUN03	BLDG MAINT SPCT	17	2.0
S1001	BUSINESS ARCHITECT	28	1.0
AUN04	CHF INTL AUDITOR	25	1.0
AUN03	CMTY RLNS ADMR	23	1.0
AUN06	COMMUNICATIONS DIRECTOR	E2	1.0
AUN04	CONSTRUCT SPCT	18	1.0
AUN02	EXEC STAFF ASST	20	3.0
AUN09	FINANCE ADMR	28	1.0
AUN03	FINL SVCS MGR	21	1.0
AUN04	FISC SVCS SPCT 2	16	7.0
AUN03	FISC SVCS SPCT 3	17	1.0
AUN04	FISC SVCS SPCT 5	19	2.0
AUN07	INTERNAL AUDITOR 1	20	1.0
AUN01	LEAN COACH	23	3.0
AUN01	LEAN COACH SR	25	3.0
AUN01	OFFICE CONTINUOUS IMPR ADMN	28	1.0
AUN07	PCMT MGR	24	1.0
AUN09	PHYSCL PLANT DIR	22	1.0
S1006	PROGRAM MGR (IT)	29	1.0
AUN02	PUBLICATIONS SPCT	19	1.0
AUN02	REVENUE FIELD AUDITOR 3	21	1.0
AUN05	RV DIR	E6	1.0
AUN05	RV DPTY DIR	E5	1.0
AUN03	RV EXEC ASST TO THE DIR	20	1.0
AUN04	SR BUDG ANALYST	22	2.0
AUN07	SR INTERNAL AUDITOR	22	1.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement Svstem	52.0	2.550.1	1993-A

Program Expenditure Schedule

Agency: RVA Department of Revenue

Program: 4-3 Support Services

Combined Regular & Elected Positions At/Above
FICA Maximum of \$118,500

Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
2.0	330.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	4-4	SLI BRITS Operational Support

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
0000 FTE	51.0	51.0	0.0	51.0
6000 Personal Services	3,465.2	3,196.5	0.0	3,196.5
6100 Employee Related Expenses	1,215.6	1,374.5	0.0	1,374.5
6200 Professional and Outside Services	83.8	1,126.5	0.0	1,126.5
6500 Travel In-State	0.0	0.0	0.0	0.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	1,147.0	0.0	0.0	0.0
8000 Equipment	1,239.2	1,800.0	0.0	1,800.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	7,150.8	7,497.5	0.0	7,497.5
Fund Source				
Appropriated Funds				
1000-A General Fund (Appropriated)	4,436.8	2,006.1	0.0	2,006.1
1993-A Department of Revenue Administrative Fund (Appr	2,714.1	5,491.4	0.0	5,491.4
	7,150.8	7,497.5	0.0	7,497.5
Fund Source Total:	7,150.8	7,497.5	0.0	7,497.5

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA		Department of Revenue			
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-4		SLI BRITS Operational Support			
Fund: 1000-A		General Fund			
Appropriated					
0000	FTE	45.0	23.0	0.0	23.0
6000	Personal Services	3,003.9	1,297.2	0.0	1,297.2
6100	Employee Related Expenses	1,038.6	557.8	0.0	557.8
6200	Professional and Outside Services	38.8	151.1	0.0	151.1
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	310.8	0.0	0.0	0.0
8000	Equipment	44.7	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		4,436.8	2,006.1	0.0	2,006.1
Fund Total:		4,436.8	2,006.1	0.0	2,006.1
Program Total For Selected Funds:		4,436.8	2,006.1	0.0	2,006.1

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: RVA		Department of Revenue			
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program: 4-4		SLI BRITS Operational Support			
Fund: 1993-A		Department of Revenue Administrative Fund			
Appropriated					
0000	FTE	6.0	28.0	0.0	28.0
6000	Personal Services	461.3	1,899.3	0.0	1,899.3
6100	Employee Related Expenses	177.1	816.7	0.0	816.7
6200	Professional and Outside Services	44.9	975.4	0.0	975.4
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	836.3	0.0	0.0	0.0
8000	Equipment	1,194.5	1,800.0	0.0	1,800.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Appropriated Total:		2,714.1	5,491.4	0.0	5,491.4
Fund Total:		2,714.1	5,491.4	0.0	5,491.4
Program Total For Selected Funds:		2,714.1	5,491.4	0.0	5,491.4

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-4	SLI BRITS Operational Support

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	51.0	51.0
Expenditure Category Total	51.0	51.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	45.0	23.0
1993-A Department of Revenue Administrative Fund (Appropriated)	6.0	28.0
Fund Source Total	51.0	51.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	3,465.2	3,196.5
Boards and Commissions	0.0	0.0
Expenditure Category Total	3,465.2	3,196.5
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	3,003.9	1,297.2
1993-A Department of Revenue Administrative Fund (Appropriated)	461.3	1,899.3
Fund Source Total	3,465.2	3,196.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	1,215.6	1,374.5
Expenditure Category Total	1,215.6	1,374.5
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	1,038.6	557.8
1993-A Department of Revenue Administrative Fund (Appropriated)	177.1	816.7
Fund Source Total	1,215.6	1,374.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Professional and Outside Services	0.0	0.0
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-4	SLI BRITS Operational Support

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	83.8	1,126.5
Expenditure Category Total	83.8	1,126.5

Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	38.8	151.1
1993-A Department of Revenue Administrative Fund (Appropriated)	44.9	975.4
Fund Source Total	83.8	1,126.5
	83.8	1,126.5

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-4	SLI BRITS Operational Support

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	397.2	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	174.5	0.0
Software Support and Maintenance	574.0	0.0
Operating Supplies	0.0	0.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.3	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	1.2	0.0
Depreciation Expense	0.0	0.0
Expenditure Category Total	1,147.0	0.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	310.8	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	836.3	0.0
Fund Source Total	1,147.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	248.5	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	33.4	0.0
Capital Equipment Purchases	0.0	1,800.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	34.9	0.0
Telecommunication Equipment - Non Capital	7.7	0.0
Other Equipment - Non-Capital	0.7	0.0
Purchased Or Licensed Software/Website	914.1	0.0
Internally Generated Software/Website	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-4	SLI BRITS Operational Support

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Equipment		
Expenditure Category Total	1,239.2	1,800.0
Fund Source		
Appropriated		
1000-A General Fund (Appropriated)	44.7	0.0
1993-A Department of Revenue Administrative Fund (Appropriated)	1,194.5	1,800.0
Fund Source Total	1,239.2	1,800.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

<u>Expenditure Category</u>	<u>FY 2016 Actual</u>	<u>FY 2017 Expd. Plan</u>
Transfers		
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Classification Listing

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Total FTE</u>
S1000	APPS ARCHITECT	29	3.0
S1000	APPS DEVELOPER	26	13.0
S1000	APPS DVMT MGR	29	2.0
S1000	APPS DVMT SR MGR	30	1.0
S1002	DATABASE ADMR	25	1.0
S1000	PROGRAMMER ANALYST	24	1.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-4	SLI BRITS Operational Support

S1007	QA MGR (IT)	29	1.0
S1000	SR BUSINESS ANALYST	26	4.0
S1002	SR DATABASE ADMR	27	2.0
S1000	SR/LEAD APPS DEVELOPER	27	22.0
S1002	SYSTEMS/NETWORK ENGINEER	27	1.0
XXX99	VACANT		0.0

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
State Retirement System	23.0	1,297.2	1000-A
State Retirement System	27.0	1,816.8	1993-A
ASRS – return to work	1.0	82.5	1993-A

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	RVA	Department of Revenue
Program:	4-5	SLI TPT Information Technology

Expenditure Categories	FY 2016 Actual	FY 2017 Expd. Plan	FY 2018 Fund. Issue	FY 2018 Total
6000 Personal Services	0.0	0.0	0.0	0.0
6100 Employee Related Expenses	0.0	0.0	0.0	0.0
6200 Professional and Outside Services	1,150.4	0.0	0.0	0.0
6500 Travel In-State	0.0	0.0	0.0	0.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food (Library for Universities)	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	0.0	0.0	0.0	0.0
8000 Equipment	0.0	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	1,150.4	0.0	0.0	0.0
Fund Source				
Appropriated Funds				
1993-A Department of Revenue Administrative Fund (Appr	1,150.4	0.0	0.0	0.0
	1,150.4	0.0	0.0	0.0
Fund Source Total:	1,150.4	0.0	0.0	0.0

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	RVA Department of Revenue				
		FY 2016	FY 2017	FY 2018	FY 2018
		Actual	Expd. Plan	Fund. Issue	Total
Program:	4-5 SLI TPT Information Technology				
Fund:	1993-A Department of Revenue Administrative Fund				
	Appropriated				
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	1,150.4	0.0	0.0	0.0
6500	Travel In-State	0.0	0.0	0.0	0.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food (Library for Universities)	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	0.0	0.0	0.0	0.0
8000	Equipment	0.0	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	Appropriated Total:	1,150.4	0.0	0.0	0.0
	Fund Total:	1,150.4	0.0	0.0	0.0
	Program Total For Selected Funds:	1,150.4	0.0	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-5	SLI TPT Information Technology

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
FTE Positions		
FTE	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Personal Services		
Personal Services	0.0	0.0
Boards and Commissions	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Employee Related Expenses		
Employee Related Expenses	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Professional & Outside Services		
External Prof/Outside Serv Budg And Appn	0.0	0.0
External Investment Services	0.0	0.0
Other External Financial Services	0.0	0.0
Attorney General Legal Services	0.0	0.0
External Legal Services	0.0	0.0
External Engineer/Architect Cost - Exp	0.0	0.0
External Engineer/Architect Cost- Cap	0.0	0.0
Other Design	0.0	0.0
Temporary Agency Services	0.0	0.0
Hospital Services	0.0	0.0
Other Medical Services	0.0	0.0
Institutional Care	0.0	0.0
Education And Training	0.0	0.0
Vendor Travel	0.0	0.0
Professional & Outside Services Excluded from Cost Alloca	0.0	0.0
Vendor Travel - Non Reportable	0.0	0.0
External Telecom Consulting Services	0.0	0.0
Non - Confidential Specialist Fees	0.0	0.0
Confidential Specialist Fees	0.0	0.0
Outside Actuarial Costs	0.0	0.0
Other Professional And Outside Services	1,150.4	0.0
Expenditure Category Total	1,150.4	0.0

Fund Source		
Appropriated		
1993-A Department of Revenue Administrative Fund (Appropriated)	1,150.4	0.0
Fund Source Total	1,150.4	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-5	SLI TPT Information Technology

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel In-State		
Travel In-State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Travel Out-of-State		
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Food (Library for Universities)		
Food (Library for Universities)	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Aid to Organizations & Individuals		
Aid to Organizations and Individuals	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Other Operating Expenditures	0.0	0.0
Insurance & Related Charges	0.0	0.0
Information Technology Services	0.0	0.0
Utilities	0.0	0.0
Non-Building or Land Rent	0.0	0.0
Building Rent Charges to State Agencies	0.0	0.0
COP Building Rent Charges to State Agencies	0.0	0.0
Rental of Land & Buildings	0.0	0.0
Interest Payments	0.0	0.0
Internal Acct, Budgeting and Financial Svcs.	0.0	0.0
Payments for Internal Services	0.0	0.0
Repair & Maintenance	0.0	0.0
Software Support and Maintenance	0.0	0.0
Operating Supplies	0.0	0.0
Resale Supplies	0.0	0.0
Sales of Assets	0.0	0.0
Conference, Education & Training	0.0	0.0
Advertising	0.0	0.0
Printing & Photography	0.0	0.0
Postage & Delivery	0.0	0.0
Miscellaneous Operating	0.0	0.0
Depreciation Expense	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-5	SLI TPT Information Technology

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Other Operating Expenditures		
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Equipment		
Vehicles - Capital Leases	0.0	0.0
Furniture - Capital Leases	0.0	0.0
EDP Equipment - Mainframe - Capital Leases	0.0	0.0
EDP Equipment - Midrange - Capital Leases	0.0	0.0
EDP Equipment - PCs/LAN - Capital Leases	0.0	0.0
Telecommunication Equipment - Capital Leases	0.0	0.0
Other Equipment - Capital Leases	0.0	0.0
Capital Equipment Purchases	0.0	0.0
Vehicles - Non-Capital	0.0	0.0
Furniture - Non-Capital	0.0	0.0
EDP Equipment - Mainframe - Non-Capital	0.0	0.0
Telecommunication Equipment - Non Capital	0.0	0.0
Other Equipment - Non-Capital	0.0	0.0
Purchased Or Licensed Software/Website	0.0	0.0
Internally Generated Software/Website	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Capital Outlay		
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Debt Services		
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Cost Allocation		
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Transfers	0.0	0.0

Program Expenditure Schedule

Agency:	RVA	Department of Revenue
Program:	4-5	SLI TPT Information Technology

Expenditure Category	FY 2016 Actual	FY 2017 Expd. Plan
Transfers		
Expenditure Category Total	0.0	0.0

Administrative Costs

Agency: RVA Department of Revenue

Administrative Costs Summary

Common Administrative Area	FY 2018
Other Central Administration	996.0
Business and Finance	981.6
Information Technology	4,130.0
Human Resources	457.7
Director's Office	394.0
Administrative Costs Total:	6,959.3

Administrative Cost / Total Expenditure Ratio

	Request	Admin %
FY 2018	90,358.4	7.7%

Administrative Costs Detail

Common Administrative Area Administrative Activity	Admin Costs %	Program Costs %	Discussion
Director's Office			
Director's Office	100.0	0.0	
Human Resources			
Administration	100.0	0.0	
Recruitment/Staffing/Classification	100.0	0.0	
Training	100.0	0.0	
Information Technology			
Administration	100.0	0.0	
Applications/Architecture	100.0	0.0	
Business Integration	100.0	0.0	
Customer Support/Operations	100.0	0.0	
Infrastructure	100.0	0.0	
Business and Finance			
Administration	100.0	0.0	
Contracts & Procurement	100.0	0.0	
General Accounting	100.0	0.0	
Payroll	100.0	0.0	
Business Services	100.0	0.0	
Strategic Planning/Budgeting	100.0	0.0	
Facilities	100.0	0.0	
Other Central Administration			
Facilities	100.0	0.0	
Legislative Office	100.0	0.0	
Internal Audit	100.0	0.0	
Office of Continuous Improvement	100.0	0.0	
Communications	100.0	0.0	

Department/Agency: Arizona Department of Revenue
Division/Program: Information Services
Contact Person: Sandip Dholakia, Chief Information Officer
Statutory Reference: A.R.S. § 42-1004

FUNDING ISSUE FY 2018



Issue Title: Critical Need for Technology Infrastructure

Priority: #1

1 Description of issue and how recommending the agency's request furthers the agency's mandate:

The Arizona Department of Revenue (ADOR) is responsible for funding most state and local government operations through the billions of dollars in tax revenue the agency collects throughout the year. State and local government agencies rely on timely and consistent flow of ADOR tax revenue to provide their mandated and essential core functions such as health, safety, education, commerce, tourism, and recreation. ADOR relies heavily on its technology infrastructure to deliver revenue for the states, cities and towns. Without stable technology infrastructure, ADOR is not able to collect and distribute revenue.

Despite its vital mission, more than a decade's worth of neglect of ADOR's core Information Technology (IT) infrastructure resulted in degraded performance of the department's technology infrastructure and data management including disaster recovery systems. Continued neglect means there is a high risk and probability that the department will experience a catastrophic, irreversible system failure, permanent taxpayer data loss and/or security breach in the near future.

In addition, there is high risk and probability that safety and system performance degradation will continue due to inadequate data center facilities and an aging fleet of personal computers. More than half of the department's IT equipment is or will be no longer supported in FY 2017 and we have zero growth capacity. An antiquated data back-up system and lack of asset management heightens risk and probability of irreversible data loss.

With the advent of a new ADOR management team in the fall of 2015, the department brings a fresh outlook that is focused on continuous improvement in service, performance and accountability. The department has completed a major

reorganization reducing from nine to four the number of operating divisions, which today align with its budget and strategic goals. ADOR also has improved key support functions, including an overhaul of its Information Services Program.

Together, these changes have bolstered a renewed urgency for advancing the department's vital mission in short order without sacrificing quality. For example, within seven months of introducing changes, ADOR deployed the first phase of Transaction Privilege Tax (TPT) reform to enable taxpayers in 77 cities to register, file returns and make TPT payments via a central online portal with prompt and accurate tax distribution and reporting to appropriate municipalities. The 14 remaining self-collecting cities will participate in the program in FY 2017, thereby completing one of the largest tax administration reforms in decades.

At the same time the department was focused on completing major milestones, ADOR completed a major assessment of IT infrastructure and identified flaws in its resource allocation, planning and production activities. After discovering the deficiencies, ADOR partnered with the departments of Administration and Economic Security, the Internal Revenue Service, Office of the Auditor General and approved vendors to develop a comprehensive remediation plan that is needed to reach an optimal target state to ensure continuity of taxpayer services in the years to come.

To ensure ADOR builds capacity to maintain and improve delivery of desired performance, we request an investment of **nearly \$13 million** in core infrastructure in the department's FY 2018 budget. The need to modernize and develop ADOR's technological and operational excellence is evident if the State of Arizona is to operate at the speed of business, as the governor intends.


Detailed issue descriptions follow.


IRS Safeguard and OAG Technology Audit Findings on Infrastructure and Cybersecurity

ADOR relies on federal tax information provided by The Internal Revenue Service (IRS) in many of its functions including the fraud refund prevention and individual income audit programs. Federal tax information is also used for withholding, corporate income tax, transaction privilege tax and other audit programs to determine taxpayer income.

The IRS and the Office of Auditor General (OAG) conducted three ADOR audits in FY 2015-16.

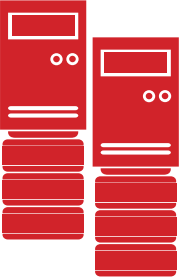
IRS Safeguard Review Report OAG Technology Audit





412 findings

*require remediation by
June 30, 2018*



233
of 412 findings

*are required to correct
deficiencies in IT
infrastructure and security*

As a condition for receiving federal tax information, recipient agencies are required by federal safeguards requirements pursuant to IRC § 6103(p)(4) to establish and maintain, to the satisfaction of the IRS, safeguards designed to prevent unauthorized access, disclosure and use of all federal tax information and to consistently maintain the confidentiality of that information from receipt through final disposition.

“Those agencies or agents that legally receive FTI (federal tax information) directly from either the IRS or from secondary sources ... must have adequate programs in place to protect the data received.”

-- IRS Pub. 1075 § 1.1

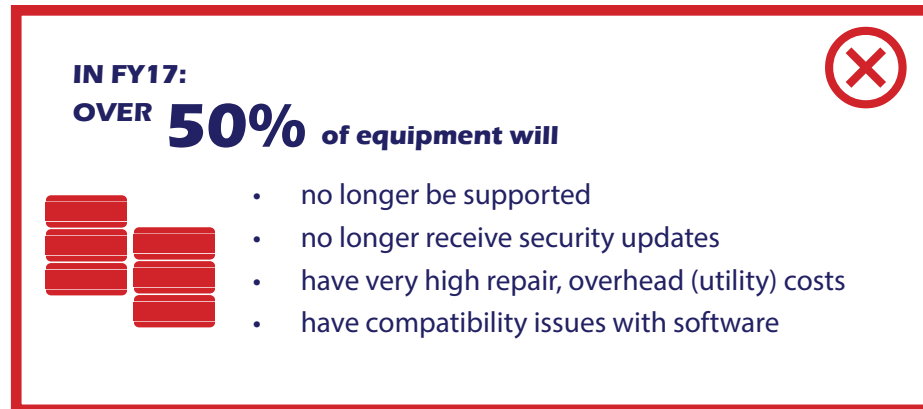
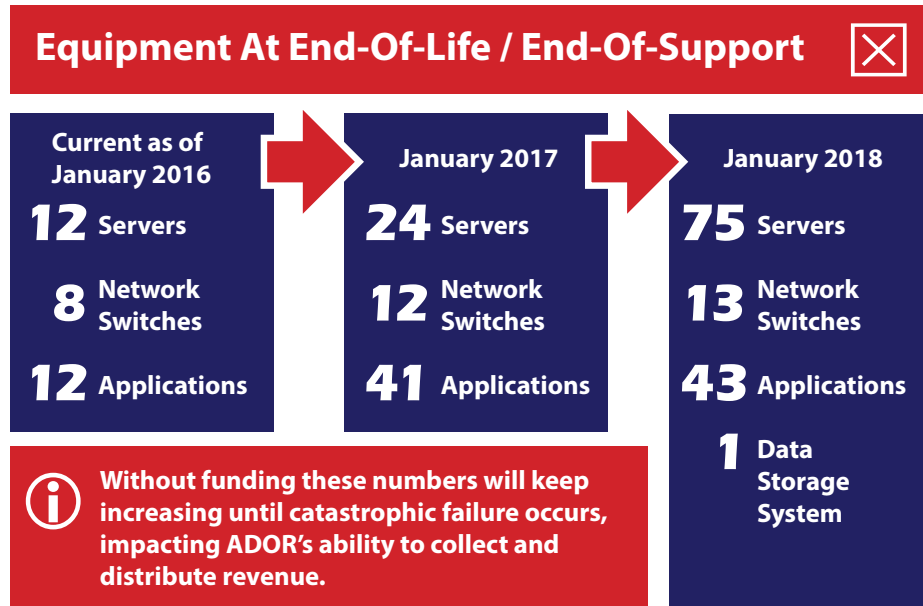
“As a condition of receiving FTI, the receiving agency must show, to the satisfaction of the IRS, the ability to protect the confidentiality of that information. Safeguards must be implemented to prevent unauthorized access and use.”

-- IRS Pub. 1075 § 2.1

i If ADOR does not remedy the findings in the report, the IRS could stop providing federal tax information to the State, which means ADOR would not be able to generate the revenues from the individual income audit programs.


SWOT Analysis

ADOR conducted a Strengths, Weaknesses, Opportunities and Threat (SWOT) analysis of our current Technology Infrastructure and Security. The assessment leads to the following discovery:



Vulnerabilities identified in the IRS Safeguard Audit

- Storage is maximized with zero growth capacity
- Lack of asset management
- Antiquated backup system
- Aging computer equipment



- Non secure access to printing and fax
- Lack of encryption
- Tax records are vulnerable to theft
- Aging printers and fax machines
- Lack of print management for audits



Data Center Facilities

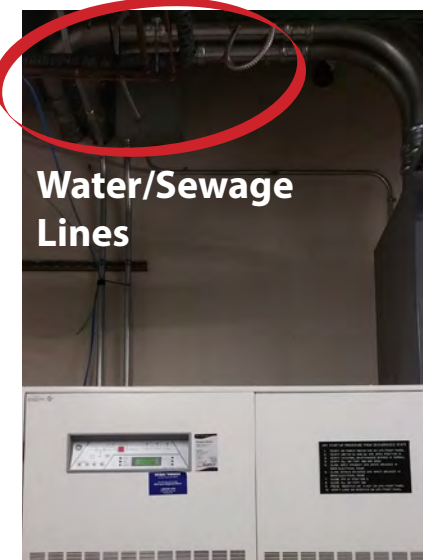
ADOR Data Center facilities are at a high risk/probability of a catastrophic failure potentially impairing or stopping altogether the department's tax collection and distribution operations, severely disrupting the cash flow of the state and local governments and the public services they provide. The facilities are outdated, no longer supported by the manufacturer, reside in inadequate/aging facilities that are not designed to host data-center equipment, and lack disaster recovery required to ensure zero service interruption. The Data Centers continue to rapidly deteriorate and require costly/inefficient maintenance.

Five significant unanticipated service disruptions occurred between September 2015 and May 2016. These were caused by fire, power outages, water leaks, and accidental power interruption in the Data Centers caused by lacking physical security/access to power control units and generator issues. This resulted in lower productivity and customer service.

Performance issues are experienced daily by nearly 600 ADOR employees because of long system (desktop) start-up time and excessive processing time when accessing files on network drives or interacting with key ADOR systems. This resulted in lower productivity and customer service.



This ADOR telecomm and network room is a patchwork system of antiquated infrastructure attached to plywood, which is a significant fire hazard.



Water/Sewage Lines



Recent Fire Damage



Exposed equipment makes it vulnerable to accidental damage from leaking pipes, fire damage, and spills. A power distribution module is exposed to water and sewage lines above it (photo, above) and a battery backup power unit still shows sign of a recent fire (above, right). Electrical lines are exposed beneath floor boards without any protection from accidental liquid spills (right).

VULNERABILITIES

- Inadequate security/access
- Single point of failure
- Out of date equipment
- Inadequate facility
- Exposed equipment
- Water line damage
- Poor fire prevention
- Safety hazard

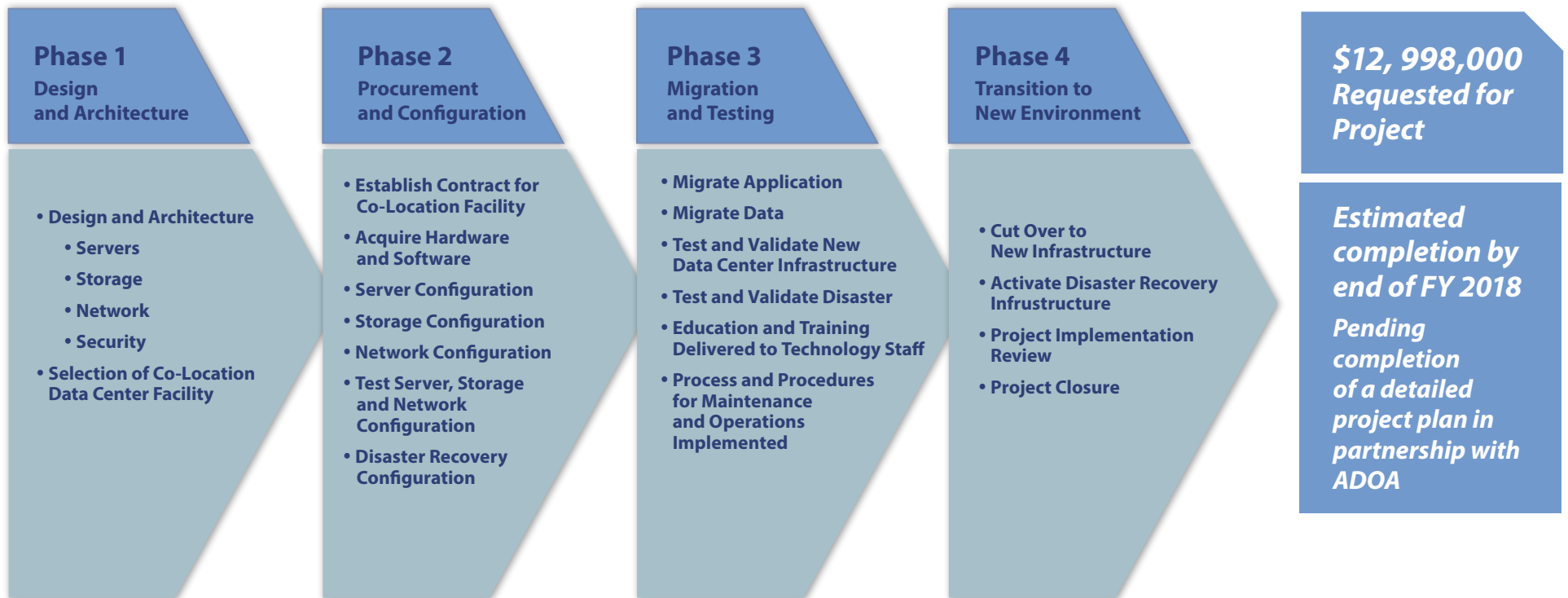
MONROE Data Center	[Icon]
TUCSON Data Center	[Icon]
ADAMS Data Center	[Icon]

2 Proposal:

The recommended industry best-practice solution is to deploy a single ADOR Data Center along with an off-site disaster recovery site. The proposed data center will reside at an industry-recognized co-located, multi-tenant hosted Data Center site that provides real-time intelligence operating at 100 percent uptime and offering round-the-clock support with multiple layers of access control and security.

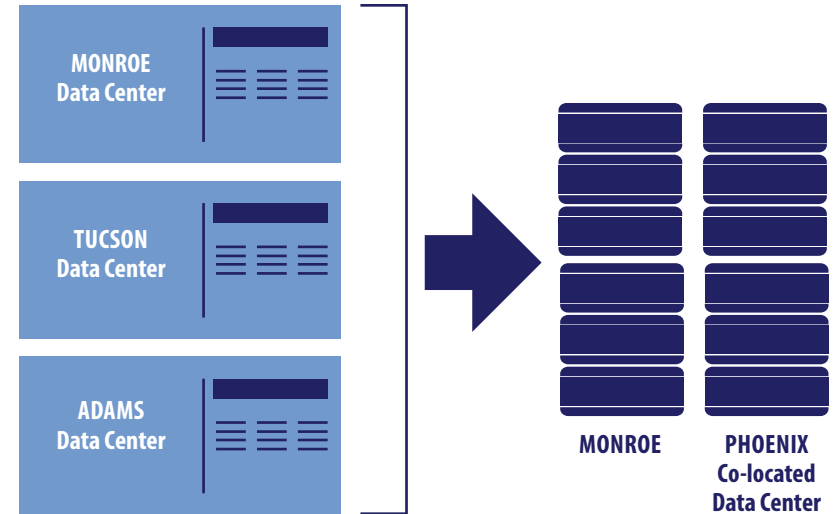
An oversight committee will meet regularly to mitigate risk and resolve issues related to scope, schedules and resources. The requested budget encompasses the total cost of the remediation plan that is needed to reach our target state while ensuring continuity of taxpayer services in the years to come. The following diagram presents our phased plan for replacing the outdated equipment:

The ADOR infrastructure is essential to delivering quality taxpayer service and the daily functionality of the department as well as other state and local government agencies. Modernization includes procurement of new servers, storage equipment, security tools and engage implementation services for the migration to a new co-location facility.



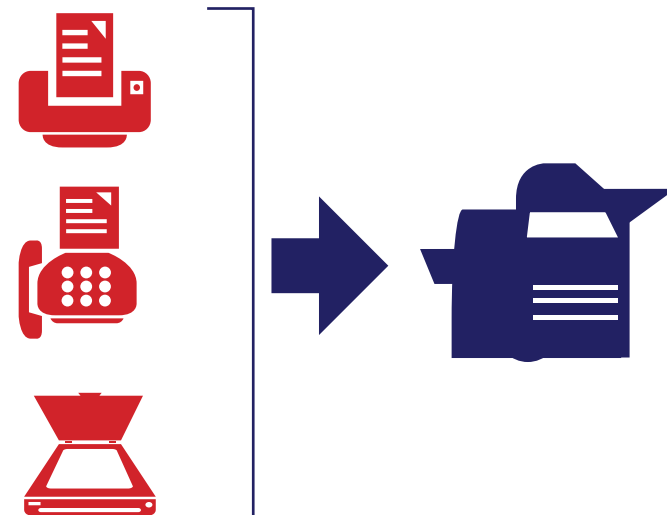
Solution: Co-located Data Center Facility

A co-located Data Center will provide a converged infrastructure that will remediate the findings from the IRS and OAG audits and the end-of-life hardware found in the SWOT analysis. This will reduce the total cost of ownership for the equipment and provide a high performance, industry standard computing resources. This will also mitigate risks associated with vulnerabilities from security, encryption and data replication. A converged backup platform will also be integrated into the system that will reduce disk storage requirements from the network. A next generation firewall system will also be installed to increase vulnerability scanning capabilities and provide a customized dashboard to improve and automate the removal of identified threats to the network.



Solution: Intelligent Printing System

An intelligent print and fax solution will also be implemented to improve the protection of taxpayer information when they are transmitted for print, fax or email. This will eliminate the out-of-support, non-integrated, old technology hardware found in the SWOT analysis and the findings from the IRS and OAG.



3 Performance measures to display the effects of the proposal:

1. Production of summary reports on the performance of the following:
 - All IRS Safeguard and Office of Auditor General audit findings remediated
 - Minimal unexpected downtime as a result of poor system performance or failure due to modernized equipment.
2. Services available online
3. 100% of ADOR equipment will be supported, will receive security updates and have no compatibility issues with software

4 Alternatives considered and reason for rejection:

Cloud-based solutions

The IRS and federal guidelines prohibit the utilization of cloud based services by DOR due to it's use of Federal Taxpayer Information (FTI) data.

Upgrade of equipment in existing facilities

The cost to repair and modernize existing data center will require millions of dollars and the repairs cannot take place while equipment operates in the current ADOR Data Center. In addition, the Data Center which the Arizona Department of Administration hosts for the Department of Revenue cannot support the space, cooling and power requirements needed to accomodate the growing demand on ADOR infrastructure needs and exists on outdated, non-supported mainframe technology.

Do nothing

Continued neglect means there is a high risk and probability that the department will experience a catastrophic, irreversible system failure, permanent taxpayer data loss and/or security breach in the near future.

Funding Option:

We have requested General Fund resources for this Funding Request. In lieu of General Fund appropriations, one option the department considered is to fund this request using revenue collected from the ADOR Tax Recovery Program that the legislature authorized in the 2016 Regular Session (Laws 2016, Chapter 125, House Bill 2708, Section 17.) Upon evaluation, ADOR rejected this funding alternative because taxpayers voluntarily opt in to program, subject to certain eligibility requirements. The program is to be administered over FY 2017 and 2018, so it is presently unknown if there will be sufficient funds to cover costs.

5 Impact of not funding this fiscal year:

 Without funding a catastrophic failure will occur and impact ADOR's ability to collect and distribute revenue.

- Increased loss of employee productivity
- Increased risk of security breach
- Inability to support ADOR's growing and evolving business needs

6 Statutory Reference:

A.R.S. § 42-1004

7 Equipment to be purchased, if applicable:

See attached detailed budget proposal to procure hardware/software/professional services

8 Classification of new positions:

None

Department/Agency: Arizona Department of Revenue
 Division/Program: Taxpayer Services/Tobacco Tax Unit
 Contact Person: Kelly Peloquin, Unit Coordinator / Legal Counsel
 Statutory Reference: A.R.S. § 42-3001 *et seq.*

FUNDING ISSUE

FY 2018



Issue Title: Tobacco Tax Administration And Enforcement

Priority: #2

1 Description of issue and how recommending the agency's request furthers the agency's mandate:

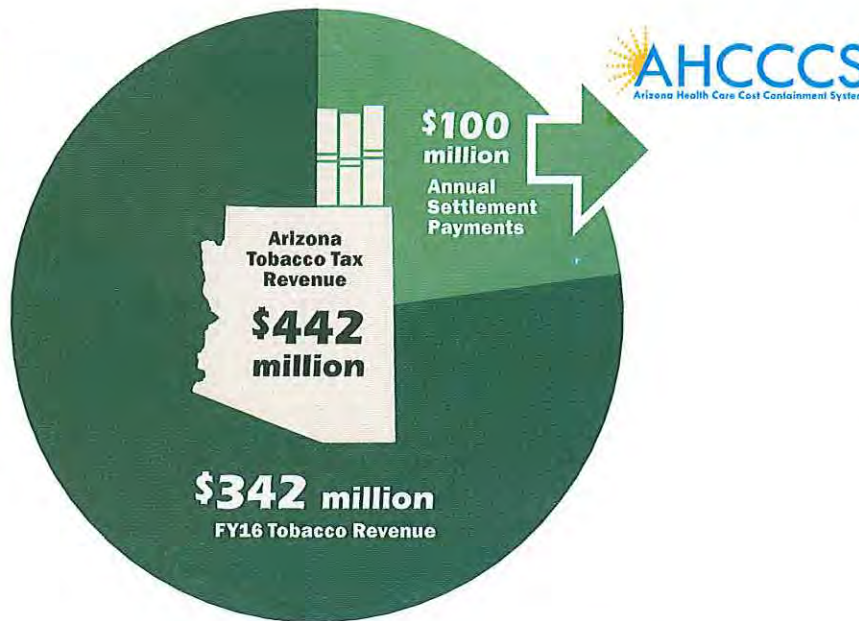
The Arizona Department of Revenue's (ADOR) tobacco tax program maximizes a small investment to achieve tremendous benefits for the citizens of Arizona. The program safeguards the receipt of more than \$400 million dollars a year that support vital services benefiting some of Arizona's most vulnerable citizens. Through programs administered by the Arizona Health Care Cost Containment System (AHCCCS), First Things First, Department of Economic Security, and Department of Health Services, these services deliver quality education, family support and preventative healthcare for children and families.

These services are dependent on the receipt of tobacco revenues and payments, but Arizona stands to lose critical funding if the State does not meet its obligations under the settlement agreement entered into with major tobacco companies in 1998. Tobacco companies make annual settlement payments to the State of approximately \$100 million dollars each year if, and only if, the State enforces the tobacco laws that were enacted pursuant to the settlement agreement.

This funding issue requests **LESS THAN 1%** of the tobacco taxes and settlement payments received by the State to support the State's enforcement efforts and continue to collect approximately \$300 million tax dollars each year.

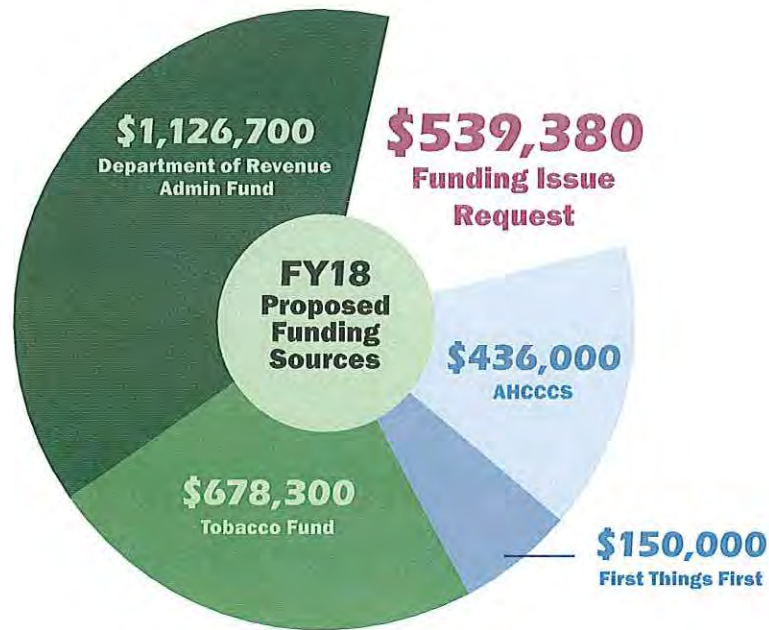
\$539,380

Additional amount requested to sustain and safeguard funding for vital services.



Arizona Healthcare Cost Containment System (AHCCCS) for expansion of AHCCCS services to populations that have too much income to qualify for traditional federal Medicaid, but are below 100% of the Federal Poverty Line (A.R.S. § 36-2901.02(A)) and then to the following programs with funding levels set by statute.

- Arizona Department of Economic Security for the Healthy Families Program, which provides services to prevent child abuse and neglect and to promote child development
- Arizona Board of Regents for the Arizona Health Education System to provide scholarships to medical students who agree to practice in the areas of the State that are currently underserved by health care professionals
- Arizona Department of Health Services (DHS)
 - programs to prevent teenage pregnancy
 - disease control research
 - health start program
 - federal Women, Infants and Children Food Program



A similar funding request failed last year despite support of the Governor’s Office and the Arizona Attorney General’s Office. ADOR has taken measures to administer the tobacco program within its FY 2017 budget. ADOR’s share accounts for approximately half of the funding needed to administer the program, but further support is needed to sustain program operations into FY 2018. For this reason, ADOR is again submitting its request for additional funding.

Please note that, due to efficiencies gained in restructuring its overall operations, ADOR’s FY 2018 Executive Budget Request seeks less than a third of the amount previously requested for this program.

2 Proposal:

ADOR proposes hiring additional staff who will be dedicated to performing the duties necessary to support the State's efforts to meet its obligations under the tobacco settlement agreement. ADOR also proposes that additional resources be provided to fund the annual service agreement to maintain, improve and update the electronic filing system implemented by the State in 2015. (see Attachment 1, "Tobacco Tax Administration and the Master Settlement Agreement.")

As an alternative to using a General Fund appropriation to fund this request, ADOR recommends that monies transferred from AHCCCS to both ADOR and the Attorney General's Office (AGO) pursuant to Laws 2016, Second Regular Session, Chapter 117, Section 17 be reallocated in FY 2018 to provide the additional amount needed to fund ADOR's tobacco tax administration and enforcement program. Pursuant to that law, AHCCCS is authorized to transfer up to \$1.2 million to the AGO and \$436,000 to ADOR. In FY 2015, AGO expended \$559,000, reverting the remainder to AHCCCS. The more than \$613,000 unspent in FY 2016 by AGO would more than cover ADOR's funding request and spare a General Fund appropriation.

3 Performance measures to display the effects of the proposal:

1. Annual preparation of summary reports and comprehensive data for production pursuant to the terms of the tobacco settlement agreement.
2. Production of summary reports reflecting:
 - Number of audits of licensed tobacco distributors performed by ADOR each year, including assessment amounts and dollars collected;
 - Number of inspections of licensed tobacco distributors and retailers performed by ADOR each year;
 - Number of enforcement actions and license revocations taken each year, based on distributor non-compliance with tobacco tax laws;
 - Number of penalties assessed each year for non-compliance with tobacco tax laws; and
 - Number of outreach efforts to tribal governments to promote joint tobacco tax administration and enforcement, including presentations and proposed intergovernmental agreements;
3. Reduction in processing times of taxpayer requests for rebates and refunds of tobacco taxes paid;
4. Increase in educational opportunities presented by ADOR to licensed distributors and retailers to increase compliance with State tobacco tax laws.

4 Alternatives considered and reason for rejection:

No other viable options exist.

5 Impact of not funding this fiscal year:

Arizona is subject to a bifurcated adjustment formula and expanded “diligent enforcement” standard. To limit Arizona’s risk of a reduction to its annual Master Settlement Agreement payment amount, it is imperative that funding be approved and the requested staff positions be filled as soon as possible.

To ensure that the electronic filing system continues to operate effectively, the annual service maintenance agreement and all associated hosting and licensing fees must be fully funded. Failure to do so may limit the system’s functionality and the state’s ability to efficiently satisfy its data production obligations under the NPM Adjustment Settlement Agreement (see Attachment 1).

6 Statutory reference:

- A.R.S. § 42-3001 et seq.
- A.R.S. § 42-3406
- A.R.S. § 42-3053
- A.R.S. § 44-7101
- A.R.S. § 44-7111
- A.A.C. R15-3-301 et seq.

7 Equipment to be purchased, if applicable:

Necessary law enforcement equipment
(See Attachment 2.)

8 Classification of new positions:

See Attachment 2

ATTACHMENT 1

Taxpayer Services/Tobacco Tax Unit



Tobacco Tax Administration and the Master Settlement Agreement

In 1998, the State of Arizona and 51 other states and territories (“Settling States”) entered into the Tobacco Master Settlement Agreement (“MSA”) to resolve litigation brought against major tobacco product manufacturers to recover healthcare costs associated with the treatment of tobacco-related illnesses. In consideration of the release of the Settling States’ claims against them, the participating tobacco manufacturers (“PMs”) agreed to make substantial annual payments to the Settling States in perpetuity.

To date, Arizona has received approximately \$1.7 billion dollars in annual MSA payments, including a payment of \$98,906,897 in FY 2016. All payments received by Arizona pursuant to the MSA go to fund the Arizona Health Care Cost Containment System (“AHCCCS”) and other public health programs.

Annual MSA payments are subject to several offsets and adjustments. One such adjustment corrects for a possible market share advantage to those tobacco manufacturers that elect not to participate in the MSA (known as nonparticipating manufacturers or “NPMs”). A Settling State may avoid the application of this downward adjustment to its annual payment if it can demonstrate that it codified and “diligently enforced” model tobacco legislation contained in the MSA.

Arizona’s model legislation is codified as A.R.S. § 44-7101. The AGO is charged with enforcing A.R.S. § 44-7101 and related statutes. AGO’s enforcement efforts rely heavily on the systematic administration and enforcement of state tobacco tax laws by the Arizona Department of Revenue (“ADOR”).

In 2006, the PMs refused to pay the Settling States the full annual payment amount, arguing that the states must first prove that they met the “diligent enforcement” standard. The PMs filed suit and the matter was submitted to an arbitration panel, which would consider and issue a decision for efforts impacting the 2003 sales year. In December 2012, Arizona and 23 other states negotiated a settlement for disputed payments for the years 2003-2012 and an agreed-upon adjustment formula for 2013 and 2014 (“NPM Adjustment Settlement Agreement”). The NPM Adjustment Settlement Agreement created a bifurcated adjustment applicable to all sales years after 2014. Beginning in 2015, Arizona’s receipt of its full MSA payment became subject to the new bifurcated payment adjustment formula.

Under the terms of the NPM Adjustment Settlement Agreement, Arizona agreed to a heightened enforcement standard which applies to virtually all sales of NPM cigarettes and roll-your-own tobacco products sold within the state, including those occurring on reservation land. Arizona also agreed to expand the “diligent enforcement” standard to all NPM cigarettes upon which federal excise tax was paid and upon which the state reasonably could have known about or had authority to collect tax or escrow payments. These sales include illegal purchases made over the Internet, contraband and all sales made on Indian land located within the state.

In order for the State to account for and demand compliance on tobacco sales occurring in Arizona, ADOR provides AGO with tax information obtained from monthly reports filed by licensed tobacco distributors. In response to the additional enforcement responsibilities agreed to in the NPM Adjustment Settlement Agreement and as statutorily mandated under A.R.S. § 42-3053, ADOR implemented an electronic filing system that would enable the state to capture, process and produce large amounts of taxpayer information for use in enforcing state tobacco laws. In addition, the electronic filing system allows ADOR to compare data submitted by licensed distributors against reports filed with ADOR by entities shipping product into Arizona pursuant to the federal PACT Act. The electronic filing system, known as Arizona Luxury Tax Online (“ALTO”) became available online on June 30, 2015. While fully operational at implementation, the system will continue to be developed and updated as necessary to ensure optimal tax administration and collection. Maintenance and updates are provided under a service maintenance agreement with the system developer. More substantial system development projects, which are anticipated, may not be within the scope of the current service maintenance agreement. These projects will likely result in additional expense beyond the annual fees paid under the agreement. Development projects may include additional programming and functionality necessary to meet annual production requirements under the terms of the NPM Adjustment Settlement Agreement.

ADOR has also initiated an outreach program to coordinate tobacco tax administration and enforcement with each of Arizona’s 22 tribes. The intergovernmental agreements proposed by ADOR to each tribal council contain provisions that require the sharing of information pertaining to tobacco sales on reservation land. This information may be produced in varying formats outside of the electronic filing system. ADOR also developed Tax Form 845 to collect reservation retailer information as a condition to rebates issued to distributors pursuant to A.R.S. § 42-3406. Each of these initiatives was designed to provide comprehensive tobacco market and sales data to AGO, upon which AGO would base its enforcement efforts. If successful, these measures will result in large amounts of data that must be processed, analyzed and produced by ADOR on an ongoing basis.

In an effort to promote compliance and enforce Arizona’s tobacco tax laws, ADOR seeks to increase the frequency of inspections conducted on tobacco distributors and retail locations throughout the state. The goal of these efforts will be to reduce or eliminate the illegal sale of contraband and untaxed tobacco products. For optimal geographic coverage, ADOR seeks to expand its current staff and increase its travel budget.

As the universe of tobacco sales subject to the heightened enforcement standard has expanded, so has the need for additional resources to:

- (i) ensure full implementation and utilization of the electronic filing system, including further development and maintenance of the system itself;
- (ii) collect, process and analyze tobacco market and tax data for use in annual proceedings to protect Arizona's full MSA payment;
- (iii) systematically enforce Arizona tobacco tax laws, including licensing, reporting and payment requirements;
- (iv) coordinate joint tax administration and enforcement efforts with Arizona tribal governments, including the sharing and processing of tobacco market and tax data;
- (v) expand the current audit program to increase compliance and promote accuracy of data used to enforce state tobacco laws; and
- (vi) increase the number and frequency of inspections of tobacco distributors and retailers throughout the state.

These responsibilities are in addition to ADOR's current efforts to prepare large amounts of data obtained outside of the electronic filing system for the 2013-2014 sales years, which must be produced under the terms of the NPM Adjustment Settlement Agreement. As this information was captured and processed manually, ADOR must compile the required information from various sources including paper files, spreadsheets and a Microsoft Access Database developed over fifteen years ago. In the process of preparing this information for production, ADOR is taking additional measures to improve the quality and completeness of the information for those years.

Despite extraordinary efforts on the part of ADOR to maximize current resources, additional resources will be necessary to fulfill the State's increased obligations under the NPM Adjustment Settlement Agreement and MSA.

**FUNDING ISSUE
FY 2018**

Department/Agency: Arizona Department of Revenue
Division/Program: Taxpayer Services/Services
Contact Person: Neeraj Deshpande
Statutory Reference: Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 125

Issue Title: Eliminate Veterans' Income Tax Settlements Funding for FY 2018

Priority: # 3

1. Description of issue and how recommending the agency's request furthers the agency's mandates:

This removes one time funding that was appropriated by the legislature for FY 2017 to support the Department with distributing settlement payments to Native American Veterans for state Individual income tax that was incorrectly withheld from military pay.

2. Proposal:

Reduce expenditure estimates for FY 2018 that is causing the ending fund balance to be negative.

3. Performance Measures to display the effects of the proposal:

N/A

4. Alternatives considered and reasons for rejection:

N/A

5. Impact of not funding this fiscal year:

N/A

6. Statutory Reference:

Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 125, Section 27

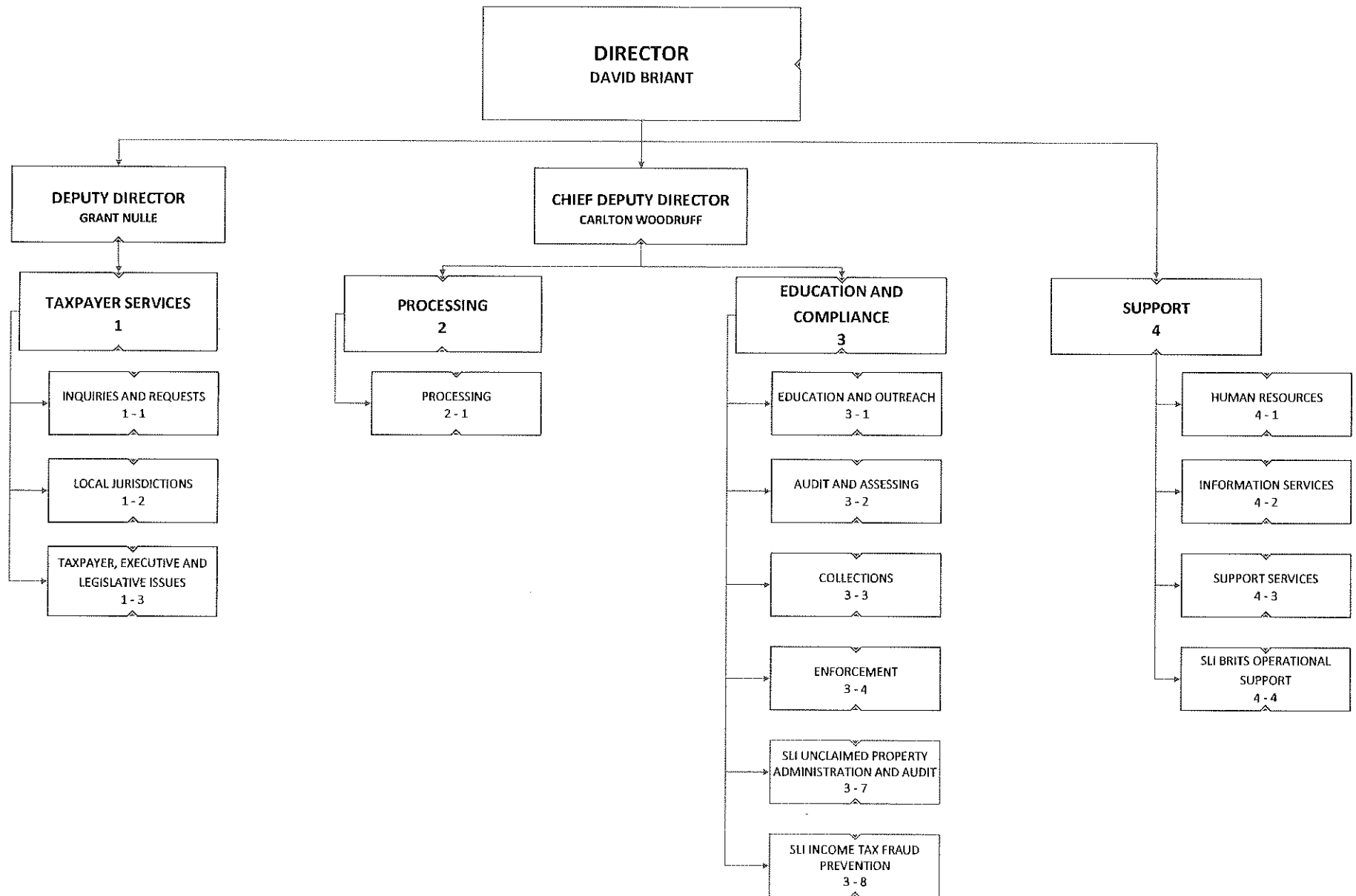
7. Equipment to be purchased, if applicable:

N/A

8. Classification of new positions:

N/A

ARIZONA DEPARTMENT OF REVENUE



STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME: Service

FUND AND NUMBER: Tobacco Tax and Health Care Fund 1306

REVENUES

\$678,300

#4191 Luxury Privilege Tax

\$678,300

The fund consists of taxes levied on various tobacco products and interest earned on those monies. According to A.R.S. § 36-771.F, the legislature may appropriate monies from the fund to the Department of Revenue for the reasonable administration and enforcement costs of the department in administering the levy of taxes that are dedicated to the fund pursuant to section A.R.S. § 42-3252. The appropriation shall be applied before monies are deposited in the fund accounts. Any unused monies at the end of the fiscal year revert to the fund.

Methodology Used In Projections

Revenue projections are based on the appropriation and expenditure forecast.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue
PROGRAM NAME: All Programs
FUND AND NUMBER: DOR Unclaimed Property Fund (1520)

REVENUES

\$0

#4699 Miscellaneous Receipts

\$24,500,000

Receipts for unclaimed property are liabilities owed or due to the owners of the unclaimed property with no expiration date or statute of limitations (A.R.S. §44-312). Since receipts from sale of properties are not true revenues, the activity of the fund does not exist in AFIS. Due to this issue, the transfer to RVA DOR Administrative Fund causes a negative fund balance. For this purpose, the fund reflects a revenue receipt to offset the transfer.

#4901 Operating Transfer-In

(\$24,500,000)

Each fiscal year, twenty-four million five hundred thousand dollars of the monies received pursuant to the Revised Arizona Unclaimed Property Act, including the proceeds from the sale of abandoned property pursuant to section A.R.S. §44-313.

Methodology Used In Projections

No projections of revenues as all funds received in a given fiscal year are allocated back to claimants, beneficiary programs, and the general fund.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME: Service

FUND AND NUMBER: Veterans' Income Tax Settlement Fund (1601)

REVENUES

\$2,000,000

#4901 Individual Income Tax

\$2,000,000

Established by Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 125, Section 21. Monies in the Veteran's Income Tax Settlement Fund are continuously appropriated from the General Fund to the Department of Revenue for the purpose of distributing settlement payments to certain Native American veterans seeking to recover state income taxes erroneously withheld from their military pay on or before September 1, 1993 and before January 1, 2006.

Methodology Used In Projections

Appropriated amount of \$2,000,000 for FY 2017

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME: All Programs

FUND AND NUMBER: Department of Revenue Administrative Fund (1993)

REVENUES

\$45,255,800

#4449 Other Fees

\$20,755,800

The Department shall assess and collect fees from cities, towns, counties, councils of governments and regional transportation authorities as determined by the Director and as provided by this section to recover a portion of administrative, program and other operating costs incurred in providing administrative and collection services to local governments (A.R.S. § 42-5041.A. From and after June 30, 2015).

Per Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 125, Section 18, it is the intent of the legislature that the fees assessed and collected may not exceed \$20,755,835 in any fiscal year.

#4901 Operating Transfers

\$24,500,000

Each fiscal year, twenty-four million five hundred thousand dollars of the monies received pursuant to the Revised Arizona Unclaimed Property Act, including the proceeds from the sale of abandoned property pursuant to section A.R.S. §44-312, shall be transferred to the department of revenue administrative fund (A.R.S. § 44-313.A.3).

Methodology Used In Projections

Revenue projections are based on billings of service fees and known funding agreements.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue
PROGRAM NAME: Education & Compliance
FUND AND NUMBER: DOR Liability Setoff Fund (2179)

REVENUES

\$1,100,000
\$1,100,000

#4699 Miscellaneous Revenue

The department may prescribe a fee to be collected from each agency, political subdivision or court utilizing the setoff procedure or from the taxpayer, and the amount shall be deposited in the fund. The current fee rate is \$9 per refund setoff.

Methodology Used In Projections

Revenue projections are based on current trends. Offset occurrences are subject to demand of client agencies.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue
PROGRAM NAME: Service
FUND AND NUMBER: IGA and ISA Fund (2500)

REVENUES

\$586,000

#4901 Operating Transfers

\$436,000

Per Laws 2016, 52nd Legislature, 2nd Regular Session, Chapter 117, Section 17 the Arizona Health Care Cost Containment System shall transfer \$436,000 from the traditional Medicaid services line item for fiscal year 2016-2017 to the Department of Revenue for enforcement costs associated with the March 13, 2013 Master Settlement Agreement (MSA) with tobacco companies.

#4901 Operating Transfers

\$150,000

The Department has entered into an Interagency Service Agreement with First Things First in the amount of \$150,000 for enforcement costs associated with the MSA.

Methodology Used In Projections

Revenue projections are based on known funding agreements.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/Education and Outreach

EQUIPMENT TOTAL

\$1,700

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT

\$1,700

#8581 Purchased or licensed software / website - Non-Capital Purchase

\$1,700

To record the cost of purchasing or licensing software / websites to be expensed, including AdobePro and Survey Monkey.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/Audit and Assessing

PROFESSIONAL AND OUTSIDE SERVICES TOTAL

\$127,000

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES

\$127,000

#6241 Temporary Agency Services

\$80,000

Charges for services provided by temporary agencies for 2 temporary employees who's primary duties will be entering, processing, and storing audit documents.

#6299 Other Professional and Outside Services

\$47,000

Charges for other professional and outside services to cover the cost for contracting with the National Nexus Program for the purpose of assisting the Department in searching for non-filing taxpayers. When such entities are found, the National Nexus Program will assess the liability and provide the Department with ADOR's share of the profits.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/Audit and Assessing

EQUIPMENT TOTAL **\$42,000**

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT **\$42,000**

#8471 Other Equipment - Capital Purchase **\$15,000**

Charges of \$5,000 or more for costs involving the purchase of other equipment, including hardware replacement/additions; specifically the replacement of aging folder/Inserter machines which assist in the mailing of approximately 50,000 assessments annually.

#8481 Purchased or licensed software / website - Capital Purchase **\$25,000**

To record the cost of purchasing or licensing software / websites to be expensed, including licenses for Cognos, AdobePro and secure email software.

#8581 Purchased or licensed software / website - Non-Capital Purchase **\$2,000**

To record the cost of purchasing or licensing software / website to be expensed.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/Collections

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$346,900**

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES **\$346,900**

#6241 Temporary Agency Services

\$104,000

Charges for services provided by temporary agencies who's primary duties will be assisting in inbound phone calls regarding income collections.

#6299 Other Professional and Outside Services

\$36,800

Charges for other professional and outside services that will cover the cost for contracting with Pacer which provides search capabilities throughout the year for bankruptcy court records.

#6299 Other Professional and Outside Services

\$10,000

Charges for other professional and outside services that will cover the cost for contracting with DataBank for document scanning services.

#6299 Other Professional and Outside Services

\$196,100

Charges for other professional and outside services that will cover the cost for contracting with SourceHOV for printing and distribution services of legally mandated Tax Collection Notices and other documents related to collection efforts.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/Collections

EQUIPMENT TOTAL **\$18,100**

FUND AND NUMBER: Liability Setoff Fund (2179)

EQUIPMENT **\$5,000**

#8581 Purchased or licensed software / website - Non-Capital Purchase **\$5,000**
To record the cost of purchasing or licensing software / website to be expensed.

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT **\$13,100**

#8531 Computer Equipment - Non-Capital Purchase **\$4,000**
Charges associated with the purchase of computer equipment with a cost less than \$5,000.

#8561 Telecommunications Equipment - Non-Capital Purchase **\$5,800**
Charges associated with the purchase of telecommunications equipment with a cost less than \$5,000, including telephone headsets.

#8581 Purchased or licensed software / website - Non-Capital Purchase **\$3,300**
To record the cost of purchasing or licensing software / website to be expensed; specifically Cognos software licenses.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/SLI Unclaimed Property

PROFESSIONAL AND OUTSIDE SERVICES TOTAL

\$1,022,900

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES

\$1,022,900

#6219 Other External Financial Services

\$1,022,900

Charges for financial services provided by external parties. The Unclaimed Property Unit is responsible for enforcement of the Revised Arizona Unclaimed Property Act which required entities in possession of unclaimed assets to send them to the Department to hold as custodian. Unclaimed property consists of a wide range of assets such as un-cashed payroll checks, rebates, bank accounts, deposits, stocks and bonds, etc. Pursuant to ARS 44-322(B) the Department may examine the records of any person to determine whether that person has complied with the Act. These funds are utilized to pay audit vendors a percentage of unclaimed property identified and collected as a result of audits performed by those vendors.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/SLI Unclaimed Property

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/SLI Income Tax Fraud Prevention

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$2,700,000**

FUND AND NUMBER: General Fund (1000)

PROFESSIONAL AND OUTSIDE SERVICES **\$2,700,000**

#6219 Other External Financial Services **\$750,000**

Charges for financial services provided by external parties for contracting with vendors to develop necessary evidence to pursue prosecution of fraudulent preparers, servers, and other parties during the 2017 season.

#6219 Other External Financial Services **\$369,000**

Charges for financial services provided by external parties for contracting with vendors to review files, identify fraud, and prevent issuance of fraudulent disbursements during the 2017 season.

#6222 External Legal Services **\$350,000**

Charges for legal services provided by lawyers who are not employees of the State. ADOR will contract with legal services vendors to assist in stopping parties from processing or submitting fraudulent returns during the 2017 season.

#6241 Temporary Agency Services **\$40,000**

Charges for services provided by temporary agencies for contracting with the vendor Randstad to provide temporary employees to assist in reviewing returns for evidence of fraud during the 2016 season.

#6241 Temporary Agency Services **\$20,000**

Charges for services provided by temporary agencies for contracting with the vendor Premier Staffing to provide temporary employees to assist in reviewing returns for evidence of fraud during the 2016 season.

#6271 Education & Training **\$50,000**

Payments to companies or individuals for providing education and training services.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/SLI Income Tax Fraud Prevention

#6299 Other Professional and Outside Services

\$221,000

Charges for other professional and outside services for annual maintenance and support on the ASR-Trace software solution implemented in the 2016 filing season.

#6299 Other Professional and Outside Services

\$250,000

Charges for other professional and outside services for contracting with vendors to assist in validating W-2 withholdings by incorporating DES data and Federal Tax information.

#6299 Other Professional and Outside Services

\$500,000

Charges for other professional and outside services for contracting with the vendor ASR to assist in expanding the ASR-Trace software capabilities to address growing sophistication and schemes of parties committing fraud.

#6299 Other Professional and Outside Services

\$150,000

Charges for other professional and outside services for contracting with vendors to assist in proactively notifying and advising taxpayers who are victims of identity theft.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/SLI Income Tax Fraud Prevention

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Education and Compliance/SLI TPT Simplification

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$188,200**

FUND AND NUMBER: General Fund (1000)

PROFESSIONAL AND OUTSIDE SERVICES **\$188,200**

#6241 Temporary Agency Services

\$188,200

Charges for services provided by temporary agencies for 3 temporary employees who's primary duties will be processing taxpayer phone calls, emails, research, notification etc.

EQUIPMENT TOTAL **\$1,800**

FUND AND NUMBER: General Fund (1000)

EQUIPMENT **\$1,800**

#8581 Purchased or licensed software / website - Non-Capital Purchase

\$1,800

To record the cost of purchasing or licensing software / website to be expensed; specifically Cognos software licenses.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Service/Inquiries and Requests

PROFESSIONAL AND OUTSIDE SERVICES TOTAL

\$1,902,900

FUND AND NUMBER: DOR Administration Fund (1993)

\$1,902,900

PROFESSIONAL AND OUTSIDE SERVICES

#6219 Other External Financial Services

\$300

Charges for financial services provided by external parties for notary and bond renewal.

#6241 Temporary Agency Services

\$1,428,000

Charges for services provided by temporary agencies for call center staffing, cashiers, and mail clerks for Customer Care and Outreach Units.

#6299 Other Professional and Outside Services

\$474,600

Charges for other professional and outside services, including credit card and debit card system upgrade and installation, appraisal services for unclaimed property, and security services.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Service/Inquiries and Requests

EQUIPMENT TOTAL

\$13,600

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT

\$13,600

#8521 Furniture Non-Capital Purchase

\$1,700

Charges associated with the purchase of furniture with a cost less than \$5,000, including power poles for Call Center workstations.

#8531 Computer Equipment – Non-Capitalized Purchases

\$500

Charges associated with the purchase of computer equipment with a cost less than \$5,000.

#8581 Purchased or licensed software / website

\$11,400

To record the cost of purchasing statistical, forecasting, and modeling software for ADOR's Office of Economic Research and Analysis.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Service/Local Jurisdictions

PROFESSIONAL AND OUTSIDE SERVICES TOTAL

\$530,600

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES

\$530,600

#6221 Attorney General Legal Services

\$415,600

Charges for legal services provided by the Attorney General's Office.

#6222 External Legal Services

\$115,000

Charges for legal services provided by lawyers who are not employees of the State. The Local Jurisdiction District is responsible for valuing Centrally Valued Property (CVP) for property tax purposes. CVP includes mines, electric utilities, pipelines, telecommunications companies, railroads and private rail cars, airlines, renewable energy equipment and water companies. The team values these properties and defends the values before the State Board of Equalization, the Arizona Tax Court and appellate courts. This litigation often requires hiring an independent valuation expert to assist in defending the values. The money in this expenditure category is used for those purposes.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Service/Taxpayer, Executive, and Legislative Issues

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$320,400**

FUND AND NUMBER: Tobacco Tax and Healthcare Fund (1309)

PROFESSIONAL AND OUTSIDE SERVICES **\$21,400**

#6241 Other Professional and Outside Services **\$21,400**

Charges for services provided by temporary agencies to assist in the business aspects of Tobacco Tax Administration and Enforcement.

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES **\$299,000**

#6222 External Legal Services **\$145,000**

Charges for legal services provided by the Attorney General's Office.

#6241 Other Professional and Outside Services **\$154,000**

Charges for services provided by temporary agencies for three staff to work on tobacco audits and four staff for tobacco tax program clerical duties.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/Human Resources

PROFESSIONAL AND OUTSIDE SERVICES TOTAL

\$17,000

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES

#6271 Education and Training

\$17,000

Payments to companies or individuals for providing education and training services.

EQUIPMENT TOTAL

\$35,700

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT

\$35,700

#8421 Furniture Non-Capital Purchase

\$24,000

Charges of \$5,000 or more for the purchase of individual items of furniture or equipment.

#8521 Furniture - Non-Capital Purchase

\$7,200

Charges associated with the purchase of furniture with a cost less than \$5,000.

#8531 Computer Equipment – Non-Capitalized Purchases

\$700

Charges associated with the purchase of computer equipment with a cost less than \$5,000.

#8581 Purchased or licensed software / website

\$3,800

To record the cost of purchasing or licensing software / website to be expensed.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/Information Services

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$75,000**

FUND AND NUMBER: General Fund (1000)

PROFESSIONAL AND OUTSIDE SERVICES **\$75,000**

#6299 Contractor Support **\$75,000**

Charges for other professional and outside services to develop encrypted printing/printer EOL/EOS replacement/fax to email solution.

The AZDOR currently has several outstanding IRS and OAG audit findings associated to the current outdated/non-supported printers. Without this line item, DOR will continue to carry IRS and OAG audit findings. As the AZDOR fleet of printers utilized by AZDOR employees for daily business purposes grows older, the following risk and probability will significantly increase:

1. Cost of replacing/repairing out of warranty workstations increase
2. AZDOR employee productivity is directly impacted due to the increased time to repair or replace workstations
3. Aging printers are no longer compatible with current technologies
4. Risk of security breach significantly higher due compatibility issues with current security standards/solutions including the lack of encryption (which is a key audit finding with both the IRS and OAG).

EQUIPMENT TOTAL **\$2,583,000**

FUND AND NUMBER: General Fund (1000)

EQUIPMENT **\$2,583,000**

#8431 Computer Equipment - Capital Purchase **\$1,330,900**

Charges associated with the purchase of computer equipment with a cost more than \$5,000 to support server replacement.

The AZDOR currently relies on physical storage systems that are end of life and no longer supported by the manufacturer. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported storage systems that support core AZDOR Tax Systems.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/Information Services

#8431 Computer Equipment - Capital Purchase

\$300,000

Charges associated with the purchase of computer equipment with a cost more than \$5,000 for encrypted printing/printer EOL/EOS replacement/fax to email solution.

The AZDOR currently has several outstanding IRS and OAG audit findings associated to the current outdated/non-supported printers. Without this line item, DOR will continue to carry IRS and OAG audit findings. As the AZDOR fleet of printers utilized by AZDOR employees for daily business purposes grows older, the following risk and probability will significantly increase:

1. Cost of replacing/repairing out of warranty workstations increase
2. AZDOR employee productivity is directly impacted due to the increased time to repair or replace workstations
3. Aging printers are no longer compatible with current technologies
4. Risk of security breach significantly higher due compatibility issues with current security standards/solutions including the lack of encryption (which is a key audit finding with both the IRS and OAG).

#8481 Computer Equipment - Capital Purchase

\$600,000

To record the cost of purchasing or licensing software / website to be capitalized for Microsoft Office Compliance. This is a mandatory adjustment of licenses for the Microsoft Enterprise Agreement.

#8531 Computer Equipment - Non-Capital Purchase

\$125,000

Charges associated with the purchase of computer equipment with a cost less than \$5,000 for datacenter rebuild.

The AZDOR data center is in disrepair and is unable to support on-going operations and provide the necessary scalability to support growing AZDOR business needs. Disrepair includes deficient primary and back up power, cooling, physical space and the required utilities to ensure safety and fire prevention without risking the servers and storage systems. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported servers that support core AZDOR Tax Systems.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/Information Services

#8531 Computer Equipment - Non-Capital Purchase

\$125,000

Charges associated with the purchase of computer equipment with a cost less than \$5,000 for encrypted printing/printer EOL/EOS

The AZDOR currently has several outstanding IRS and OAG audit findings associated to the current outdated/non-supported printers. Without this line item, DOR will continue to carry IRS and OAG audit findings. As the AZDOR fleet of printers utilized by AZDOR employees for daily business purposes grows older, the following risk and probability will significantly increase:

1. Cost of replacing/repairing out of warranty workstations increase
2. AZDOR employee productivity is directly impacted due to the increased time to repair or replace workstations
3. Aging printers are no longer compatible with current technologies
4. Risk of security breach significantly higher due compatibility issues with current security standards/solutions including the lack of encryption (which is a key audit finding with both the IRS and OAG).

#8531 Computer Equipment - Non-Capital Purchase

\$100,000

Charges associated with the purchase of computer equipment with a cost less than \$5,000 to cover workstation lifecycle.

As the AZDOR fleet of workstations, laptops and other computing devices utilized by AZDOR employees for daily business purposes grows older, the following risk and probability will significantly increase:

1. Cost of replacing/repairing out of warranty workstations increase
2. AZDOR employee productivity is directly impacted due to the increased time to repair or replace workstations
3. Aging workstations are no longer compatible with current technologies
4. Risk of security breach significantly higher due compatibility issues with current security standards/solutions

#8531 Computer Equipment - Non-Capital Purchase

\$2,100

Charges associated with the purchase of computer equipment with a cost less than \$5,000.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/Support Services

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$1,333,500**

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES **\$1,333,500**

#6221 Attorney General Legal Services **\$4,900**

Charges for legal services provided by the Attorney General's Office.

#6241 Other Professional and Outside Services **\$125,600**

Charges for services provided by temporary agencies to assist in managing the business aspects of the internal control structure related to Tax Accounting System (TAS).

#6241 Other Professional and Outside Services **\$240,000**

Charges for services provided by temporary agencies to assist in building maintenance and modifications.

#6271 Other Professional and Outside Services **\$565,000**

Payments to companies or individuals for providing Lean Management training.

#6299 Other Professional and Outside Services **\$70,000**

Charges for other professional and outside services for document destruction.

#6299 Other Professional and Outside Services **\$260,000**

Charges for other professional and outside services to provide security.

#6299 Other Professional and Outside Services **\$14,000**

Charges for other professional and outside services for cleaning services.

#6299 Other Professional and Outside Services **\$54,000**

Charges for other professional and outside services for researching tax administration issues.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/Support Services

EQUIPMENT TOTAL **\$71,200**

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT **\$71,200**

#8421 Furniture – Capital Purchase **\$46,300**

Charges of \$5,000 or more for the purchase of individual items of furniture or equipment.

#8521 Furniture - Non-Capital Purchase **\$12,000**

Charges associated with the purchase of furniture with a cost less than \$5,000.

#8571 Other Computer Equipment - Non-Capital Purchase **\$800**

Charges associated with the purchase of all other equipment for less than \$5,000.

#8581 Purchased or Licensed Software **\$12,100**

To record the cost of purchasing or licensing software / website to be expensed.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/SLI BRITS Operational Support

PROFESSIONAL AND OUTSIDE SERVICES TOTAL

\$1,126,500

FUND AND NUMBER: General Fund (1000)

PROFESSIONAL AND OUTSIDE SERVICES

\$151,100

#6299 Contractor Support

\$151,100

Charges for other professional and outside services for datacenter rebuild.

The AZDOR data center is in disrepair and is unable to support on-going operations and provide the necessary scalability to support growing AZDOR business needs. Disrepair includes deficient primary and back up power, cooling, physical space and the required utilities to ensure safety and fire prevention without risking the servers and storage systems. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported servers that support core AZDOR Tax Systems.

FUND AND NUMBER: DOR Administration Fund (1993)

PROFESSIONAL AND OUTSIDE SERVICES

\$975,400

#6299 Contractor Support

\$126,500

Charges for other professional and outside services for virtualization data storage capacity increase.

The AZDOR currently relies on storage systems that are end of life and no longer supported by the manufacturer. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue. This budget line item is required in order to ensure current, stable and supported storage systems that support core AZDOR Tax Systems.

#6299 Contractor Support

\$750,000

Charges for other professional and outside services for server replacement.

The AZDOR currently relies on physical storage systems that are end of life and no longer supported by the manufacturer. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported storage systems that support core AZDOR Tax Systems.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/SLI BRITS Operational Support

#6299 Contractor Support

\$98,900

Charges for other professional and outside services for datacenter rebuild.

The AZDOR data center is in disrepair and is unable to support on-going operations and provide the necessary scalability to support growing AZDOR business needs. Disrepair includes deficient primary and back up power, cooling, physical space and the required utilities to ensure safety and fire prevention without risking the servers and storage systems. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported servers that support core AZDOR Tax Systems.

EQUIPMENT TOTAL

\$1,800,000

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT

\$1,800,000

#8431 Computer Equipment - Capital Purchase

\$505,900

Charges associated with the purchase of computer equipment with a cost more than \$5,000 for virtualization data storage capacity increase.

The AZDOR currently relies on physical storage systems that are end of life and no longer supported by the manufacturer. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported storage systems that support core AZDOR Tax Systems.

#8431 Computer Equipment - Capital Purchase

\$419,100

Charges associated with the purchase of computer equipment with a cost more than \$5,000 to support server replacement.

The AZDOR currently relies on physical storage systems that are end of life and no longer supported by the manufacturer. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported storage systems that support core AZDOR Tax Systems.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue

PROGRAM NAME/SUBPROGRAM: Agency Support/SLI BRITS Operational Support

#8431 Computer Equipment - Capital Purchase

\$875,000

Charges associated with the purchase of computer equipment with a cost more than \$5,000 for datacenter rebuild.

The AZDOR data center located at Monroe is in disrepair and is unable to support on-going operations and provide the necessary scalability to support growing AZDOR business needs. Disrepair includes deficient primary and back up power, cooling, physical space and the required utilities to ensure safety and fire prevention without risking the servers and storage systems. The risk and probability of failure is very high and has direct impact on AZDOR's ability to collect tax revenue in the event of downtime. This budget line item is required in order to ensure current, stable and supported servers that support core AZDOR Tax Systems.

STATE OF ARIZONA
BASE BUDGET JUSTIFICATION
Fiscal Year 2017

AGENCY: Arizona Department of Revenue
PROGRAM NAME/SUBPROGRAM: Processing

PROFESSIONAL AND OUTSIDE SERVICES TOTAL **\$3,480,200**

FUND AND NUMBER: DOR Administration Fund (1993)

\$3,480,200

PROFESSIONAL AND OUTSIDE SERVICES

#6241 Temporary Agency Services

\$2,722,000

Charges for services provided by temporary agencies for opening and processing tax returns, including processing payments, data entry, error resolution, and warehousing tasks.

#6299 Other Professional and Outside Services

\$758,200

Charges for other professional and outside services including security, records imaging, and mailing services for tax refunds.

EQUIPMENT TOTAL

\$1,000

FUND AND NUMBER: DOR Administration Fund (1993)

EQUIPMENT

\$1,000

#8521 Furniture Non-Capital Purchase

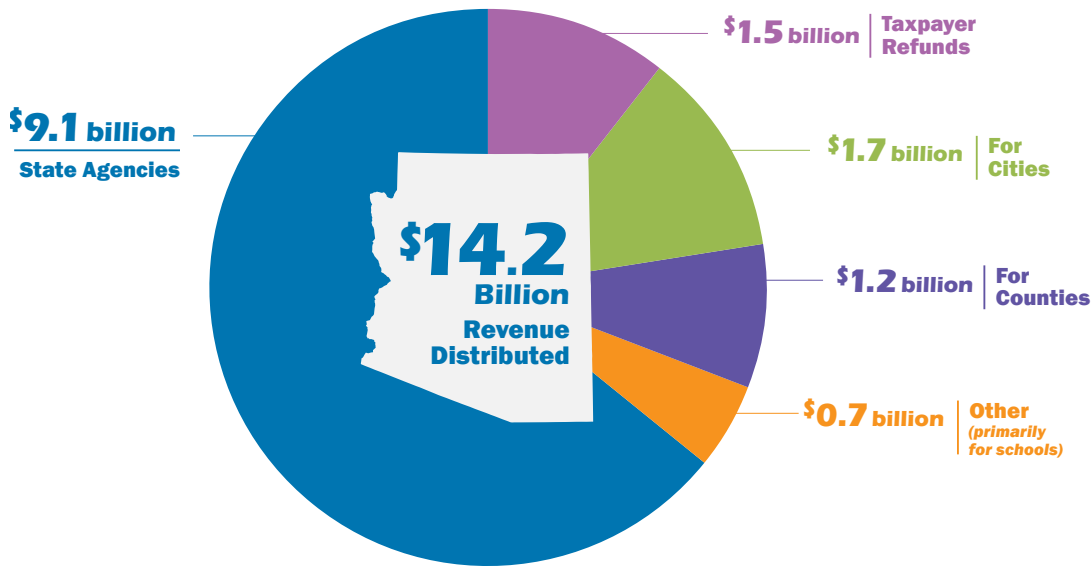
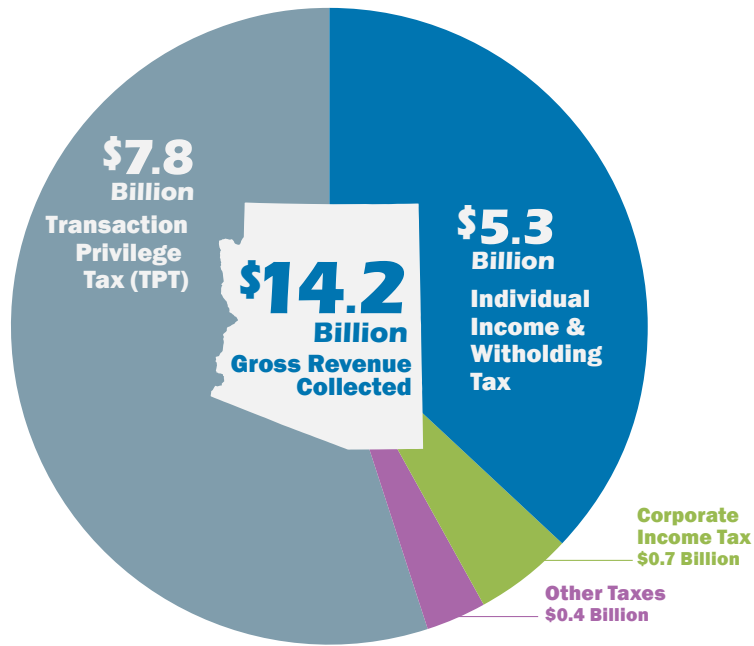
\$1,000

Charges associated with the purchase of furniture with a cost less than \$5,000.



Strategic Plan FY 2018 - 2022
September 2016

FY 2016 At A Glance



Processing

Number of individual and Transaction Privilege Tax (TPT) paper returns	1,926,539
Average days to process individual income tax refunds from electronic returns	7.77 days
Average days to process TPT electronic returns	1.05 days
Total tax documents processed	5.86 million

Education and Outreach

Actual vs estimated state tax collection	101%
Dollars recovered from individual income tax fraud prevention	\$78.4M
Number of training events conducted	51

Taxpayer Services

Average number of phone calls received monthly	25,000
Average customer phone call wait time	5 min 16 sec
Percentage of online transactions	69%
New users registered in AZTaxes.gov	28,326
Number of logins to AZTaxes.gov	715,970
Unclaimed property dollars returned to customers	\$54.9M



Foreword



When Governor Doug Ducey appointed me director of the Arizona Department of Revenue (ADOR) in October 2015, he made clear his primary expectation was for me to lead the department's transformation to a model state agency for innovation, customer service and continuous improvement.

Shortly after my appointment, the governor's office and members of the legislature identified another important expectation, which was to ensure the department delivered on its commitment to reform the state's Transaction Privilege Tax (TPT) system as required by law but ADOR had not completed.

To honor both expectations, we needed immediately to **anchor our core programs**, which over time had become overly bureaucratic, clouding the department's mission. An early step was to align our programs with the department's budget, thus reducing the number of operating divisions from nine to four and stabilizing department expenditures. We also improved key support functions by overhauling our information technology and budget offices and establishing a professional communications presence for enhanced dialogue with our customers and employees.

Within seven months of introducing changes, we landed the first phase of TPT reform to enable taxpayers in 77 cities to register, file returns and make TPT payments via a central online portal with prompt and accurate tax distribution and reporting to appropriate municipalities. The 14 remaining cities that are currently self-collecting will participate in the program during this fiscal year.

Our focus now centers on **building capacity**. Together with other state agencies, the department is intentionally adopting a results-driven management system, named the Arizona Management System (AMS,) which focuses on delivering customer value and vital mission outcomes for citizens. I am happy to report that our work has begun to implement this compelling initiative. In short, AMS is a unified way of professionally managing state operations by eliminating waste

and inefficiencies through an exhaustive review of our processes. Critical to our success is for every ADOR employee to be responsive to customer needs and expectations at all times.

To ensure we build capacity to deliver desired performance, we have made investment in core infrastructure a departmental priority, which is reflected in our FY 2018 budget request. The need to modernize and develop technical and operational excellence in our workforce is crucial if we are to operate at the speed of business, as the governor intends. We also recognize that our talented staff is our most important asset. We must retain top talent and develop the problem solving potential of all our staff if we want to become a model state agency.

In the following pages, we spotlight the goals, strategies and performance measures that we have identified as critical to the department's success in fulfilling our vital mission of serving Arizona taxpayers. We recognize that we have only just begun our journey to **radically transform** the way the ADOR thinks and does business, aligned with Arizona government's cohesive statewide enterprise.

The road ahead will be challenging as we strive to achieve our vision of funding Arizona's future through excellence in innovation, customer service and continuous improvement. I am confident that we are up to this challenge and totally committed to improving ADOR with each passing day.

David Briant
Director



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Arizona will be the number one state to live, work, play, recreate, retire, visit, do business, and get an education.

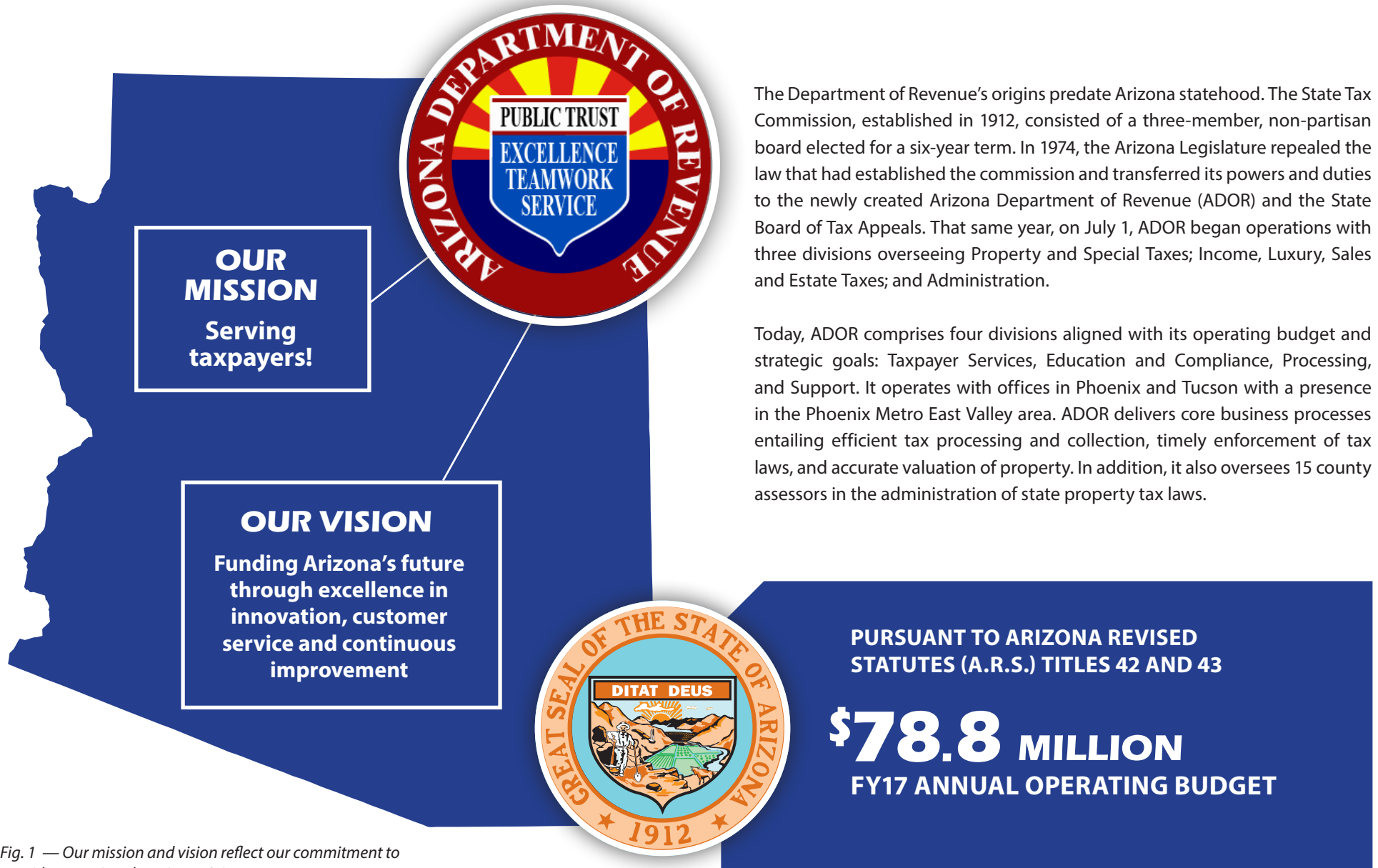
-- Governor Doug Ducey



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Our Role



The Department of Revenue's origins predate Arizona statehood. The State Tax Commission, established in 1912, consisted of a three-member, non-partisan board elected for a six-year term. In 1974, the Arizona Legislature repealed the law that had established the commission and transferred its powers and duties to the newly created Arizona Department of Revenue (ADOR) and the State Board of Tax Appeals. That same year, on July 1, ADOR began operations with three divisions overseeing Property and Special Taxes; Income, Luxury, Sales and Estate Taxes; and Administration.

Today, ADOR comprises four divisions aligned with its operating budget and strategic goals: Taxpayer Services, Education and Compliance, Processing, and Support. It operates with offices in Phoenix and Tucson with a presence in the Phoenix Metro East Valley area. ADOR delivers core business processes entailing efficient tax processing and collection, timely enforcement of tax laws, and accurate valuation of property. In addition, it also oversees 15 county assessors in the administration of state property tax laws.

Fig. 1 — Our mission and vision reflect our commitment to provide exceptional service to Arizona taxpayers.



Our Organization



Our Planning Process

As shown in Figure 2, to the right, the strategic planning process begins with a comprehensive look at ADOR’s ecosystem as an organization — an ecosystem that includes a variety of perspectives and demands that influence our vital mission. We then make an honest assessment of our recent past and current reality, including a brutally honest evaluation of our performance. We refer to this as the “current state.” The Governor’s vision for the State and the agency’s vision together define our desired “future state.” It is by analyzing the gap between our current state and future state that we develop our plan.

For our FY 2018-2022 plan, ADOR has adopted strategic goals to close the gap between the reality of our current challenges and future state vision (see Figure 2.) The number of goals, as shown on page 10, and their simplicity bring clarity to every aspect of the agency’s work. Every ADOR employee should understand how their day-to-day work aligns with the agency’s strategic goals and mission.

In addition to the goals, ADOR has identified five strategies, also shown in page 10, to help overcome challenges that could keep us from closing the gap. The strategies are to be developed as specific projects to resolve the challenges. The outcomes associated with our goals, as supported by our strategies, and as executed through our projects, will be measured rigorously by our performance measures.

The performance measures ADOR has adopted track success through two primary lenses: the return on investment that taxpayers demand as an outcome of fulfilling our mission — i.e., delivering the revenue that finances Arizona’s future, and customer value in the form of quality service.

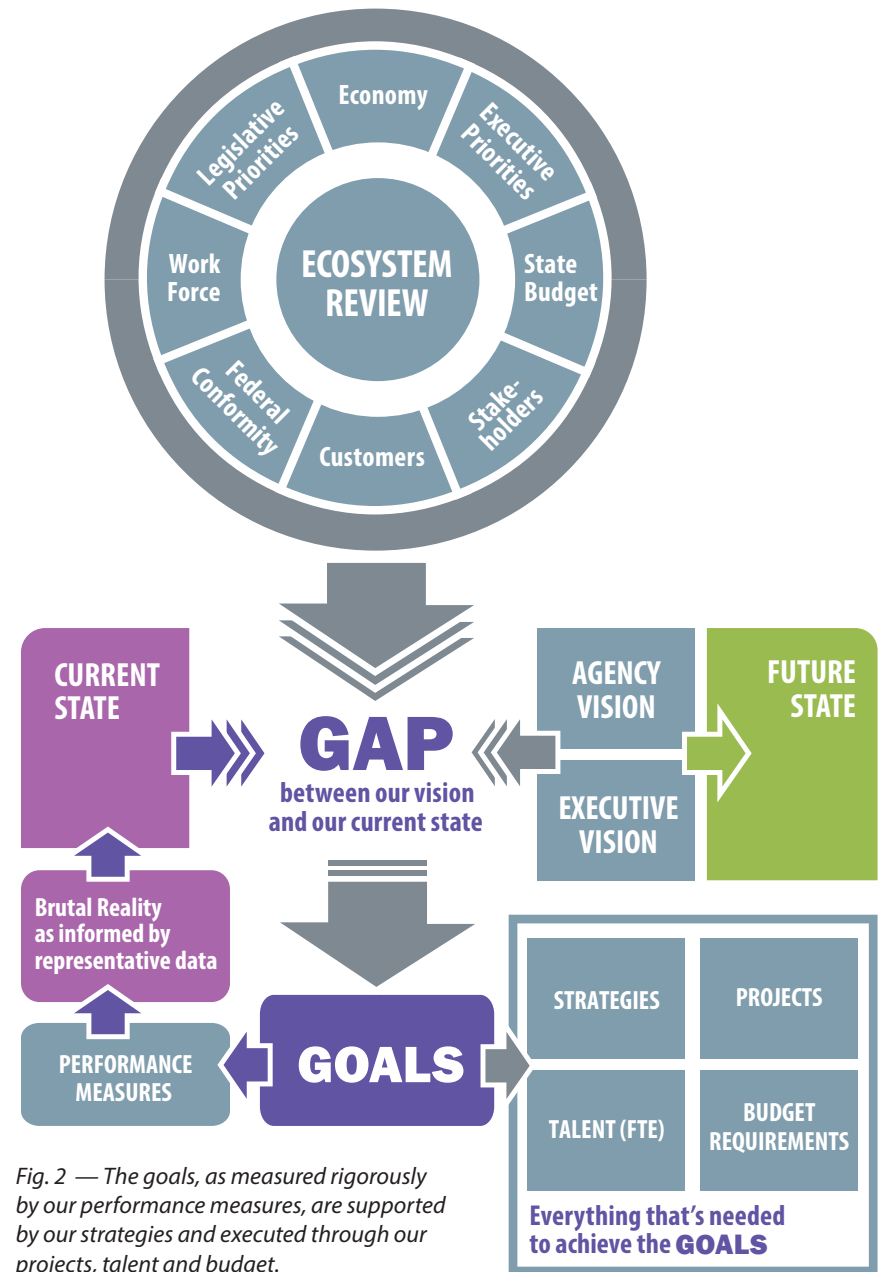


Fig. 2 — The goals, as measured rigorously by our performance measures, are supported by our strategies and executed through our projects, talent and budget.



Goals, Strategies and Performance Measures

PERFORMANCE MEASURE		
Customer phone call wait time	BT 1	
Number of individual and Transaction Privilege Tax (TPT) paper returns	OS 2	
Average days to process individual income tax refunds from electronic returns	OS 2	
Average days to process TPT electronic returns	OS 2	
Percentage of online transactions	OS 1	
TPT return filing compliance	OS 3	
Individual income tax fraud prevention	OS 3	
Actual vs. estimated state tax collections	OS 4	
Number of administrative rules improved or repealed	SW 4	
Number of agency FTE count	SW 4	
Number of regrettable attrition	SW 4	
Percentage of adoption of Arizona Management System	SW 4	
Number of breakthroughs achieved	SW 4	
Percentage of online services	SW 1	

TYPE

- BT** Breakthrough Metric
- OS** Operational / Sustainment Metric
- SW** Statewide Reporting Metric

GOAL

- Optimize taxpayer services
- Accelerate processing
- Maximize taxpayer education and compliance
- Support and champion the agency mission (*internal only*)

STRATEGY

- Deploy the Arizona Management System
- Develop employee potential
- Increase education and outreach
- Modernize and strengthen core programs and infrastructure
- Deliver technology solutions



Key Strategic Initiatives



Deploy Arizona Management System

Governor Doug Ducey’s vision is for Arizona to be the number one state to live, work, play, recreate, retire, visit, do business and get an education. To achieve this vision, Arizona state government is changing how it thinks and does business.

For the first time in its history, Arizona government is operating as one cohesive enterprise within a professional, results-driven management system. Based on principles of Lean management, it is a system that focuses on reducing waste from business processes while continuously improving our ability to deliver customer value and vital mission outcomes for citizens.

Within the Arizona Management System, every employee at the Arizona Department of Revenue (ADOR) reflects daily on personal performance while always seeking a better way. Our employees have begun learning about tools for data-driven decision-making and disciplined problem solving, and by using these tools, they are starting to understand greater creativity and control in their jobs, while expanding their capacity to do more good for Arizona taxpayers.

We recognize that our vital mission gives purpose to everything we do. Mission measures achieved, as reflected in agency scorecards, are now the benchmark by which we monitor progress. Employee performance in day-to-day work contributes directly to what the agency tracks on our scorecard. Through the cascading of the scorecards, employees can see the connection between their own performance, the agency’s overall progress, and the governor’s most important goals.

To be successful, every employee at every level must understand that collectively and individually, our job is to do more good for Arizona. To do this, we all must understand customer needs, identify problems, improve processes, and measure results. The Arizona Management System helps us do this in a coordinated, systematic way.

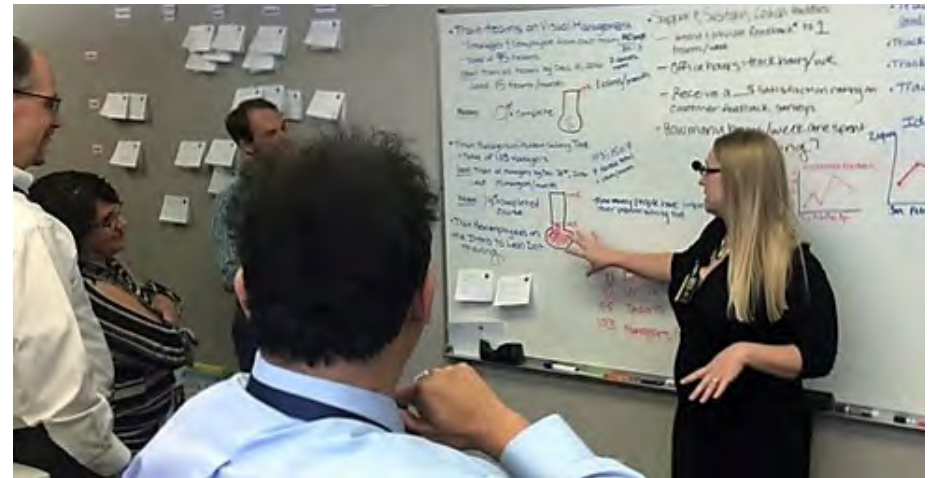


Fig. 3 — Huddle board meetings are conducted by all the units of the agency. These short and concise stand-up meetings are designed to track performance of the unit’s goals and recognize pain points so that counter measures can be implemented.

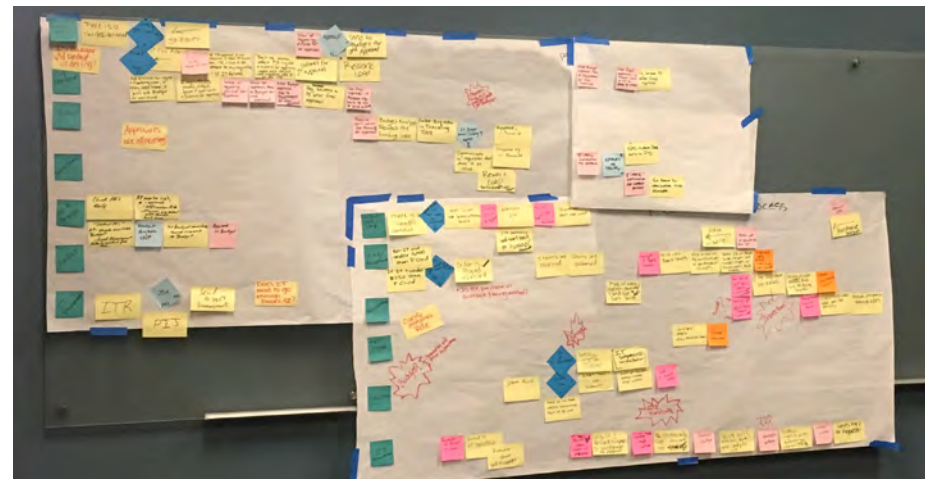


Fig. 4 — Kaizens are process improvement exercises that delve deeper into the root causes of recognized issues at a huddle board meeting. The current state of the problem is mapped out and the value streams are identified. Steps are then taken to streamline the process to a more simplified and productive future state of the issue.



Key Strategic Initiatives

Develop Employee Potential

Underlying this strategy is a simple fact: like every knowledge based organization, ADOR is only as capable as our ability to develop and deploy our human potential. Because our people are our most important asset, this strategy forms the very heart of our desired transformation to become a continuously improving organization.

To effectively maximize the creative potential of our staff, we are developing standard ways to encourage employees to come up with innovative ideas for improving processes and solving problems, while holding managers accountable for implementing good staff-generated ideas. Although management decisions will always involve the chain of command, internal communications are never to be limited by the chain of command or organization chart. At ADOR, we expect and promote free discussion of ideas at all levels and prompt decisions from our management chain. Once decisions are made, we expect everyone to totally commit to implementing the decision.

Increase Education and Outreach

Increasing outreach is critical to ADOR's ability to broaden the reach of our mission to serve Arizona taxpayers. We acknowledge that our mission exists in a complex world of often competing interests. Failure to account for this complexity leads to divisiveness, delays and distractions that impede our ability to accomplish the mission. By placing renewed emphasis upon building and maintaining partnerships with stakeholders, such as county and municipal governments, tax professionals and various associations that represent taxpayer interests, we can enhance our ability to help taxpayers understand and comply with Arizona's taxation requirements. Our model today prioritizes taxpayer education on the front end to improve compliance and maximize tax collections.

Modernize and Strengthen Core Programs and Infrastructure

ADOR recognizes that if we are to operate at the speed of business, as our governor intends, we have an obligation to modernize and strengthen our core infrastructure. This includes, but is not limited to, the agency's information technology resources. We are making investment in core infrastructure a departmental priority, which is reflected in our executive budget request. Having a solid foundation for our people, our systems and our technology, equipment and facilities, is essential for the success of all our goals and strategies.

Deliver Technology Solutions

Technology serves as an accelerator to the core processes of the agency. ADOR optimally leverages technology to increase transparency, end-user convenience and staff productivity to deliver taxpayer services. We are taking care to avoid applying costly, time-consuming IT solutions to existing inefficient, overly bureaucratic ways of doing business. We will first do the hard work of identifying customer value streams and ensuring standard work flow for similar type activities so continuous improvement can occur. Taking the steps out of order risks locking in inefficiency because of the considerable financial investment technology solutions often incur. When performed in the correct sequence, however, process improvements involving information technology can greatly enhance and even accelerate the delivery of government services that taxpayers value.



Strategic Objectives

BT 1 Reduce customer phone call wait time to one minute or less

As a customer, when you call a business with questions or need assistance, you don't like to be placed on hold. Nevertheless, it happens and most people accept the inconvenience and willingly wait their turn – up to a point. At ADOR, our daily customer call volumes at peak times can number into the thousands resulting in extended call wait times. We acknowledge that these prolonged wait times are an unacceptable aggravation for our customers. For this reason, we have set a breakthrough performance objective to reduce average customer call wait times to one minute or less. We recognize that we have an obligation to be responsive to taxpayer questions and concerns. Being responsive means not only fielding calls quickly but also having knowledgeable customer care representatives on hand to answer questions and resolve problems.

OS 2 Reduce number of individual income tax and transaction privilege tax (TPT) paper returns

Taxpayers currently have two ways to submit their tax returns, using paper forms and electronically via ADOR's online portal, AZTaxes.gov. Because customers value convenience, accuracy and simplicity in filing their tax returns, the department has adopted a performance measure to decrease the number of individual and TPT paper returns. Together, these two types of returns represent the majority of paper documents that the department receives and processes each day. Paper returns are cumbersome and inconvenient for customers and costly for the department, which has to store, maintain and hand process them. We must continue to adapt and modernize to keep pace with customer expectations and evolving technology and business trends.

OS 2 Reduce average days to process individual income tax refunds from electronic returns

Every taxpayer who is owed a refund wants to receive it as quickly as possible. To this end, we have set a performance measure to reduce the average number of days to process income tax refunds from electronically-filed returns. While processing refunds quickly is important, it is equally important to identify and prevent fraudulent income tax returns that claim to be owed a refund. Though time-consuming, our internal set of checks and verifications is vital to ensuring that refunds are paid only to taxpayers to whom a refund is actually owed.

OS 2 Reduce average days to process TPT electronic returns

Currently TPT returns filed electronically can suspend in ADOR's online portal, AZTaxes.gov, and not reach the tax accounting system (TAS.) We adopted this performance measure because our mission of serving taxpayers depends on the ability to process tax returns swiftly with quality, which we define as a high percentage of completeness and accuracy when processing a TPT return from AZTaxes.gov to TAS.

OS 1 Increase percentage of online transactions

Online transactions through AZTaxes.gov are not limited to just TPT returns. They also include TPT license applications, TPT payments, as well as withholding tax returns and payments. Yet not all Arizona tax types can be processed online. For example, corporate tax returns and payments are still being processed manually in paper hard copy, which is costly and inconvenient for our customers and process staff alike. Our mission of serving taxpayers embraces the delivery of quality

CONTINUED ON NEXT PAGE



Strategic Objectives

CONTINUED...

customer service at the speed of business. We created a performance measure aimed at increasing the percentage of the department's online transactions because customers in today's global marketplace expect fast, accurate and radically simple interactions, delivered online.

Increase TPT return filing compliance

Arizona's transaction privilege tax (TPT) is the largest revenue-generating tax type for the state. As such, we chose TPT return filing compliance as a performance measure because maximizing filing compliance equates to more money for the state General Fund. Revenue collection directly impacts Arizona's quality of life, as it funds innumerable programs benefiting citizens – everything from education, health and welfare, public safety, transportation, inspection and regulation, as well as general government service. Businesses that fall behind in their tax obligations do not often stay in business. By educating business owners on better filing practices, we may help them be more successful in the long run.

Increase prevention of individual income tax fraud

It is an unfortunate reality that each year more taxpayers fall victim to income tax fraud. As this criminal behavior has grown in both scope and sophistication, so too has its impact on Arizona citizens, not only in terms of dollars stolen but also the longer lasting residual effects resulting from identify theft. We recognize that preventing income tax fraud is an important part of our mission of serving taxpayers, and so we selected this worthwhile objective as a performance measure.

Track actual vs. estimated state tax collections

Revenue estimation is a vital part of state government planning. The taxes collected by ADOR represent a significant portion of the state's General Fund operating budget. Meeting or exceeding estimated state tax collections is a key indicator of our overall performance with respect to taxpayer education, efficient processing of payments and returns, and helping to assure that taxpayers are remitting the taxes that are owed.

Statewide Metrics

- 1. Number of administrative rules improved or repealed**
Develop and implement a method to periodically review, update, and if appropriate, eliminate agency administrative rules.
- 2. Number of agency FTE count**
Manage FTE counts across State government.
- 3. Number of regrettable attrition**
Retain our best and brightest employees.
- 4. Percentage adoption of Arizona Management System**
Increase capacity to fulfill our ever-increasing vital mission by deploying a professional, results-driven management system.
- 5. Number of breakthroughs achieved**
Aim high by looking for breakthrough results that deliver radical improvement in service, productivity, quality and cost effectiveness.
- 6. Percentage of Services Online**
Provide fast, accurate and radically simple interactions, delivered online to our customers in today's global marketplace.



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